University of Wisconsin-La Crosse
Research Participant Incentive Payment Log

Purpose of the Research:

Principal Investigator (PI) / Researcher:

Gift Card Vendor(s):

How are research participants being paid? "X" all that apply. If Other, describe what is being used as a payment mechanism

Gift Cards ☐ **Check** ☐ **Cash** ☐ **Other** ☐ Description:

Note: *Gift cards cannot be awarded to Nonresident Aliens.*
If payment is $50.00 or more, a PIR must be used. Attach a W-9 for each payment, including gift cards, of $50.00 or more.

Required	*Required*	*Required*	*Optional, if approved by IRB*	*Required*	*Required*	*Required*
Amount of Incentive	**Incentive Type & Identifier: If cash, note CASH. If Check or Gift Card, note the Check Number or the Gift Card Number/Identifier** (located on the back of the card). If other, describe item.	**Name of Recipient or Recipient Identifier (please print)**	**Recipient's Contact Information, such as e-mail/mailing address and/or phone number (please print)**	**Date Received by Recipient**	**Recipient's Acknowledgement**	**Initials of PI Providing Incentive**

Submit Completed Log to Business Services 125 Graff Main Hall

PI Signature _____