

From: UWL Canvas Administrator

To: UWL Instructors

During March, the Center for Advancing Teaching and Learning will offer workshops and individual consultation to help faculty and staff learn to use Canvas. These are intended for all instructors, regardless of prior experience with Canvas, i.e., whether you have yet to access your Canvas account or already teach in Canvas.

Workshops. One-hour working sessions on specific topics, including copying/migrating course materials from D2L to Canvas, introduction to Canvas features, grading, using notifications, creating assignments and rubrics, creating quizzes. These are working sessions in which you will practice using Canvas features and tools so please bring a laptop, your DUO device (phone or fob), and access to any requested course materials for the session. For additional information and to register for any of the sessions, follow this link to the [March Canvas Workshop Schedule](#).

Individual Consultation. CATL Instructional Designers, Marjorie Bazluki and Khendum Gyabak, will hold individual consultations for instructors who want personalized assistance with Canvas-related questions, course development, recommended practices, or instructional strategies. Contact Marjorie or Khendum to schedule an appointment.

Tuesdays in March – 9:00 a.m. – 12:00 noon

Marjorie Bazluki mbazluki@uwlax.edu

Wing 182

608-785-6873

Wednesdays in March – 1:00 p.m. – 4:00 p.m.

Khendum Gyabak kgiabak-kumka@uwlax.edu

Wing 185

608-785-6877

Canvas Immersion Week (March 18-21, 9:00 a.m. - 3:00 p.m.). Immersion week will include short workshops on specific topics such as grading, using notifications, creating assignments and rubrics followed by independent work time. Attend as your schedule permits. CATL staff will be available to answer questions, and provide one-on-one assistance. This is an opportunity to become familiar with Canvas features and tools, migrate your D2L content to Canvas, and work on developing your course(s). Schedule forthcoming.