Summer Mentoring, Adventures and Reading Together (SMART) 2020

JOB DESCRIPTION: LITERACY MENTOR

**About SMART:** Assist youth, especially bilingual (ELL) students, improve their reading comprehension skills, as well as written and oral language skills, and stimulate motivation toward college preparatory course work. Participants will be introduced to the local public library system, and read material chosen by the student in conjunction with staff.

Reading and language arts options may include reading a chapter book, nonfiction material including newspaper, magazine or internet stories, and participating in interpersonal dialogue and journaling. Enrichment activities may include swimming, challenging a climbing wall and visiting local sites of interest; and will provide the raw material for journaling and sharing personal reactions with staff and peers. Activities may also include read aloud, vocabulary challenges, book critiques, drama presentations, literature circles, career exploration and one-on-one work with college student mentors.

This program is designed for middle school and elementary school students. We are anticipating serving local Hmong, African American and Spanish-speaking students.

**MANDATORY TRAINING DATES:** June 1-3, 2020

**PROGRAMMING DATES:** June 8-30, 2020

Mondays and Wednesdays, 1:00pm – 5:00pm in La Crosse, WI (meeting at the La Crosse public library)

Tuesdays and Thursdays, 12:00noon – 6:00pm in Wilton, WI (travel time included and provided)

Pay will be hourly, amount is TBD.

**RESPONSIBILITIES**:

* Attend and engage in all training, program reading and enrichment activities, and evaluations sessions
* Provide motivation and enthusiasm to tutees through leadership and role modeling
* Assist assigned students with individual and group language arts activities
* Collaborate with other staff in planning and coordinating enrichment activities
* Establish goals for yourself and assigned students
* Evaluate and track student progress
* Keep Precollege Coordinator and site supervisor informed of significant events, developments, and problems of students
* Other related-duties as determined by Site Supervisor

**ADDITIONAL EXPECTATIONS:**

* Assist Precollege staff with discipline and supervision of individual students or groups of students consistent with program rules and guidelines
* Communicate with Precollege staff any anticipated absences in a timely, and professional manner
* Be proactive (see, and then do, what needs to be done), and a leader and role model regarding all activities during programming
* No cellphone or personal electronic use unless you communicate that need beforehand

**(see other side)**

**Application deadline:** April 1st, 2020

Interviews will be held April 3rd and the week of April 6th, 2020

Training will be held June 1-3, 2020 (must be present for all of training, communicate conflicts in application)

**Apply Online:** <https://uwlax.ca1.qualtrics.com/jfe/form/SV_0d1YSknk1NCVsfb>

**Questions? Stop in OMSS in 1101 Centennial or email Authrene (aashton@uwlax.edu)**