

ACCT. NO. _____
SIGNATURE _____

PLEASE TABULATE YOUR OUTGOING MAIL

DATE _____

OFFICE _____

POSTCARD ___ @ \$.61 _____

1ST CLASS Ltr ___ @ \$.78 _____

1ST FLATS ___ @ \$1.63 _____

___ @ \$1.90 _____

___ @ \$2.17 _____

___ @ \$2.44 _____

___ @ _____

1ST PARCEL ___ @ \$8.70 _____

Minimum Cost

___ @ _____

___ @ _____

___ @ _____

___ @ _____

___ @ _____

___ @ _____

___ @ _____

UPS Next Day Air _____

Next Day Air Saver _____

2nd Day Air _____

Ground _____

DAY'S TOTALS _____

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