**Consortium and Contractual Arrangements**

*This document is a template for the NIH Consortium and Contractual Arrangements document required for all NIH applications involving collaborators. The document must be submitted in PDF format. It is recommended that a statement of work and letter of support/memorandum of understanding (MOU)/letter of intent to collaborate be attached to this document for each collaborating institution.*

This proposal is a collaborative effort between the University of Wisconsin-La Crosse (UWL) and *[note name(s) of all collaborating institution(s)]*. *[Lead institution’s name]* will serve as the prime institution for the project, and *[subrecipient institution’s name(s)]* will serve as the subrecipient(s).

*[Explain the programmatic, fiscal, and administrative arrangements to be made between the applicant organization and the consortium organization(s). If consortium/contractual activities represent a substantial portion of the overall project, explain why the applicant organization, rather than the ultimate performer of the activities, should be the grantee.]*

Substantial coordination of efforts will be accomplished via internet communications. The travel budget additionally includes support for *[## meetings per year, if applicable]* face-to-face meetings of the key investigators per year.

The appropriate programmatic and administrative personnel of each organization involved in this grant application are aware of the agency’s consortium agreement policy and are prepared to establish the necessary inter-organizational agreement(s) consistent with that policy.

Attached is a letter of support and a statement of work from *[name each subrecipient institution]*.