

Relaxation Room Guidelines

Confidentiality

- Relaxation room guests are not considered clients of the CTC. Student ID is required to ensure that only UWL students have access to this program.
- All CTC Services are confidential. As a user of our services, you are expected to maintain confidentiality. You may not reveal to another person the identities of any user of our services that you may see while at the CTC. Any violation of this confidentiality policy is grounds to terminate your right to utilize the Relaxation Room.

Maintain A Calm & Peaceful Space

- The Relaxation Room is meant to be a quiet, tranquil, and safe space for students. Please be courteous of others, respect their privacy, and remain quiet in the Relaxation Room.
- The following behaviors are prohibited and may result in discontinued access to the Relaxation Room:
 - Using electronic devices without earbuds/headphones.
 - Talking loudly.
 - Wondering the CTC or going into private spaces without permission.
 - Behaving in a disruptive manner.

Time Limit

- To ensure that all student have access to the Relaxation Room, the CTC reserves the right to limit your time to 30 minutes per day if other students are waiting.

Before You Leave

- Make sure the space is clean.
- Stop at the front desk to get your ID.