Interim Policy Action Approval and Comment Period Reminder

UW System Administrative Policies <SYSPolicies@uwsa.edu>
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This message is being sent to Chancellors, Provosts, CBOs, SSAOs, CDOs, Advising Center Directors, Financial Aid Directors, Senior Strategic Enrollment Officers, Shared Governance Groups, and Identified Campus Representatives.

UW SYSTEM ADMINISTRATIVE POLICIES


On December 11, 2020, President Thompson approved interim policy action SYS 600-01, Interim: Spring Semester 2021 COVID-19 Testing Requirements. This interim policy action underpins the COVID-19 testing requirements for students and employees during the spring semester 2021 at UW System institutions. The UW System President will establish ongoing testing requirement, and Chancellors may be required to submit their implementation plans or related COVID-19 testing protocols upon request. UW System institutions may tailor their plans to the needs of their institutions so long as they adhere to the overarching requirements of the President’s directive.

Pursuant to Section 5, paragraph 1 of SYS 600-01, President Thompson issued a directive to UW System Chancellors regarding Spring 2021 COVID-19 Testing Requirements.

All approved interim policy actions can be found on the Coronavirus (COVID-19 Interim Policy Resources page.

Comment Due Date: SYS 807, Medical Withdrawal

As a reminder, the feedback for SYS 807, Medical Withdrawal is due on Friday, December 18.
To view and comment on the policy, please click on the link above. Please submit your comments (which may include attachments such as word documents, PDFs, etc.) through the link above. Doing so ensures your feedback is captured and reviewed during the post-comment period.

**SYS 807, Medical Withdrawal**

This policy will be effective on September 1, 2020.

Summary of Policy and Policy Revisions
- This policy outlines provisions with respect to medical withdrawals and refunds beyond the 100 percent refund date.
  - Requires that one central office must administer the policy, and one central and secure database house all of the medical withdrawal documents.
  - Requires that the policies and associated campus procedures be made available to students as a part of the Registrar’s polices and procedures for all students.
  - Lists the supporting documentation requirements for a medical withdrawal approval.
  - If the policy has been revised, identify the places within the document that the policy revisions occur. When at all possible, list the specific section, subsection, and paragraph number for each revision.
  - Provides the timeline in which students may request a withdrawal and how to calculate the timeframe on transcripts and for repayments.
  - Provides a tuition and fee refund schedule based on course length.
  - Specifies how this policy should be integrated with related campus processes.

Affected Areas on Campuses
- This policy applies to the institutional Registrar’s Offices and Offices of Financial Aid, as well as the office designated to administer the policy.

Campus Implementation
- Institutions must adhere to the provisions of this policy, and must develop their own procedures to operationalize this policy. Institutions may also develop guidance to support this policy.

Additional Communication
- Additional communication will be provided prior to the effective date.

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