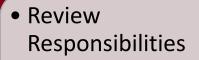


Annual Performance Reviews





## **Annual Performance Reviews**



- Add Competencies as a Responsibility
- Add Goals

Supervisor

#### **Employee**

- Review Responsibilities
- Review/ Edit Goals

Set Performance
 Ratings to match the
 latest Employee
 Evaluation form FY
 24/25

Supervisor

# Employee & Supervisor

Acknowledgments

**SET CONTENT** 

PERFORMANCE RATINGS

ACKNOWLEDGEMENT

#### PROBATIONARY REVIEWS

- Review/Add Responsibilities
- Add Competencies as a responsibility
- Add goals

Supervisor

## Employee

- Review Responsibilities
- Review / Edit Goals



Time Gap

- Launch Final Probationary Review
- 45 days prior to end of Probationary Period

HR Talent
Partner

Probationary Review (continues to next slide)

**SET CONTENT** 

### PROBATIONARY REVIEWS

• Complete- Self Evaluation

Employee

Supervisor

 Complete evaluation with performance ratings



ONE ON ONE

• Final Acknowledgments

Supervisor and Employee

**ACKNOWLEDGEMENT** 

PERFORMANCE EVALUATON

#### **INSTRUCTIONAL ACADEMIC STAFF REVIEWS**

