

UWLAC - 2021

Glossary

[+ New Entry](#)

| | | | | | | | | | | | | | | | | | | | | | | | | | |
|-----------|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| All Terms | # | A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U | V | W | X |
| Y | Z | | | | | | | | | | | | | | | | | | | | | | | | |

Account

Refers to the SFS general ledger account code to identify the type of expense, revenue, or balance sheet.

Account Tree

Represents a grouping of SFS general ledger accounts into a hierarchical structure (known as a tree).

Accounting Period

Represents a specific time interval (usually a month) for which each transaction is assigned. Possible values are:

- 1 (Jul)
- 2 (Aug)
- 3 (Sep)
- 4 (Oct)
- 5 (Nov)
- 6 (Dec)
- 7 (Jan)
- 8 (Feb)
- 9 (Mar)
- 10 (Apr)
- 11 (May)
- 12 (Jun)
- 13 (Close)
- 998 (Year End Adjustments)

Award

An agreement between the Board of Regents of the University of Wisconsin System and a sponsor whereby the sponsor provides financial assistance in the form of money or property in lieu of money for a specific scope of work and for a specific period of time.

Award ID

A tracking number assigned within the Grants system (MILxxxxxx) to reference an award. If the award is the result of a proposal entered into WISPER, this number will match the WISPER record ID.

Award Number

The number assigned to the project by the sponsoring agency.

Award Reference Nbr

Identifying number assigned by the sponsor to the award for reporting and fiscal information.

Award Type

Indicates the type of award document: Grant, Cooperative Agreement, Fixed Price Contract, etc.

Balance Type

The calculation method used in determining the current balance amount for a project. There are four types possible:

- Budget Balance: Type includes Budget, Encumbrances, Expenses & Sales Credits. Calculation is Budget - Encumbrances - Expenses & Sales Credits.
- Cash Balance: Type includes Revenues, Expenses & Sales Credits. Calculation is Revenues - Expenses & Sales Credits.
- Unencumbered Cash Balance: Type includes Revenues, Encumbrances, Expenses & Sales Credits. Calculation is Revenues - Encumbrances - Expenses & Sales Credits.
- Budget Cash Balance: Type includes Budget, Expenses & Sales Credits. Calculation is Budget - Expenses &

Sales Credits. This type should be used on all federal awards.

Business Unit

Terminology for a particular campus. Examples include UWOSH (UW-Oshkosh), UWMSN (UW-Madison), UWSYS (UW System Admin), etc. Sometimes referred to as simply Unit or SetID.

COLLECTOR NAME

The name of the Grants Accountant assigned to overseeing the financial activity on a sponsored project.

Calc ID

A reference number associated with the calculation of a specific payroll by the payroll system.

Department ID

Known as Department or DeptID - a six digit number.

Dept Tree

Represents a grouping of Departments into a hierarchical structure

Description

A search field containing a description of the transaction. This is a general purpose field but usually contains the transaction's journal line description.

Document Short Title

Brief description of on WISPER record.

Document Status

Status of a WISPER record.

Drilldown

The act of moving from the general to the specific. By drilling down you can examine the data underlying any summarized form of information.

ESIS

An acronym standing for Extramural Support Information System. Project/Grants from Funds 133, 135, 142, and 144. Some Fund 101 Project/Grants are also included.

ETL

Abbreviation for Extract, Transform, and Load which describes the process of loading data from a source (i.e. PeopleSoft Financials, also know as Shared Financial System ('SFS')) and transforming it into a form used in a reporting database (i.e. WISER and the GL Star).

Encumbrance

Amount of the funds that you have committed to spend when you create a transaction, such as a contract or a purchase order. Not an actual transaction. Includes Payroll Encumbrances (Salary, Fringe etc).

Fiscal Year

The fiscal year lasts from July to June of the following year.

Fund

Also known as appropriation, this is a 3 digit number set up by the Legislature to define the funding source and transactions that can be attributed to it.

Funding Action Amount

Dollar amount involved for a specific action.

Funding Action Type

Award modifications performed by the sponsored programs office. Includes new project setup, corrections and budget adjustments, time extensions, etc.

Funding Action issue Date

Date the action took place

GL

Abbreviation for General Ledger.

GL Jrnl ID

The general ledger journal identifier code. This is the name of the journal that contains the transaction(s) you are looking for.

GPR

Short for General Purpose Revenue.

General Purpose Revenue

Funding that has been received from the State of Wisconsin.

INVOICE NBR

The number assigned by SFS to the Invoice.

ITD

Short for Inception to Date and used most frequently with Project/Grants. It covers all of the transactions from the creation of the Project/Grant until the present.

Include Balance Acct?

An option on several WISER search pages that allows you to include balance sheet accounts (such as accounts payable, cash, etc.) in your searches.

Journal

A batch of accounting entries entered online or input from a feeder system (payables, receivables, etc.) to the general ledger. Consists of multiple journal lines and one Journal Header, identified by the Journal ID. Information about the journal as a whole is stored in the Journal Header table.

Journal Line Ref

A description field that can contain many different types of data, including CalcIDs and Voucher numbers.

