

meeting minutes

Project No.: R3001.405.00 **File No.(s):** 0.10.0

Date Prepared: October 23, 2017

Meeting Date: October 17, 2017

Project Name: University of Wisconsin-La Crosse- New Student Fieldhouse & Soccer Support Facility (DFD 1512I)

Subject: Workshop 2 – User Group Meetings, 10:00am – 5:00pm

Meeting Attendees: See attached Attendees List

Comments, additions, or corrections to this memo should be communicated in writing to RDG Planning & Design within seven (7) days of receipt. If no comments are received within that period, this memo will be assumed accurate and filed as part of the permanent record for this project.

Discussion:

See attached exhibits discussed and marked up during the meeting for additional meeting documentation.

Recreational Sports Users Group

10:00 – 12:25 PM

- 1) Group introductions
 - a) On-Campus Rec Sports includes many organized events. Event management is therefore important.
- 2) Room-by-Room Specifics
 - a) Fieldhouse
 - i) Approximately 750 – 800 Tilt-n-roll seats are desirable (for NIRSA events, etc.)(close to courts)
 - ii) Pole Vault is shown too tight to the Jogging Track
 - iii) Four Basketball Courts, desired. 50' x 84' is necessary. One w/ 6 Goals. Three with 2 Goals.
 - iv) Four Tennis Courts, desired. 9' spacing between courts. This was subsequently reduced to three.
 - v) Don't need Triple / Long Jump on the infield, for recreation.
 - vi) Four Volleyball Courts, desirable. 9M x 18M configurations.
 - vii) Eight Badminton Courts, overall. Review existing striping configuration at existing Rec (2 per BB Court).
 - viii) Overhead netting, prefer it be located suitably outside of the Basketball Court Baselines (say 6' min)
 - ix) Two baseball batting tunnels are desired
 - x) Ceiling-retractable Basketball Goals are desired
 - xi) Ceiling-retractable Volleyball Courts are desired
 - xii) Archery venue. Assume approximately six (6) targets w/ 70-meter shots.
 - xiii) No floor striping required for the following Club Sports / Acutities.
 - (1) Rugby
 - (2) Lacrosse
 - (3) Kickball.
 - (4) Floor Hockey.
 - (5) Whiffle Ball
 - (6) Indoor Flag Football
 - (7) Soccer. Possibly some tick-marks.



- (8) Futsal. Possibly some tick-marks.
- 3) Flooring Surfaces
 - a) Surfaces should be multi-purpose for activities of recreation, whenever possible.
- 4) Athletic Training
 - a) Yes, used by Recreation.
 - b) Private Exam room, with overhead curtain, yes. No need for a toilet room.
 - c) 3 Treatment tables, and 3 Taping tables
 - d) Ice Machine
- 5) Multi-Purpose Room
 - a) Yes, used by Rec Sports
 - i) Instruction (priority), Coaches, Club Sports, Martial Arts, Group Ex Classes (mirrors, etc.)
 - ii) 900 SF okay
 - iii) Desire resilient flooring in at least one of the two rooms
- 6) Timing & Control not used by Rec Sports
- 7) Ops Offices
 - a) One Facility Director (for the building), is assumed.
 - b) Rec might use one office
 - i) Assume, one Department-based Office for each of three Departments (R, A, E).
- 8) Control Desk / Customer Service Desk
 - a) Yes, need one of these.
 - b) Assume all "roommates" want one too.
 - c) Can this be aligned with a Laundry Space?
- 9) Laundry
 - a) Would like one Commercial Washer, and two commercial dryer / extractors
- 10) Recreation Locker Rooms
 - a) Yes, want these. Can share w/ ESS, or others.
 - b) Action Item for Rec Sports: Determine desired locker quantity, and ratio for rental vs open use. For now, assume the following:
 - i) 90 for Women
 - ii) 150 for Men
 - iii) Half Lockers, likely okay
- 11) All Gender Locker Room
 - a) Yes, required.
- 12) Day Use Lockers
 - a) Yes, quantity TBD. Assume 80 for now.
 - b) Built-in digital or mechanical locks.
- 13) Recreation Storage
 - a) Club Sports Cages, quantity TBD.
 - b) Table Tennis storage, 10 Folded Tables
 - c) Archery Equipment (assumed 6 targets, additional info to be provided by Rec after further research)
 - d) Four Soccer Goals (portable Futsal regulation goals, 12' x 6')
- 14) Main Lobby
 - a) Would like this space to be neutral in its brand for all roommates? It is a shared space.
 - b) Convey movement, motion, wellness, and human form. All of which is very different than just athletics.
- 15) Critique of two Planning & Design Options
 - a) Option 1
 - i) Move Athletic Training to the main level
 - ii) Like the contemporary aesthetic
 - iii) Like the overhead garage doors
 - iv) Like having toilet rooms both north and south
 - v) Like having the office arranged in a Suite.
 - vi) Want only one entry point, concern about people getting in from the north through toilets



