On-campus departments that typically hire first year students:

### Chartwell Dining Services
Accepts applications online. To apply go to: [https://hourlyjobs.compassgroupcareers.com](https://hourlyjobs.compassgroupcareers.com), 3217 Student Union & Whitney Center (lower level).

### Murphy Library
For an application go to: [www.uwlax.edu/MurphyLibrary/about-the-library/student-employment](www.uwlax.edu/MurphyLibrary/about-the-library/student-employment)

### Recreational Sports
[www.uwlax.edu/recsports/join-our-team/how-to-apply](www.uwlax.edu/recsports/join-our-team/how-to-apply) Mo McAlpine | 608.785.8698 | recoffice@uwlax.edu

### Department of Landscape Services
Anthony Meidl | 608.785.8581 | ameidl@uwlax.edu

### Department of Custodial Services
Dave Anderson | 608.785.8593 | danderson2@uwlax.edu

### University Centers/3200 Student Union
[www.uwlax.edu/university-centers/about-university-centers/student-employment](www.uwlax.edu/university-centers/about-university-centers/student-employment)
Mary Beth Vahala | 608.785.8888 | mvahala@uwlax.edu

### Residence Halls
[www.uwlax.edu/reslife](www.uwlax.edu/reslife) (choose Employment Opportunities)
Check with your Resident Assistant or Hall Director

### Other University Departments/Offices
Contact departments/offices related to your field of study or interests.

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### Student Employment

#### OFF-CAMPUS JOBS
For more information on part-time off-campus opportunities, check out Handshake at [www.uwlax.edu/career-services/handshake](www.uwlax.edu/career-services/handshake).
Select **Handshake Login**

These La Crosse employers offer education benefits that may include tuition reimbursement, tuition assistance and/or scholarships:

- Altra Federal Credit Union
- Barnes & Noble
- Best Buy
- Big Lots
- Boys & Girls Club
- Brookdale Senior Living
- City of La Crosse
- Comfort Keepers
- Coulee Bank
- Culver’s
- FedEx
- Festival Foods
- Goodwill
- Gundersen Health System
- H & R Block
- Home Depot
- Hardee’s
- Inland Printing
- Innovative Services, Inc.
- Kentucky Fried Chicken
- Kwik Trip
- La Crosse Area Family YMCA
- Logistics Health, Inc.
- Maurice’s
- Mayo Health System
- McDonald’s
- ORC
- Target
- UPS
- Verizon Wireless
- Wal-Mart
- Wells Fargo

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**Federal Work-Study** is a program for students who demonstrate financial need as determined by the Free Application for Federal Student Aid (FAFSA) application.

**Student Help**, unlike Work-Study, is not need-based employment. Many positions are available on campus.
Am I eligible to work on campus?
To be eligible you:
• Must be enrolled at least half-time
  • Undergraduate, at least six credits/semester
  • Graduate, at least five credits/semester
  • International students must be enrolled full-time (12 credits undergraduate, nine credits graduate)
• Must be eligible to work in the U.S.
• Must complete all required forms
• Must be registered with Selective Service if you are a male between the ages of 18 and 25

I wasn’t awarded Work-Study, can I still work on campus?
• You can contact the department(s) on campus that you are interested in working for to inquire about potential Student Help job opportunities.
• For information on available job opportunities, view the list included in this brochure and/or visit Handshake: www.uw lax.edu/career-services/handshake
Select ‘Handshake Login.’

I was awarded Federal Work-Study. What do I need to know?
• If you accept Work-Study as part of your financial aid award, you must complete a Work-Study Assignment Questionnaire.
• You will be assigned to an on- or off-campus department based on your responses to the questionnaire and the needs of the departments.
• The amount of the award is the maximum amount you can earn through the Work-Study program for that school year. If you don’t earn the entire amount, it will not carry over to the following year. However, any unearned Work-Study from the Fall may carry over to the Spring semester.
• You will only be paid for the hours you work. You will receive a bi-weekly paycheck. Your earnings will not be credited directly to your student bill.

How much will I get paid?
• At least the current minimum wage
• Some jobs have a higher wage based on the skill level needed for the position

How will I get paid?
• Direct deposit into your personal bank account
• Paid every two weeks for hours worked in the previous two-week pay period

How many hours can I work?
• A maximum of 20 hours per week while classes are in session
• A maximum of 40 hours per week when classes are not in session