

Add Authorized Payer to Cashnet

1. Scroll down to the Finances section of your Student Center.
2. Click the **Grant Access to View/Pay Bill**

Finances

My Account

Account Inquiry
My Student Loans
Financial Aid
View Financial Aid
Accept/Decline Awards
Report Other Financial Aid

other financial... >>

Account Summary

You owe **2,230.65**.

- Due Now 2,230.85
- Future Due 0.00

** You have a past due balance of 2,230.85 **

Currency used is US Dollar

[Student Choice Refund](#)
[Make a Deposit/Payment](#) [View My Bill](#) [Grant Access to View/Pay Bill](#)

3. A new window should pop up, click on "My Account"

UNIVERSITY OF WISCONSIN LA CROSSE **UWL** Overview

My Account

Overview
Make a Payment
Transactions
Statements
Sign Out

Pb University of Wisconsin La Crosse

Summary

Pay Student Bill

Balance

Available items

Pay Student Bill

Enrollment Deposit \$100
New Freshmen Only

4. Select "Send Payer Invitation"

Pb

University of Wisconsin La Crosse

Basic information

Name [REDACTED]

Payment methods

[REDACTED] 

[REDACTED] 

[REDACTED] 

[+ Add payment method](#)

Payers

Do you know someone that would like to help you pay? Invite them to have access to your account!

[+ Send a payer invitation](#)

5. Fill in First name, Last name, email address, confirm email address and add an optional message to the authorized payer. Then select "Send Invitation"

My Account

Payer Invitation

Payer information

* First name

* Last name

* Email address

* Confirm email address

Payer access

Allow access to statements

Message to payer

Maximum 250 characters

Cancel

6. The Payer will receive an email with their username and their password with a link to log in to the system. If they need their password reset, the STUDENT will need to reset their password.