

EXECUTIVE COMMITTEE REVIEW MEETING / SEPTEMBER 4, 2014

MEETING START TIME: 1:30 p.m.
 MEETING END TIME: 3:00 p.m.

PRESENT:

Beth Alderman	Division of Facilities Development	Val Schute	River Architects
Maura Donnelly	UW-System Administration	Mike Adler	River Architects
Bob Hetzel	UW-La Crosse	Tim Tracey	SmithGroupJJR
Heidi Macpherson	UW-La Crosse	David Johnson	SmithGroupJJR
Doug Pearson	UW-La Crosse	Jeff Kocinski	SmithGroupJJR
Bruce Riley	UW-La Crosse		
Bob Hoar	UW-La Crosse		

NOTES:

1. Due to the availability of some of the key members, a meeting was held with the Executive Committee to update them on the information being presented during Program Verification Meeting No. 3.
2. Program Verification Update:
 - a. The information collected thus far from the departments has resulted in a 8,895 ASF increase from the program outlined in the 2011 Pre-Design Study. The increase is generally focused around teaching laboratories and offices.
 - b. UW-La Crosse has requested that the field equipment storage be removed from the program. These items will be stored in a separate storage facility.
 - c. Future office projections outlined in the 2011 Pre-Design Study have already been fulfilled in most departments. Additional office space required.
 - d. Design to explore ways of creating touch-down space near the labs through the use of widened corridors, niches, etc.
 - e. Departmental storage and support space to be combined when possible.
 - f. Projected laboratory room utilization shows a number of spaces below 20 weekly room hours. Maura Donnelly asked if these spaces could be combined?
 - g. Projected laboratory room utilization shows a number of spaces over 30 weekly room hours. Bruce Riley noted that the anatomy lab in Mitchell Hall will be closed upon completion of the new science building.
 - h. Departments have agreed to thematic organization of teaching and research labs.
 - i. Microbiology would prefer enclosed, individual labs. SmithGroupJJR doesn't believe all the Microbiology labs need to be isolated. Maura Donnelly agreed.
3. Project Cost Update:
 - a. The design team has conducted a thorough cost analysis based on the Pre-Design program and the current program. The analysis shows that the cost/sf for Phase 1 may need to be raised from \$350 to \$375.
 - b. Maura Donnelly noted the following:
 - Pre-Design Study took into account the west office wing remaining open and the need to maintain utilities.

- Phase 2 would occur in the 2019/21 biennium. The RFP budget does not account for this schedule.
 - Merging spaces or changing utilization are options to be explored.
 - The project budget for Phase 1 is set while the budget for Phase 2 is not.
- c. Beth Alderman noted the following:
- The rate of escalation has increased over the past few years.
 - Accelerating the schedule by one semester won't help the cost.
- d. Tim Tracey noted that the cost analysis is based on programming models only, not specific design solutions.
- e. David Johnson noted the following:
- The laboratories associated with Phase 1 need to be primary focus.
 - Should alternative office models be considered? Maura Donnelly advised that since the offices are part of Phase 2 that this could be an item to deal with later. Maura added that the last option is to defer space from Phase 1 to Phase 2.
 - Utilization models will be presented to the departments.
4. Project Schedule Update:
- a. Executive Committee Meeting to be scheduled for the week of September 22nd.
 - b. Program Verification Meeting No. 4 scheduled for October 1st and 2nd.

Meeting Notes by: River Architects and SmithGroupJJR

This constitutes our understanding of the issues presented. Contact River Architects, Inc. via phone at (608) 785-2217, or e-mail m.adler@river-architects.com if there are any discrepancies.