

## ASI Application Process

\*Please note the following are soft deadlines and timeframes to help guide prospective students\*

<b>CYCLE 1</b>	
<b>ASI APPLICATIONS RECEIVED BY DECEMBER 30, 2022</b>	
<b>Interview Period is between January 9 - February 24, 2023</b>	Decisions will be announced in March 2023
<b>Applicants who do not schedule an interview during this period must schedule an interview by end date in Cycle 2; interviews not guaranteed for applicants unscheduled after Cycle 2</b>	

<b>CYCLE 2</b>	
<b>ASI APPLICATIONS RECEIVED BETWEEN JANUARY 1-April 28, 2023</b>	
<b>Interview Period is between March 6- May 12, 2023</b>	Decisions will be announced in late May 2023; preference is to have all ASI spots filled by the end of May
<b>Applicants who do not schedule an interview during this period may not be considered for admission to ASI</b>	ASI applications received after April 30 <sup>th</sup> may not be considered for admission to ASI or put on a wait list depending on number of spots available.

<b>CYCLE 3</b>	
<b>ASI APPLICATIONS RECEIVED BETWEEN MAY 1-19, 2023</b>	
<b>Interview Period is between May 15-31, 2023, if spots are available</b>	Decisions will be announced by June 2, 2023
<b>Applicants who do not schedule an interview during this period may not be considered for admission to ASI</b>	ASI applications received after this time may not be considered for admission to ASI or put on a wait list depending on number of spots available

## ASI Student Interview

ASI Interview Panel may consist of the ASI Director, one ASI faculty member, one former ASI student-staff/student and one Multicultural Student Services staff member. In addition to the individual student interview with the panel, there will be an optional meeting (half hour to an hour after the student interview) with parents and guardians to go over ASI program requirements and expectations.

Panel members will consider the student's commitment to their education and success at UWL, along with their commitment to successfully complete the summer program and fulfill program requirements during the comprehensive review, which also includes the student's personal statement on the ASI application and UWL admissions application. Panel members will provide input in the selection process.


## ASI Program Requirements

1. Final High School Transcript must be submitted to the Office of Admissions a week before ASI classes start. If a student's school will not have final transcripts available by that time, they must contact either the ASI Director, or the Admissions Office.
  - a. **Your admission has been granted based on your past academic record and your courses in progress this year. Final admission is contingent upon:**
    - i. **Maintaining your class rank/cumulative grade point average.**
    - ii. **Successful completion of all courses identified on your application for admission.**
    - iii. **Submission of an official final high school transcript upon graduation**
2. Academic Requirements:
  - a. Must pass all ASI summer classes in accordance with UWL's academic standards (2.0 GPA minimum)
  - b. Fall admittance is still at the ASI and Admissions Directors discretion
  - c. Enrolled in the same ENG 110 section in the fall semester
  - d. Participation in an English Writing Workshop in the spring semester
3. Non-Academic Requirements:
  - a. Attend weekend student orientation on Saturday and Sunday before classes start (must be on-campus all weekend)
  - b. Be on time and attend all classes AND the Math Study Skills Workshop, study sessions (3 times a week), workshops (one a week), small and large group meetings (weekly on Sundays and Fridays) and other ASI group events/activities scheduled throughout the summer
    - i. Be an active participant and engaged during these sessions
    - ii. Abide by ASI curfew and check in policies
  - c. Follow UWL and Residence Life regulations and policies – violations (depending on severity) will result in dismissal from program
  - d. Meet once with the ASI Director during the summer for academic advising
  - e. Meet once with an SSS advisor if eligible for SSS services
  - f. Meet once with a financial aid advisor in the Financial Aid office

**NOTE: Students who do not meet the requirements set above will need to pay for ASI summer expenses out of pocket. Students who choose not to attend UWL in the fall after successful completion of ASI will also need to cover expenses with their own resources. Financial Aid will not cover ASI costs under these circumstances.**

## ASI Student Check List

**Please ensure all tasks are completed so that you are set for ASI in June.**

Task	Completed by	Notes	Date Completed
<b>After referral from UWL Admissions:</b>			
Fill out and submit ASI application to ASI Director	Student	<p>There is an electronic version of the application here:</p>  <p><a href="https://uwlax.ca1.qualtrics.com/jfe/form/SV_aWBrvKLVUirWFim">https://uwlax.ca1.qualtrics.com/jfe/form/SV_aWBrvKLVUirWFim</a></p> <p>There are 20 spots – spots usually fill by May. Please submit application according to Cycle 1, 2 and 3 deadlines (soft deadlines).</p> <ul style="list-style-type: none"> <li>❖ <b>Cycle 1</b> – Applications received by December 30, 2022; interviews held during January 9-February 24, 2023</li> <li>❖ <b>Cycle 2</b> – Applications received by April 28, 2023; interviews held during March 6- May 12, 2023</li> <li>❖ <b>Cycle 3</b> – Applications received by May 19, 2023; interviews held during May 15-31, 2023</li> </ul>	
Set up a student interview with ASI Director	ASI Director and Student	After the ASI Director receives the application, they will email and/or call the student to set up a time for the personal interview.	
<b>If Offered ASI:</b>			
Submit fall semester transcript/grades to UWL Admissions – <b>Due January 31<sup>st</sup></b>	Student	If offered ASI, the student should send UWL (Kimberly Johnson ( <a href="mailto:kjohnson6@uwlax.edu">kjohnson6@uwlax.edu</a> )) a copy of fall semester transcript/grades (if not already submitted). An unofficial copy of your transcript is acceptable.	

