

**From:** [donotreply\\_uw\\_wfap@hrs.wisc.edu](mailto:donotreply_uw_wfap@hrs.wisc.edu)

**Sent:** DATE SENT

**To:** YOUR EMAIL ADDRESS

**Subject:** An Additional Pay Request Is Pending Your Approval

An Addl Pay request is pending your approval in the Approval tile.

[SPECIFIC LINK TO THE ACTIONABLE FORM]

DISCLAIMER: Your approval of this payment indicates your confirmation that the payment is appropriate and accurate.

Need Help? Please see our resources

at <https://uwservice.wisconsin.edu/administration/approvals>