Reminder- February SYS Institution Policy Distribution & Upcoming Effective Date Reminder

UW System Administrative Policies <SYSPolicies@uwsa.edu>
Fri 2/26/2021 10:26 AM

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This email is going to Provosts, CBOs, SSAOs, CDOs, CIOs, the Technology and Information Security Council, and Designated Institutional Policy Contacts. Please distribute to others as needed.

February Policy Distribution Reminder

As a reminder, the one policy and one procedure in the February Policy Distribution are listed below:

- SYS 399.2, Cost Benefit Reporting
- SYS 1041, Information Security: Logging and Monitoring

Click on the links from the "February Distribution Policies" button to view the drafts and ensure that your feedback is captured for review during the post-comment period. Comments can include attachments, including word documents and PDFs.

Below find brief summaries of the policies. Complete summaries are located at the top of the draft policy pages.

Submit feedback for the policies by Friday, March 5, 2021.
**SYS 399.2, Cost-Benefit Reporting**

This procedure will be effective upon approval.

This procedure describes the reporting requirements for administrative support to primary fundraising foundations and associated affiliated organizations, in accordance with [Regent Policy Document 21-11, Cost-Benefit Reporting for Foundations and Associated Affiliated Organizations](https://outlook.office.com/mail/inbox/id/AAQkADkyYmQ0ZGM5LTJkJnZqQ04MTJmLTZkNTUwZGUwN2ZiZgAQBZ4%2Fxi%2BV0iLgddRgn8N). These reports must be in a format developed by and submitted to the Vice President for Finance by March 31st of the following fiscal year.

- Support to primary fundraising foundations must be reported annually.
- Support to associated affiliated organizations valued at $100,000 or greater must be reported annually.
- Support to associated affiliated organizations valued at less than $100,000 must be reported at least once every five years.
- Institutions should consider the following in the development of this report:
  - Direct salary and fringe benefit support
  - Facilities support
  - Support returned to the UW

**SYS 1041, Information Security: Logging and Monitoring**

This policy will be effective March 1, 2022.

The purpose of SYS 1041, *Information Security: Logging and Monitoring* is listed below.

- To establish a logging and monitoring program for computer security-related information within the University of Wisconsin (UW) System to aid in the early identification and forensics of security events
- To establish the groundwork necessary for Information Technology as a Service (ITaaS) security operations, such as security monitoring and threat hunting
Establishes requirements for the security of logs to protect the confidentiality, integrity and availability to necessary personnel

Establishes new retention requirements for computer security-related logs

Information Security Policy and Procedures Upcoming Effective Date

As a reminder, the following policy and procedures have an effective date of April 1, 2021:

- SYS 1039, Information Security: Risk Management

Please review the policy and procedures using the links above and be prepared to comply with the provisions by the effective date.

Stay updated with the policy development process by subscribing to an RSS feed here. You can use this feed with your favorite RSS reader or subscription service.

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