

Salary Transfer Form

NOTE: This form is to be used only for the transfer of payroll expenditures.

INSTRUCTIONS: Fill in the following information for each amount you want transferred. By Default, some columns may be hidden in WISDM. If you need help with viewing the hidden columns, please contact Business Services at 785-8554.

DEPT ENTRY IS CURRENTLY POSTED TO:

Name of Person(s)	Employee ID	Employee Rec. Num.	Earn Period	Dept	Fund	Prog	Amount
<input type="text"/>							
<input type="text"/>							
<input type="text"/>							
<input type="text"/>							
<input type="text"/>							

DEPT ENTRY SHOULD BE POSTED TO:

Name of Person(s)	Employee ID	Employee Rec. Num.	Earn Period	Dept	Fund	Prog	Amount
<input type="text"/>							
<input type="text"/>							
<input type="text"/>							
<input type="text"/>							
<input type="text"/>							

WISDM Manager must sign and date:

Signature

Date:

Date

Please send completed form to Business Services, 125 Graff Main Hall.