- b) Option 2
 - i) Like having toilet rooms both north and south
 - ii) Like the Athletic Locker Room Suite
 - iii) Don't see a great space for Control Desk
 - iv) Rec lockers would be better located if closer to entry
- 16) Deal Breaker for Rec Sports (e.g.: Things to discuss w/ Design Committee)
 - a) Court spacing
 - b) Corner clearances at Basketball courts
- 17) Next Workshop will be November 14 & 15, 2017.

Athletic Users Group

1:00 – 3:15 PM

- 1) Room-by-Room Specifics
 - a) Fieldhouse
 - i) Committee recommended evaluating an option with all spectator seating placed outside the track?
 - ii) Sand pits inside track. It was noted that Illinois Wesleyan has a nice system.
 - iii) Pole vault. Two required. Three desired.
 - (1) Seek two that do not overlap the track in any way.
 - (2) Consider Competition Pole Vault and Long / Triple Jump on the infield of the Track
 - iv) Need durable interior surfaces for baseball / softball
 - v) Consider placing one Sand Pit on the infield, for good spectator viewing.
 - b) Eliminate overlap between track lanes and long / triple jump lanes, if possible.
 - c) Committee noted 2 long/triple jump pits and 2 pole vault pits were acceptable (1 practice and 1 competition each)
 - d) High Jump. Prefer this to be a spike-able surface.
 - e) Track Radius. Need not be 21m. Review / consider a radius of between 19 and 21m.
 - i) Share with Athletics the radii measures known at other Fieldhouses
 - f) Track Lane Width
 - i) 42" in Radius. 42" on straightway
 - g) Throws cage.
 - i) Prefer the Porter-style overhead systems
 - h) Extra lanes desired (two or more), for practice. In addition to the 8-lane straightway
 - i) Overhead Divider Curtains
 - i) It is unacceptable if the curtain nets extend onto Lanes 1 & 2
 - ii) Four (4) retractable overhead Baseball Hitting Nets
 - (1) 14' x 14' x 70'. Preferer 20' or 25' tall, if possible. Minimum 12' wide.
 - (2) Would like a double-wide configuration for throwing, if possible. Center net is retractable.
 - j) Timing Equipment
 - i) Consider an overhead timing arm, dropping from the ceiling (Nebraska has this)
 - k) Athletic Training Space
 - i) TBD. The AD will follow up on this following review with others.
 - l) Multi-Purpose Meeting Room
 - i) Yes, can use this space.
 - ii) Like the movable wall.
 - iii) Need not be larger than 30 – 40 persons (900 SF is okay)
 - m) Team Meeting Rooms
 - i) Used for films, so technology is needed
 - ii) Multi-purpose rooms are best. Flexibility it good.
 - n) Timing Control Room
 - i) 10 persons, max
 - ii) Four tables, is great



- iii) Can be a temporary space, elevated and overlooking the common finish line
- o) Athletic Coaching Suite
 - i) Need to have a place to stop and drop stuff.
 - ii) Some coat hooks are desired.
- p) Offices
 - i) Okay to hold all four of these, for now, but Athletics does not need an office, over here
- q) Soccer Venue Support Structures
 - i) Would like to redesign existing
 - ii) Overall Space Summary
 - (1) Visitor Team Room
 - (a) 30 people sitting, with a hook on the wall and benches around perimeter
 - (b) Large 10' overhang, field side, so athletes can sit under canopy to watch / participate
 - (2) Home Team Room
 - (a) 30 people sitting, with a hook on the wall and benches around perimeter
 - (b) Large 10' overhang, field side, so athletes can sit under canopy to watch / participate
 - (3) Storage Room 1
 - (a) Three hooks for Officials
 - (4) Storage Room 2
 - (a) Three hooks for Coaches
 - iii) Second floor Press Box
 - (1) Media / Press Box
 - (a) Similar in size to existing
 - (b) Need much improved views of the field from the box
 - iv) Roof Platform
 - (1) Filing from the roof, or, filming from side of the Press Box
- 2) Critique of two Planning & Design Options
 - a) Option 1
 - i) Like the natural light, but plan for solar control of direct radiation.
 - ii) Need to add a security / control desk component
 - iii) Need to avoid wildly fluctuating light levels at the Common Finish Line
 - iv) Like the overhead exterior doors
 - b) Option 2
 - i) Don't run the Triple / Long Jump Pit across the main entry.
 - ii) Concern about spectator traffic patterns and access to seating areas
- 3) Customer Service Desk
 - a) Yes, might be nice
- 4) Deal Breakers for Athletics (e.g.: Things to discuss w/ Design Committee)
 - a) Track geometries are very important! Must meet NCAA requirements.
 - b) Overlaying the curtains on top of Lanes 1 and 2 is unacceptable.
- 5) Next Workshop will be November 14 & 15, 2017.

