ACCT. NO. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SIGNATURE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# PLEASE TABULATE YOUR OUTGOING MAIL

DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

OFFICE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

POSTCARD \_\_\_\_ @ $.48 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1ST CLASS Ltr \_\_\_\_ @ $.63 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ @ $.87 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ @ $1.11 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1st FLATS \_\_\_\_ @ $1.26 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ @ $1.50 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ @ $1.74 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ @ $1.98 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

­­­ \_\_\_\_ @ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1st PARCEL \_\_\_\_ @ $4.15\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Minimum Cost

\_\_\_\_ @ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ @ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ @ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ @ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_ \_\_\_\_\_ @ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_ \_\_\_\_\_ @ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_ \_\_\_\_\_ @ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

UPS Next Day Air\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Next Day Air Saver\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2nd Day Air\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ground\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DAY’S TOTALS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ACCT. NO.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ACCT. NO. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SIGNATURE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# PLEASE TABULATE YOUR OUTGOING MAIL

DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

OFFICE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

POSTCARD \_\_\_\_ @ $.48 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1ST CLASS Ltr \_\_\_\_ @ $.63 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ @ $.87 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ @ $1.11 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1st FLATS \_\_\_\_ @ $1.26 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ @ $1.50 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ @ $1.74 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ @ $1.98 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

­­­ \_\_\_\_ @ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1st PARCEL \_\_\_\_ @ $4.15\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Minimum Cost

\_\_\_\_ @ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ @ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ @ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ @ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_ \_\_\_\_\_ @ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_ \_\_\_\_\_ @ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_ \_\_\_\_\_ @ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

UPS Next Day Air\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Next Day Air Saver\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2nd Day Air\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ground\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DAY’S TOTALS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ACCT. NO. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SIGNATURE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# PLEASE TABULATE YOUR OUTGOING MAIL

DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

OFFICE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

POSTCARD \_\_\_\_ @ $.48 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1ST CLASS Ltr \_\_\_\_ @ $.63 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ @ $.87 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ @ $1.11 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1st FLATS \_\_\_\_ @ $1.26 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ @ $1.50 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ @ $1.74 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ @ $1.98 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

­­­ \_\_\_\_ @ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1st PARCEL \_\_\_\_ @ $4.15\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Minimum Cost

\_\_\_\_ @ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ @ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ @ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ @ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_ \_\_\_\_\_ @ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_ \_\_\_\_\_ @ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_ \_\_\_\_\_ @ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

UPS Next Day Air\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Next Day Air Saver\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2nd Day Air\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ground\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DAY’S TOTALS \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_