

From: UWL Canvas Administrator
Sent: Thursday, January 3, 2019 4:13 PM
Subject: Two Changes to Canvas Navigation Menu

To instructors using and planning to use Canvas

UW System has made two changes to Canvas based on instructors' requests and experiences.

Change 1: You will be able to *add* **Discussions** and **People** to your course navigation menus. Adding **Discussions** ensures that students see discussion alerts on their Dashboard, and adding **People** allows students to self-enroll in groups. Attached is a step-by-step description of how to add *Discussions* to your course navigation menu.

Change 2: You will be able to *remove* **Syllabus** and **Collaborations**. Both of these menu items are useful in many courses, but not all. The **Syllabus** page can be confusing when some or all assignments do not have due dates, and **Collaborations** may be less useful for courses not using Office365 or Google tools for collaborative projects.

For *existing courses*, the course navigation menu will not change. For *new courses* and *courses in which you modify the course navigation menu*, you will see differences compared to the course template in effect previously. For more details, including training implications, see the [Course Template Website](#).



Customizing Your Course Navigation Menu

As the instructor, you control which links appear in the Canvas Navigation. The active links are in black font and visible to the student. Links in light gray are not visible to the student. You can verify this using the Student View. The Home page is part of Course Navigation and displays the Course Home Page.

NOTE: Navigation shown to the right is the default setting for all courses.

To move or enable a feature, such as Announcements, Assignments, Discussions, etc., follow directions below.

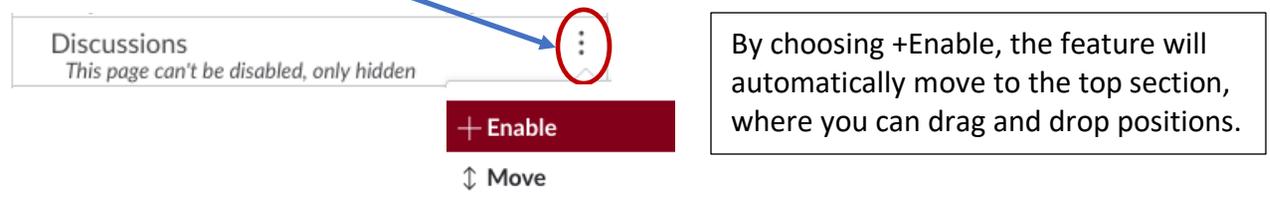


1. In Course Navigation, click **Settings**.

2. Click the **Navigation** Tab.



3. Click the *vertical ellipsis* next to **Discussions**. Then choose **+Enable**.



4. Click the **Save** button.