Jref

Abbrev. for Journal Reference. Jref is a record containing each and every transaction's journal line from SFS that is transformed and loaded into WISER on a nightly basis.

Jrnl Date

The recorded date of the journal containing transactions you are looking for.

Key Words

Key words can track awards by subject category (for example, science: cell biology) or link multiple codes to an award.

Ledger

A set of posted balances that represent a set of books for a business unit. SFS General Ledger contains both detail and summary ledgers.

Org Tree

Represents a hierarchy of departments for a particular campus.

PI

Abbrev. for Principal Investigator.

PI* or Co-PI Name

Abbrev. for Principal Investigator (or Co-Principal Investigator). The individual responsible for determining that the expenditures are necessary, allowable, reasonable, properly approved, and adequately documented. A PI may delegate this authority to a designee, but final responsibility rests with the PI named in the Award document.

PO

Abbrev. for Purchase Order.

PO Short Vendor Name

10 character short name for PO Vendor.

PO Vndr ID

10 digit number defined by SFS to represent Vendor ID.

PO Vndr Name

Vendor Name associated with the Purchase Order. Can be 30 characters long.

Period 998

Accounting period used for fiscal year end adjustments.

Period Only

Limit a search to only one accounting period.

Person ID

A unique number assigned to every employee in the University of Wisconsin System.

Posted Date

The date a journal was posted (or made final) in the SFS database.

Program

The SFS program code chartfield (also known as IBAC or activity code).

On the summary report, you may select one program to filter by or you may select "All" to allow all programs to be included in your report (this is the default option for the summary report).

Possible values are:

- 0 (Student Services)
- 1 (Institutional Support)
- 2 (Instruction)
- 3 (Hospitals)
- 4 (Research)
- 5 (Public Services)
- 6 (Academic Support)
- 7 (Physical Plant)
- 8 (Auxiliary Enterprises)
- 9 (Financial Aid)
- F (Farm Operations)

- R (Revenue)

Project

A project/grant in the SFS system.

Project Begin Date

First day of the project. Expenditures can not be made prior to this date unless expenditure in advance of award approval has been granted by SPO.

Project Description

Brief description of the project scope. Searching this field searches both the Award Title and the Project Title.

Project End Date

Last day of the project. Expenditures are not normally allowed past the end date. Charges made prior to the end date may post for a limited time after the end date to allow time to move through the accounting system.

Project Fund Balance

Calculation to provide information on available fund information. Different balance types include:

- Budget: Budget - Encumbrances - Expenses = Balance
- Budget Cash: Budget - Expenses = Balance
- Unencumbered Cash: Revenue - Encumbrances - Expenses = Balance
- Cash: Revenue - Expenses = Balance

Project ID

Identifier assigned to projects.

Project Status

Defines the status of a project. Available selections are:

- 1-Open
- 2-Ended-Past Official End Date
- 3-Closed-Adjustments Only
- 4-Hold-Reject all transactions
- 5-Closed
- 6-Closed-Archived

Record ID

Tracking number assigned within the WISPER system. If a grant proposal is awarded this is the Award ID.

Reference Award Nbr

The number associated with the grant award assigned by the funding agency.

Related Record ID

Additional information related to WISPER record, such as confidentiality agreements or Research agreements (This number is entered by Dept.)

Show Balance Account

A check box on the Transaction Search. Selecting this option will result in balance sheet accounts such as cash, accounts payable, and other liability accounts being returned. If left unchecked, only revenue and expense accounts are returned.

Source

Source codes are used as a means to identify what is contained in journals. Some common journal source codes include: INT (internal transfers), PAY (legacy interface - payroll), APA (AP accrual journal templates), and PMT (AP payment journal templates).

Sponsor Name

Name of the outside entity providing the funding

Submission Date

Date proposal due at sponsor.

Summary Report

Provides a financial report of transactions summarized by account chartfield and displayed in a ledger format.

Time Period

This option allows you to adjust what span of time your summary report covers. You may choose one of the following options:

- ITD through - inception to date specifies a time range starting with accounting period 0 (beginning balance). Period 0 is the roll-forward adjustment from the prior year. Reports with GPR funds (such as 101, or 102) will not contain beginning balances for actuals. Project/grant reports typically default to this option.
- YTD through - year to date specifies a time range starting with period 1 and does not include the prior year. Department reports typically default to this option.
- Period only - specifies only the period that is selected. The MTD (month-to-date) and YTD Actuals columns will match.
- Quarter only - select one business quarter which represents a span of 3 accounting periods. Quarter 4 contains period 13.

The YTD option will be chosen if the fund (or all funds) of the report are GPR funds. For non-GPR funds (such as 128 or 133), the ITD option will be chosen by default. Most project/grant summary reports (because they use a non-GPR fund) will default to ITD.

Unit

Short form of business unit (campus).

Vndr ID

A 10-digit identifier for a vendor in SFS. These numbers are typically auto-assigned and have no identifying

information associated with them.

Vndr Name

A search field on the Vendor Search. Enter in a full or partial Vendor Name.

YTD

Acronym for Year to Date. Will cover all transactions that have occurred in the current fiscal year.

WISER
Enterprise Reporting for the Modern Web
© Board of Regents of the University of Wisconsin System