

GRADUATE PROBATION AND RETENTION STANDARDS

and

APPEALS PROCESS FOR GRADUATE STUDENTS NOT RE-ADMITTED BY GRADUATE PROGRAMS

Passed by Graduate Council: 5-10-2013; Revisited and again passed by Graduate Council 2-10-2014;
Passed by Faculty Senate 3-13-14, signed by Chancellor Joe Gow 3-27-14

GRADUATE PROBATION AND RETENTION STANDARDS

All graduate students, including those in non-degree study, are expected to meet and maintain the academic standards below.

GOOD STANDING

1. Students admitted unconditionally who maintain at least a 3.00 cumulative GPA will be in good standing.
2. Students admitted on probation who achieve and maintain at least a 3.00 cumulative GPA upon completion of nine graduate credits will be in good standing.
3. Students who have been on probation and subsequently achieve and maintain at least a 3.00 cumulative GPA will be returned to good standing.
4. Programs may have more prescriptive policies including requirements for appropriate professional or clinical conduct, for sufficiency in professional skills, or other requirements that must be clearly documented in their program guidelines and provided to students upon admission. For a list of programs with such policies students are encouraged to consult the Office of Graduate Studies.

PROBATION

1. Students admitted unconditionally who have a cumulative GPA less than 3.00 upon completion of nine graduate credits, or anytime after, will be placed on probation. Such students must raise their cumulative GPA to at least 3.00 within the next nine credits or two terms (whichever comes first) in order to continue in graduate study.
2. Students admitted on probation must have at least a 3.00 cumulative GPA after completing nine graduate credits in order to continue in graduate study.
3. Students who have been on probation and subsequently removed from probation will be returned to probationary status if their cumulative GPA falls below 3.00. Such students must raise their cumulative GPA to at least 3.00 within the next nine credits or two terms (whichever comes first) in order to continue in graduate study.
4. Programs may have more prescriptive policies with other conditions that would trigger probation (see #4 under GOOD STANDING, above).

DISMISSAL

1. Students admitted unconditionally, who subsequently were placed on probation, will be dismissed from graduate study if their cumulative GPA is below 3.00 after completing nine graduate credits or two terms (whichever comes first) while on probation.
2. Students admitted on probation will be dismissed from graduate study if their cumulative GPA is below 3.00 after completing nine graduate credits.
3. Students will be dismissed from graduate study if their semester GPA is less than 3.00 at any time while on probation after completing the initial nine credits.
4. Students who earn a 'D' or 'F' in a graduate course will be dismissed from graduate study.
5. Programs may have more prescriptive policies with other conditions that would trigger dismissal (see #4 under GOOD STANDING, above).

READMISSION TO A PROGRAM AFTER DISMISSAL

A student who has been dismissed from their graduate program may request readmission by making an appeal to his or her graduate program. The student should also consult with his/her program director and/or the Office of the University Graduate Studies for advice and help with how to proceed.

If the student's program finds compelling evidence to warrant an exception to the policy, one can be granted upon written notification to the Office of University Graduate Studies, the Office of the Dean of the College that houses the program, and to the Office of Records and Registration. Students granted an exception are readmitted to the graduate program, though readmission can result in a student being placed on probation.

If the program is unwilling to support readmission, the student should again consult the Office of University Graduate Studies to discuss the possibilities for any further action.

EXCERPT FROM APPROVED SENATE COMMITTEE POLICY OVERSIGHT DOCUMENT FROM FALL 2012:

Graduate Council Oversight

With the adoption of the above proposals Graduate Council would retain oversight for the following policies.

- Time limit for degree completion.
- Program exceptions for English proficiency requirements.
- Requirements for graduate assistantships.
- Graduate probation and retention. Graduate Council hears as a due process appeal.
- Continuous registration.
- Medical withdrawal from courses/university.

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1. The decision of a graduate program on readmission of a student that has been dismissed is considered to be final.
2. If a student feels that their graduate program did not follow its written procedures in not supporting his or her request for readmission, that student may appeal to Graduate Council for a hearing on due process.
 - a. The Graduate Council will only consider due process appeals (i.e., cases where a graduate program is thought to have acted contrary to its written procedures), and does not consider any other evidence for exceptions to the dismissal policies of a graduate program.
 - b. For the purposes of due process appeal, a graduate program is assumed to use the standards of the Graduate Catalog for Probation or Dismissal, unless the program has additional prescriptive policies documented in their program guidelines, bylaws, or other equivalent documents that supersede those of the catalog. Such documents should be available to students in the program and on-file in the Office of the Dean of the college for that graduate program, and provided to the Graduate Council prior to any due process appeal.
 - c. If the Graduate Council finds that a program's decision was inconsistent with that program's written procedures, then the program must reconsider the request for readmission and base a new decision on the program's written procedures.
 - d. If the program's decision is deemed by Grad Council to be consistent with written procedures, then that program's decision remains final.
3. Students who have been dismissed from a graduate program can apply to the Office of Graduate Studies for "special non-degree status" or seek admission to another graduate program. Note that being accepted to special non-degree status or to another graduate program after dismissal is rare and should not be expected.
4. Students who are not accepted for special non-degree status or accepted to another program are dismissed from the University.