This message is being sent to Provosts, CBOs, SSAOs, CDOs, Shared Governance Groups, and Identified Campus Representatives. Please distribute to others as needed.

September Distribution Reminder (60-Day Feedback Period)

The included policies from the Academic and Student Affairs policy series have a 60-day comment period, which closes on Wednesday, November 25, 2020. They are listed below:

- **SYS 102, Policy on University of Wisconsin System Array Management: Program Planning, Delivery, Review, and Reporting**
- **SYS 145, Development and Operation of Off-Campus International and Study Away Education Programs for University of Wisconsin System Students**
- **SYS 146, University of Wisconsin System Faculty and Academic Staff for Study Abroad and Study Away**
- **SYS 160, Faculty Sabbatical Program**

To view and comment on the policies, please click on the links above. **Please submit your comments (which may include attachments such as word documents, PDFs, etc.) through the link above.** Doing so ensures your feedback is captured and reviewed during the post-comment period.

**SYS 102, Policy on University of Wisconsin System Array Management: Program Planning, Delivery, Review, and Reporting**

This policy will be effective upon approval

Summary of Policy and Policy Revisions
The purpose of the policy is to provide guidance on academic degree program array management actions, including approvals of new programs, review of program suspensions and eliminations, changes to programs, program reviews, as well as other required reporting and approval items at the Board of Regents or UW System level. The policy is being revised to remove the Procedures and Guidelines, to update policy language related to accreditation, and to update minor policy changes. As a part of the UW System new policy process, the following changes are reflected in this version of the policy.

- Procedures removed and placed in a separate procedure document.
- Guidelines removed and posted in a separate guidelines area.
- Fast Track process added to pre-approval policy and process.
- Adding or removing a specific major to an A.A. or A.S. degree added.
- Adding or removing a concentration to an A.A. or A.S. degree added.
- Publishing or unpublishing an academic degree program added.
- Reporting Additional Locations changed to annual, not contemporaneous, reporting.
- Reporting of Dual Degrees changed to annual, not contemporaneous, reporting.
- Annual reporting of articulation agreements link to university website added.
- Reporting of first review of academic degree programs eliminated.
- Guidance on submajors removed.
- Submitting a Cost and Revenue Projections Narrative added to required authorization documents.

Affected Areas on Campuses
- This policy impacts the areas on campuses involved in the planning and delivery of academic programs.

Campus Implementation
- Campuses must adhere to the provisions of this policy.
- Adherence to this policy is not anticipated to require additional campus resources.

Additional Communication
- No additional communication is planned at this time.

**SYS 145, Development and Operation of Off-Campus International and Study Away Education Programs for University of Wisconsin System Students**

This policy will be effective upon approval.

Summary of Policy and Policy Revisions
- This policy has been expanded to include expectations for study away programs.
  - In Section 4, Background, added verbiage about the benefits of study away for the student experience.
  - In Section 5, Definitions, added definitions for International Education Advisory Council and Study Away.
  - Policy is updated to include study away programs as a request from our universities.
  - Inserted “study away” where study abroad is mentioned.
  - Separated where appropriate international and study away.

Affected Areas on Campuses
This policy will impact faculty, academic staff, and students involved in study abroad and study away programs.

Campus Implementation
- Campuses must adhere to the provisions of this policy.
- Adherence to this policy is not anticipated to require additional campus resources.

Additional Communication
- No additional communication is planned at this time.

SYS 146, University of Wisconsin System Faculty and Academic Staff for Study Abroad and Study Away

These policy revisions will be effective upon approval.

Summary of Policy and Policy Revisions
- This policy has been expanded to include expectations for study away programs.
  - Policy updated to reflect changes in SYS 145 related to study abroad and study away.
  - Added the study away option to each major policy element including definitions, responsibilities of faculty and staff, responsibilities of institutions and the UW system and host considerations.

Affected Areas on Campuses
- This policy will affect faculty and academic staff involved in study abroad and study away programs.

Campus Implementation
- Campuses must adhere to the provisions of this policy.
- The faculty and staff who participate in study away will have the same responsibilities and benefits and recognition as faculty and staff who participate in study abroad programs. The revenue resource would be through tuition and fees. There may be additional opportunities to earn revenue from domestic study away programs. On the other hand, there may be additional costs to put up the programs.

Additional Communication
- No additional communication is planned at this time.

SYS 160, Faculty Sabbatical Program

This policy will be effective upon approval.

Summary of Policy and Policy Revisions
- This policy provides information on eligibility and procedures for the UW System faculty sabbatical program. There are no new eligibility requirements, rather a change in formatting the policy. These revisions placed the policy in the most recent policy template, and aligned policy content with Regent Policy Document 20-5, Sabbatical Leave Program for Instructional Faculty.
  - In Section 5, Definitions, added definitions for Sabbatical and Sabbatical Leave.
In Section 6, Policy Statement, added a section for **Roles and Responsibilities of the Sabbatical Leave Process**.

In Section 6, Policy Statement, renamed subheadings to better describe section content.

In Section 6, Policy Statement, reordered the substantive content.

**Affected Areas on Campuses**

- This policy applies to UW System’s instructional faculty who are eligible to receive sabbatical leave.

**Campus Implementation**

- Campuses must adhere to the provisions of this policy.
- Adherence to this policy is not anticipated to take additional campus resources.

**Additional Communication**

- No additional communication is planned at this time.

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