Exercise Sports Science Users Group

3:15 – 5:00 PM

- 6) Room-by-Room Information
 - a) Will use Fieldhouse as activity space for . . .
 - i) BB, VB, Badminton, Tennis
 - (1) Some lower height Goal heights would be nice (8' tall)
 - ii) Archery (8 targets), 40 – 50-yard shots
 - iii) Team handball, two courts, preferred
 - iv) Pickleball, occasionally



- v) Disability adult fitness
- vi) Golf, as an Activity Class
 - (1) Look at golf netting that might run down the middle (long axis) for this. Golf-specific.
 - (2) 30 students, all with Tee Pads (3' x 6')
- b) Jogging Track is intended to serve the LEHP Program, specifically.
 - i) Primary purpose: Walking, and Fitness Walking Classes
 - ii) Space for training exercise physiologists
 - iii) Equipment needs (10 – 15 pieces)
 - (1) Stationary Bicycles are a necessity
 - (2) Elliptical Equipment
 - (3) Other equipment
 - iv) Blood pressure tests, as well
 - v) Pre-test and post-test individuals for a one-mile run / walk
 - vi) Required a small station set up close to walking track and exercise equipment space for checking in, storing blood pressure testing equipment, etc..
- 7) Human Performance Lab functions that will occur in Fieldhouse
 - a) Body movement programs with Athletic Teams
 - b) Activity-based warm-ups
- 8) Multi-Purpose Room
 - a) Instructional Rooms. Yes, will use these at 900 SF, each.
 - b) Like the divider wall concept.
- 9) Locker Rooms
 - a) Faculty Locker Rooms exist in Mitchell Hall. These will serve Faculty & Staff.
- 10) ESS Hub Space
 - a) Projection screen & technology cart needed in fieldhouse
 - b) Box lockers might serve some needs
 - c) Want a coat rack that LEHP patrons can use.
 - i) 50 – 60 coats at one time!
 - ii) Might need day lockers in or near this space
 - iii) Could be at Customer Service Desk
- 11) Storage
 - a) The need is large
 - b) One room, first floor
 - i) Request 700 SF.
 - c) One room, second floor
 - i) LEHP, specific
 - ii) Request 100 SF.
- 12) Metrics on Athletic Training
 - a) 10' x 10' area per treatment table
 - b) 10 athletes served per table per hour at peak use
 - c) Treatment tables should equal only 40% of total training space
- 13) Critique of two Planning & Design Options
 - a) Option 1
 - i) Exterior garage doors met w/ favor
 - ii) Need to have toilet rooms on upper level
 - iii) Like the natural light
 - b) Option 2
 - i) Need to have toilet rooms on upper level
 - ii) Like the natural light
- 14) Deal breakers for ESS (e.g.: Things to discuss w/ Design Committee)
 - a) Storage. Need enough storage.
 - b) Strongly prefer a controlled facility (think Customer Service desk)



15) Next Workshop will be November 14 & 15, 2017.