		Once grades are received, Admissions will send out a letter detailing further instructions, including housing applications and orientation registration. Enrollment and housing deposits will be deferred until the fall, so the student does not need to pay up front.	
Register for Summer and Fall Housing <ul style="list-style-type: none"> <li>• <b>Also, complete health forms (included in START packet) and submit to UWL Health Center</b></li> </ul>	Student	<p>Follow directions in the second letter from Admissions to complete one summer application for ASI and one fall housing for the academic year.</p> <p>Housing assignments are usually sent the first week of June so students should apply before then to secure a spot. Questions about housing applications should be directed to Tony Hansen (<a href="mailto:thansen2@uwlax.edu">thansen2@uwlax.edu</a>).</p> <p>Applications should be submitted for both summer and fall by May at the very latest.</p>	
Register for START orientation	Student	<p>Directions for START orientation will also be mailed home from Admissions. START is freshmen orientation, where students will register for fall classes and get other important information as first year students. Families are encouraged to attend with students.</p> <p>ASI encourages students to sign up for the Friday START date before ASI classes begin (<b>June 16, 2023</b>). ASI students go through START in the morning and early afternoon and then move into the dorms from 3-5 pm that Friday. This helps cut down travel for non-local students. Contact Kimberly Johnson (<a href="mailto:kjohnson6@uwlax.edu">kjohnson6@uwlax.edu</a>) if you have issues getting registered for this date.</p> <p>Students should register before June for a START date.</p>	
FAFSA	Student and Family	<p>ASI students may be eligible for a summer grant to cover all or some of the summer expenses. Students can only receive the grant if they have a FAFSA on file; thus, we encourage ALL ASI students to complete a FAFSA even if they think they will only receive loans. We don't want students to miss out on an opportunity. UWL's priority date for the FAFSA is February 1 each year.</p> <p>The FAFSA can be completed here: <a href="https://studentaid.ed.gov/sa/fafsa">https://studentaid.ed.gov/sa/fafsa</a></p>	

		We also encourage students to connect with a financial aid advisor from the Financial Aid office before ASI to determine financial aid award for the summer and academic year.	
Placement Exams	Student – ENG and optional Foreign Language placement exam  ASI – MATH placement exam	All students need to take the ENG and MATH placement exams so that they can be placed in the appropriate course levels. ASI will provide the MATH placement exam at the end of ASI for students.  Students will be responsible for registering for the ENG (and optional foreign language if desired) placement exam on their own. Information on how to register and locations/dates/times can be found here: <a href="https://www.uwlax.edu/counseling-testing/testing/placement-testing/">https://www.uwlax.edu/counseling-testing/testing/placement-testing/</a>  We encourage students to complete the ENG placement (and optional Foreign Language) exam before the start of ASI.	
Check Emails for ASI Information (both UWL email address and personal email address listed on application)	Student	The ASI Director will send home two letters – one in late April and one in late May with additional information about ASI. Students should make sure they check the email address they used on their ASI application for updates.  Communication (and timely communication) is key and helps the ASI Director advocate for students and their needs.	
Final High School Transcript – <b>Due June 12, 2023</b>	Student	UWL Admissions requires all ASI students to submit final transcripts before the start of ASI – deadline is usually the Monday before ASI classes start. Students may not be permitted to start ASI if a final transcript is not received by Admissions (depending on final grades).  If there are issues getting an official final high school transcript by June 12 <sup>th</sup> , please contact Kimberly Johnson ( <a href="mailto:kjohnson6@uwlax.edu">kjohnson6@uwlax.edu</a> ) for alternative options or further instructions.	
Accepted College Credits (AP, IB, college transfer credits, ECCP, etc.) <ul style="list-style-type: none"><li>• <b>Scores must be submitted to Admissions prior to START registration date</b></li></ul>	Student	Communicate with ASI Director if student will have credits transferring in, particularly if CST or SOC credits. If the student already has credit for CST 110 and/or SOC 110, the ASI Director will arrange for other online courses for the student to take during the summer, if available. Or the student will just have less courses compared to the rest of the ASI students.	

		<p>Students will need to work with their institution to ensure these AP or college credits transfer in – a transcript or official test scores should be sent to the UWL Admissions office.</p> <p>Communication should happen before June so that there is enough time to arrange alternative courses as needed.</p>	
RSVP for the ASI Welcome Dinner – <b>by June 2, 2023</b>	Student	Contact the ASI Director with number of guests that will attend with student	
Attend START and Move into Reuter Hall	Student	<p>The majority of ASI students and families will attend START on Friday of move in. START begins around 8 am in the morning and goes on until the student is finished registering for classes around 3-4 pm.</p> <p>ASI students can start moving into Reuter Hall 3-5 pm. ASI staff members will be available to assist families during this time. Parking is available in the Reuter Lot and free for families during this time.</p> <p>A campus map can be found here: <a href="https://www.uwlax.edu/map/">https://www.uwlax.edu/map/</a> (Reuter Hall is number 7; Reuter Hall parking is R-4)</p> <p>Students can purchase parking permits if they will have a vehicle here during summer. Permits can be purchased during move in time from the Protective Services office (located by the parking ramp). The office closes at 4. If students miss their chance to get a permit, they must park on the streets until Monday morning.</p>	
Attend ASI Student Orientation ( <b>June 16-18, 2023</b> )	Student	ASI Orientation is schedule the Friday during move in through that weekend. Students are expected to stay on campus Friday-Sunday. Classes start Monday, June 19 <sup>th</sup> .	

\*Important note for Minors (under 18) during participation in ASI: Minors and their parents/guardians will need to complete waiver/release forms for the following: Health release, Use of the Recreation Center, Housing, excursions/field trips, etc.