

RATES FOR CLEARY ALUMNI & FRIENDS CENTER

Strzelczyk Great Hall

- Seating capacity 150 for banquets, 250 theatre style
- Overhead projector, large projection screen, Blu-ray player, iPod connection, sound system, wireless Internet, telephone line
- Ideal space for banquets, conferences and lectures

Allen Conference Center

- Seating capacity 44 at oval tables, 55 theatre style
- Overhead projector, projection screen, Blu-ray player, sound system, wireless Internet, telephone line
- Ideal for small conferences and workshops

Administrative Conference Room

- Seats 14 maximum at a large oval conference table
- Wireless Internet, telephone line
- Vaulted ceiling, large windows

Chancellor's Dining Room

- Seats 12 maximum at dining table
- Fireplace, wireless Internet, telephone line
- *Rented on a limited basis*

Gathering Place

- Informal seating for 22, reception capacity 75
- Baby grand piano, fireplace, wireless Internet
- *Available for rent after 4 p.m. weekdays*

Courtyard

- Nicely landscaped outdoor area with brick pavers a brick patio and grassy area
(Revised 8/09)

	University Use - 8am-4pm	University Use - Night/Weekend	SBDC, CEE, Rates for Revenue Generating Events	Non-University
Administrative Conference Room	NC	\$50	\$50	\$75
Allen Conference Center	NC	\$100	\$100	\$200
Gathering Place	NC	\$50	\$50	\$100
Strzelczyk Great Hall	NC	\$150; \$75 per additional day with same set up	\$150; \$75 per additional day with same set up	\$550; \$75 per additional day with same set up
Chancellor's Dining Room	NC	\$50	\$50	\$75
Courtyard	NC	\$50	\$50	\$100
Equipment				
Baby Grand Piano	\$50	\$50	\$50	\$50
Audio/Visual				
LCD Projector - Portable	NC	NC	NC	\$100
LCD Projector - Great Hall	NC	NC	NC	NC
Polycom Phone	NC	NC	NC	\$50
Overhead Projector	NC	NC	NC	NC
TV/DVD/VCR	NC	NC	NC	\$10
Internet (Wired)	NC	NC	NC	NC

Notes:

- Building Manager Fee of \$12 applies to all groups before 8am and after 4pm weekdays and any time on weekends. Minimum charge \$24.
- Parking Permits are the responsibility of the host group. Contact Parking Services at 785-8061 to make advanced arrangements.
- A 15% Catering Fee will be assessed to all groups using outside food service. See "Guidelines for Using the Cleary Alumni & Friends Center."