END OF MEETING MINUTES



meeting attendance

Date: October 17, 2017 **Time:** 10-12 = Noon **Subject:** Rec Sports.
Project: University of Wisconsin-La Crosse New Student Fieldhouse & Soccer Support Facility – DFD 15121
Project No.: 3001.405.00

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meeting attendance

Date: October 17, 2017 **Time:** 1:00 - 3:00 p **Subject:** ~~ATHLETICS~~ . *ATHLETICS* . *ALSON Group*

Project: University of Wisconsin-La Crosse New Student Fieldhouse & Soccer Support Facility – DFD 15121

Project No.: 3001.405.00

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meeting attendance

Date: October 17, 2017 **Time:** 3:20-5:00 pm **Subject:** ESS USER Group
Project: University of Wisconsin-La Crosse New Student Fieldhouse & Soccer Support Facility – DFD 1512
Project No.: 3001.405.00

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Itinerary for the Day

- Executive Committee - Touch Base
- Recreational Sports User Groups
- Exercise & Sport Science User Groups
- Athletics User Groups



Objectives

- Finalize all program space requirements
- Finalize all program space relationships
- Verify site concept & all program spaces on site
- Confirm the project scope and budget
- Confirm Schedule



Preliminary Project Schedule

LOCATION	TASK	DATE	DURATION
UWL	Kick-off Meeting w/ Exec Comm	8.24.17	1.5 hours
AE	DFD 10% Document Preparation	Sept 2018	4 months
UWL	Design Meetings w/ Executive Comm & Design Comm	9.20.17	1 Day
UWL	Design Workshop Sessions w/ Exec Comm, Design Comm & User Groups	10.17.17	2 Days
UWL	Design Workshop Sessions w/ Exec Comm, Design Comm & User Groups	11.14.17	2 Days
UWL	Design Workshop Sessions w/ Exec Comm, Design Comm & User Groups	Dec 2017	2 Days
AE/DFD	DFD 10% Peer Review in Madison	Jan 2018	1.5 hours
	Pause in Design	Jan 2018	5 months
AE	DFD 35% Document Preparation	June 2018	4 months
UWL	Design Meetings w/ Executive Comm & Design Comm	July 2018	1 Day
UWL	Design Meetings w/ Executive Comm & Design Comm	Aug 2018	1 Day
UWL	Design Meetings w/ Executive Comm & Design Comm	Sept 2018	1 Day
AE/DFD	DFD 35% Preliminary Design Submittal & Review of Documents	Oct 2018	2 Months
UWL	Design Meetings w/ Executive Comm & Design Comm	Nov 2018	1 Day
AE	DFD 100% Document Preparation	Dec 2018	6 months
UWL	Design Meetings w/ Executive Comm & Design Comm	Jan 2019	1 Day
UWL	Design Workshop Sessions w/ Exec Comm, Design Comm & User Groups	Feb 2019	1 Day
UWL	Design Meetings w/ Executive Comm & Design Comm	Mar 2019	1 Day
UWL	Design Meetings w/ Executive Comm & Design Comm	April 2019	1 Day
AE/DFD	DFD 100% Final Design Submittal & Review of Documents	June 2019	2 Months
MAD	BOR/SBC Authority to Construct	Aug 2019	3 Months
DFD	Release of Bidding Documents	Nov 2019	3 Months
DFD	Receipt of Bids & Release of Construction Contracts	Feb 2020	3 Months
UWL	Construction of New Facility	May 2020	22 Months
UWL	Substantial Completion	Mar 2022	1 Month
UWL	Occupancy	April 2022	3 Months
UWL	Final Completion	July 2022	4 Months

Meeting Agenda

Seeking Input!

