Overview
A Master Course is a course development area or prep space for a course that will be taught in the future. This space is often referred to as a “Sandbox or Shell.” You can design and develop your course using a Master Course space and then copy it into the official course space when the SIS course is created.

Faculty and staff can create additional blank sandbox/shells in their Master Course Area. These courses can be created directly in Canvas through the Canvas Help menu and are managed by the faculty/instructor creating the course.

To create a blank Master Course

1. Access your Canvas Dashboard
2. Click on the Help Button
3. Click Create a Master Course

Canvas Support 24/7/365 for UWL faculty and staff – Call Canvas support 833.826.8720.

UWL Canvas On-Campus Support
Marjorie Bazluki (ext. 6873) mbazluki@uwlax.edu
Stephanie Speer (ext. 6554) sspeer@uwlax.edu
Kristin Koepke (6881) kkoepke@uwlax.edu
4. Enter a course name that includes the words Master and some course identifier (to allow for easy searching)
5. The course code is arbitrary - possibilities include "Intro to Child Development" or CDFR 3430 (choose something meaningful to you)
6. Select your Department from the Dropdown menu
7. Click Create Course

Canvas > Help > Create a Master Course

1. Log in to Canvas.
2. Click the Help button at the bottom of the Global Navigation on the left.
3. Click Create a Master Course.
4. Enter Course Name, Course Code, and Select Department from drop-down menu.
5. Click the Create Course button.