

Canvas Immersion Week **March 18-21, 2019**

The Center for Advancing Teaching and Learning will provide support for instructors and staff interested in learning more about Canvas during spring break week, March 18-21. Support includes short workshop presentations followed by independent work time, as well as individual consultation and assistance.

- All sessions are open to UWL instructors and staff; attend sessions as your schedule permits.
- All sessions will be held in 150/153 Murphy.
- No registration required.
- Bring a laptop, your DUO device (phone or fob), and access to course materials.
- All workshops are offered 2-3 times during the week.

Canvas Immersion Week Workshop Descriptions

Copy/Migrate Course Materials from D2L to Canvas

Get ready – D2L will no longer be available starting in September 2019. Learn how to save your D2L course materials and move them to Canvas. This workshop is a step-by-step overview that covers how to copy content from a D2L course to a Canvas course, using a zip file.

To prepare for the workshop, we recommend that you clean up your D2L course by deleting unnecessary files and content. To do this, follow the instructions at this [LINK](#)

Creating Assignments and Rubrics in Canvas

An overview of the functionality of Canvas assignments, including creating assignments, adjusting assignment settings, using assignment groups, and the relationship of assignments to the gradebook. Participants will also learn how to create and use rubrics for assessing assignments.

Participants should bring a current student assignment and corresponding rubric (digital or paper copy).

Grading in Canvas

Focus on using the Canvas Gradebook. You will learn methods for efficient Gradebook usage, the benefits of using Speedgrader, and the Gradebook's relationship to other tools in Canvas.

Building a Course in Canvas

Explore the course development space where you will begin to build your course in Canvas. Learn to create modules, add content, customize module settings, and use third party tools. *Participants should have laptop access to these items:*

1. Your course syllabus with detailed class schedule.
2. A list of assignments you will include in Canvas Gradebook.

An electronic folder that contains your course documents, e.g., readings, assignments, lecture slides, presentations, or video/audio files. Also bring a list of the website URLs you use in your course.

Using Notifications/ Communication Tools

Using Notifications and Communication Tools in Canvas

Explore the functionality of Canvas Notifications. Notifications are a set of preferences that allow you to communicate within your course. Learn how to customize notifications, how notifications are received, and what types of items generate notifications.

Canvas Immersion Week Schedule
March 18-21, 2019
150/153 Murphy Library

Bring a laptop, your DUO device (phone or fob), and access to course materials

	Monday 18 th	Tuesday 19 th	Wednesday 20 th	Thursday 21 st
9:00 – 9:30	Copy/Migrate Course Material	Drop in Individual consultation and assistance 9:00 - noon	Copy/Migrate Course Material	Drop in Individual consultation and assistance 9:00 - noon
9:30 – 10:00	independent work		Independent work	
10:00 – 10:30	Create Assignments and Rubrics		Using Notifications/ Communication Tools	
10:30 – 11:00	independent work		Independent work	
11:00 – 11:30	Grading in Canvas		Building a Course in Canvas	
11:30 – 12:00	independent work		Independent work	
12:00 – 1:00	--- BREAK ---			
1:00 – 1:30	Building a Course in Canvas	Copy/Migrate Course Material	Grading in Canvas	Copy/Migrate Course Material
1:30 – 2:00	independent work	independent work	independent work	independent work
2:00 – 2:30	Using Notifications/ Communication Tools	Grading in Canvas	Create Assignments and Rubrics	
2:30 – 3:00	independent work	independent work	independent work	