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Below please find a listing of all approved System Administrative policies and procedures taken from August 14, 2021 through September 10, 2021.

I. New System Administrative Policies

[Sys 138, Award of Credit by Prior Learning Assessment](#) (approved August 18, 2021)

This policy is effective as of August 18, 2021.

- This is a new policy and represents the elevation of a section of SYS 135 to a separate policy, set of procedures, and guidance. The policy outlines the definitions, evaluation and documentation practices for PLA.
- As the prior learning assessment practices have grown across the UW system universities, it became necessary to establish some policy, procedures, and guidelines across UW universities to ensure fidelity and consistency to the current PLA work. A stand along policy will promote a cohesive approach for this work to the benefit of all students across the System. As common understandings and evidence-based practices of PLA have emerged nationally, we saw an opportunity to create an updated policy to support this work across the system. A system wide policy will increase fairness, establish common standards and approaches to evaluate and ensure quality in the PLA process. The policy recognizes the various ways that students come to us and that is a more equitable approach to admission, student engagement, and student success.
- The desired outcome is to create a cohesive pathway for students to engage in PLA and to have that work securely documented on a transcripts and understood in terms of transfer or completion of an academic program. The special focus on this work is on students who have some credit but no degree, returning adult students, and possibly students in the prison education work. Also, as we look at transitioning work training experiences into credit so that those in the workforce are able to earn portable credentials toward a degree or badge or certificate.

II. Revised System Administrative Policies

[SYS 2, Development, Revision, and Approval of Academic and Student Affairs Policies](#) (approved August 31, 2021)

This policy is effective as of August 31, 2021.

- The policy on the development and approval of Academic and Student Affairs policies and procedures promotes currency, consistency, and accessibility in policies, procedures, and guidelines.
 - In Section 1: Policy Purpose, added verbiage to reflect the goals of timeliness, consistency, and accessibility.
 - In Section 3: Scope, clarified that this policy does not apply to Regent Policy Documents.
 - In Section 4: Background, added reference to creating a standard format for Academic and Student Affairs Policies and establishing the parameters for their development and approval.
 - In Section 5: Definitions, added definitions for:
 - UW System Administrative Policies
 - UW System Academic and Student Affairs Procedures
 - UW System Academic and Student Affairs Guidelines
 - In Section 5: Definitions, added the System Senior Equity, Diversity, and Inclusion Officer to membership of the OASAPC.
 - In Section 6: Policy Statement, added language from SYS 1 regarding policy format. Added informational overview of the review process for Academic and Student Affairs Policies, Procedures, and Guidelines.
 - Throughout the policy, replaced “ASAPC” with “OASAPC”

SYS 110, Criteria and Approval of Wisconsin Technical College System Liberal Arts and Pre-professional Transfer Programs (approved August 31, 2021)

This policy is effective as of August 31, 2021.

- The purpose of this policy is to provide guidance and principles for the establishment, review and approval of Wisconsin Technical College System Collegiate Transfer programs.
 - This policy was revised to format the content in the most recent policy template.
 - Throughout the policy, replaced the term “*Collegiate Transfer Program*” with “***Liberal Arts Transfer Program.***”
 - Throughout the policy, replaced the term “*Pre-Professional collegiate Transfer Program*” with “***Pre-Professional Transfer Program.***”
 - In Section 6, paragraph 2, clarified that “WTCS students should have junior level standing ***at the UW university.***”
 - In Section 6, paragraph 5, added reference to SYS 115.

[SYS 165, The Academic Calendar \(approved August 18, 2021\)](#)

This policy is effective as of August 18, 2021.

- The rationale for these revisions is to make clear the UW System adoption of the federal credit hour definition as a guiding principle for our institutions.
- As a result of the recent Regent policy update and rescission of the Board academic calendar policy, it became necessary to review and update the System academic calendar policy. A review of the current system academic calendar resulted in the decision to eliminate material in the policy that is not related to the academic calendar. After consultation with System Legal and UW System Human Resources and the creation of a policy analysis crosswalk with other system policies, several components of the policy were recommended for elimination.
 - Revisions aligned the policy with the new System policy format.
 - Removed provisions about faculty workload, period of appointment for faculty, overload payments, and compensation for faculty.
 - Added federal credit hour definition for award of credit.

[SYS 1210, Vacation, Paid Leave banks, and Vacation Cash Payouts](#)

This policy is effective as of August 12, 2021.

- The technical revision to this policy aligns the date for vacation banking with the date that late sick leave reports are due before sick leave reduction occurs, and is necessitated by an HRS update.
 - In Section 6.E.2.b.i., the proposed revision changes the decision date for vacation banking from November 30th to September 30th.
 - Added the following sections to align the policy with the standard SYS policy template:
 - Section 2. Responsible UW System Officer
 - Section 3. Scope and Institutional Responsibilities
 - Section 9. Scheduled Review

III. Policy Effective Date Reminders

The following policy and procedure will go into effect on **November 1, 2021**:

- [SYS 1040, Information Security: Privacy Policy](#)
- [SYS 1040.A, Information Security: Privacy Procedure](#)

IV. Policies in the Final Stages of Revision

The following policies were distributed for comment in prior months and are currently being revised by the policy owners:

- *SYS 236, Utilization of Independent Contractors*

- SYS 1212, *Sick Leave*
- SYS 1250, *Job Security*
- SYS 1287, *Voluntary Reassignment of Formerly Classified FLSA Exempt Employees to Academic Staff/Limited Appointment Position*
- SYS 1290 Guidance, *(Code of Ethics) Guidelines for Reporting Outside Activities Under UWS 8.025*