

CATL Weekly *Special Edition*: March 22, 2020

CATL <CATL@uwlax.edu>

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A message from CATL Weekly



March 22, 2020

CATL'S PLAN TO HELP.

We know these are unprecedented times and each of you are at various stages of getting your course ready to offer online. CATL will be sending our *CATL Weekly* newsletter on a daily basis over the next week or so. The newsletters will sequence through the key areas to consider as you transfer your course to online delivery. Each newsletter will highlight outreach opportunities that CATL is offering for the day as well as information, tips & tricks, and ideas around the key area of the day. Here is the plan for this week:

- Monday = Ramping up or confirming your Canvas and online teaching skills
- Tuesday = Creating lectures and engagement online
- Wednesday = Rethinking assignments and assessments to offer online
- Thursday = Group work and students presentations online
- Friday = Supporting students online

SUPPORT OPTIONS.

We will support this plan through the following efforts:

- A morning *CATL Weekly* daily newsletter to your inbox with targeted information about the key area of the day
- Two webinars a day M-F based on the day's key area (recorded and posted to [Keep Teaching](#) under [Additional Resources](#) after the session, if

- you can't make it)
- Virtual drop-in hours offered throughout the day M-F; early morning and evening hours will be available most days; weekend hours, too -- stop in and ask anything!
 - A 24-hour turnaround promise for [email](#) and [website questions](#) -- drop us a note and ask anything!

ASK ANY QUESTION.

Truly truly, CATL is here to help. Any questions related to your course, bring it to CATL!

Are you overwhelmed by technology choices? Ask and we'll give you our opinion about what is best for your situation.

Want to consider various approaches for an assignment or assessment? Ask and we'll help you brainstorm options.

Want to know how to do something specific in Canvas? Ask and we'll walk you through it.

When in doubt, ask! No question is a silly question. We're here for you!

Please note, CATL supports Canvas and technologies that exist within Canvas. If you have a hardware question or technical question about a software outside of Canvas, you can contact the [Eagle Help Desk](#). CATL and ITS are working closely together during these unprecedented times to ensure you get the answers you need. So, don't stress, we'll work together to get you to the right place.

THE SUPPORT THIS WEEK.

These are the drop-in hours and webinars CATL is hosting this week.

Join us.

- [Keep Teaching Drop-In Hours](#)
Virtual Meeting
 - 7 a.m. to 5 p.m. Monday, Mar. 23
 - 6:30 to 10:30 p.m. Monday, Mar. 23
- [Introduction to Canvas](#)
Keep Teaching Webinar
 - 9 to 10 a.m. Monday, Mar. 23

- [Introduction to Online Teaching](#)
Keep Teaching Webinar
 - 2 to 3 p.m. Monday, Mar. 23
- [Keep Teaching Drop-In Hours](#)
Virtual Meeting
 - 7 a.m. to 5 p.m. Tuesday, Mar. 24
 - 6:30 to 10:30 p.m. Tuesday, Mar. 24
- [Creating Engagement in Online Courses](#)
Keep Teaching Webinar
 - 9 to 10 a.m. Tuesday, Mar. 24
- [Creating Content Online: Resources, live sessions, and pre-recorded lecture](#)
Keep Teaching Webinar
 - 2 to 3 p.m. Tuesday, Mar. 24
- [Keep Teaching Drop-In Hours](#)
Virtual Meeting
 - 7 a.m. to 5 p.m. Wednesday, Mar. 25
 - 6:30 to 10:30 p.m. Wednesday, Mar. 25
- [Rethinking Assignments for Online Learning](#)
Keep Teaching Webinar
 - 9 to 10 a.m. Wednesday, Mar. 25
- [Rethinking and Creating Quizzes and Tests Online](#)
Keep Teaching Webinar
 - 2 to 3 p.m. Wednesday, Mar. 25
- [Keep Teaching Drop-In Hours](#)
Virtual Meeting
 - 7 a.m. to 5 p.m. Thursday, Mar. 26
 - 6:30 to 10:30 p.m. Thursday, Mar. 26
- [Brainstorming Session: Online Student Presentations](#)
Keep Teaching Webinar
 - 9 to 10 a.m. Thursday, Mar. 26
- [Brainstorming Session: Group Work and Collaboration](#)
Keep Teaching Webinar
 - 2 to 3 p.m. Thursday, Mar. 26
- [Keep Teaching Drop-In Hours](#)
Virtual Meeting
 - 7 a.m. to 5 p.m. Friday, Mar. 27
- [Supporting Students in Online Courses, Now and Throughout](#)
Keep Teaching Webinar

- 9 to 10 a.m. Friday, Mar. 27
- [What's on Your Mind? A summary and discussion](#)
Keep Teaching Webinar
 - 2 to 3 p.m. Friday, Mar. 27
- [Keep Teaching Drop-In Hours](#)
Virtual Meeting
 - 7 to 11 a.m. Saturday, Mar. 28
- [Keep Teaching Drop-In Hours](#)
Virtual Meeting
 - 7 to 9 a.m. Sunday, Mar. 29
 - 7 to 9 p.m. Sunday, Mar. 29

GET READY FOR MONDAY.

Here are some things you can do to get ready for Monday.

- Take some time to read the important information on this website, [Keep Teaching](#).
- Think about ways you can break your content into smaller sections of content to offer online.
- Think about ways to be flexible in your teaching.
- Think about what support you need. Then, remember CATL is here to support you!

Visit our website
uwlax.edu/catl/

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