Room by Room Layouts

Room Details

Room Occupants / Users



Seeking Input / Critique

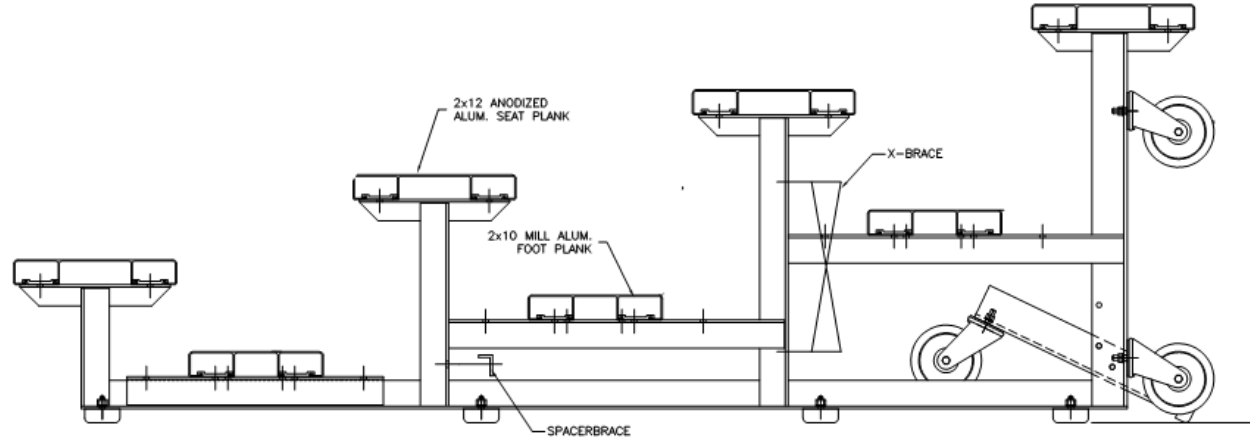
Design Options

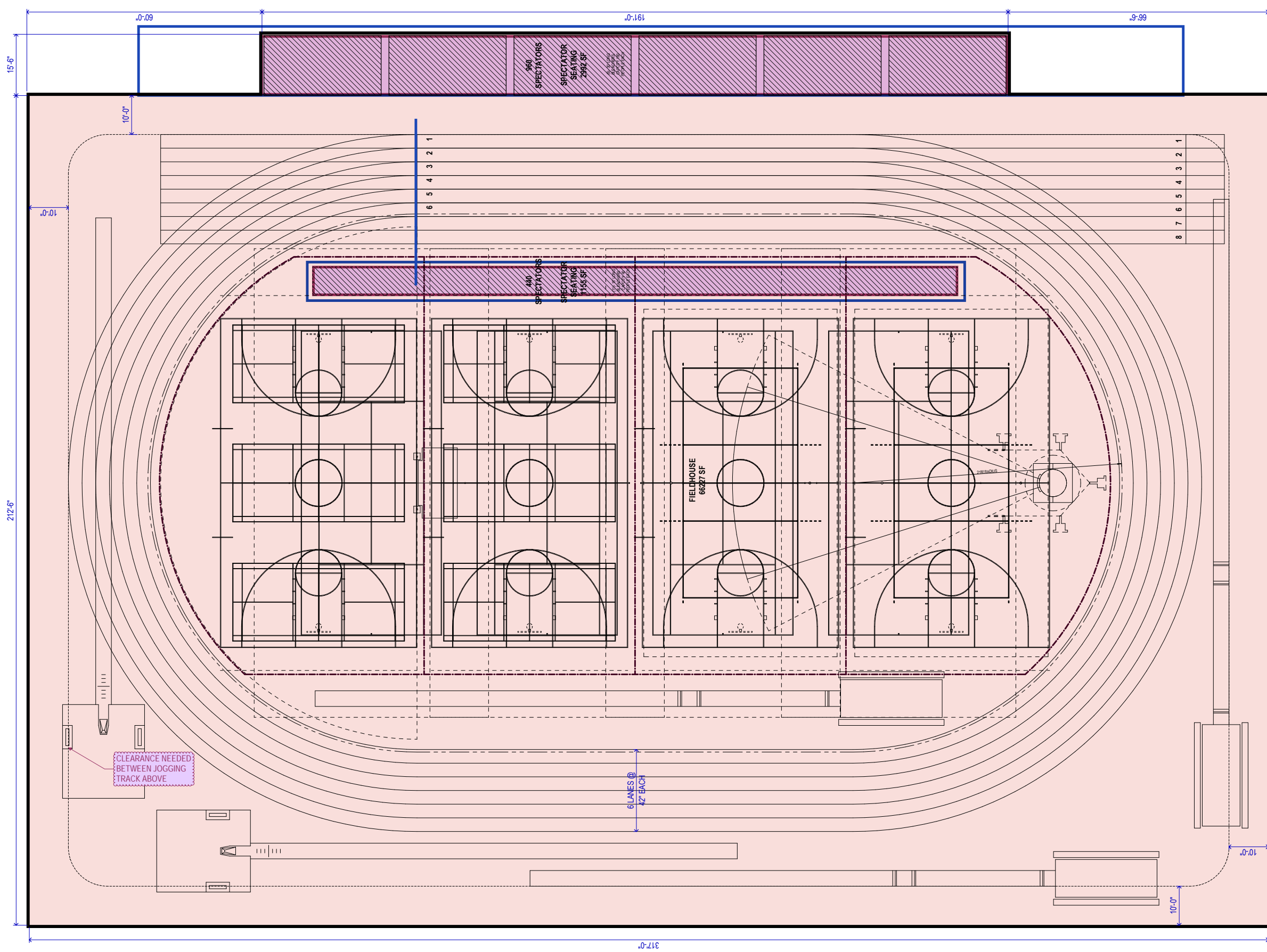
Room Type Examples | Fieldhouses

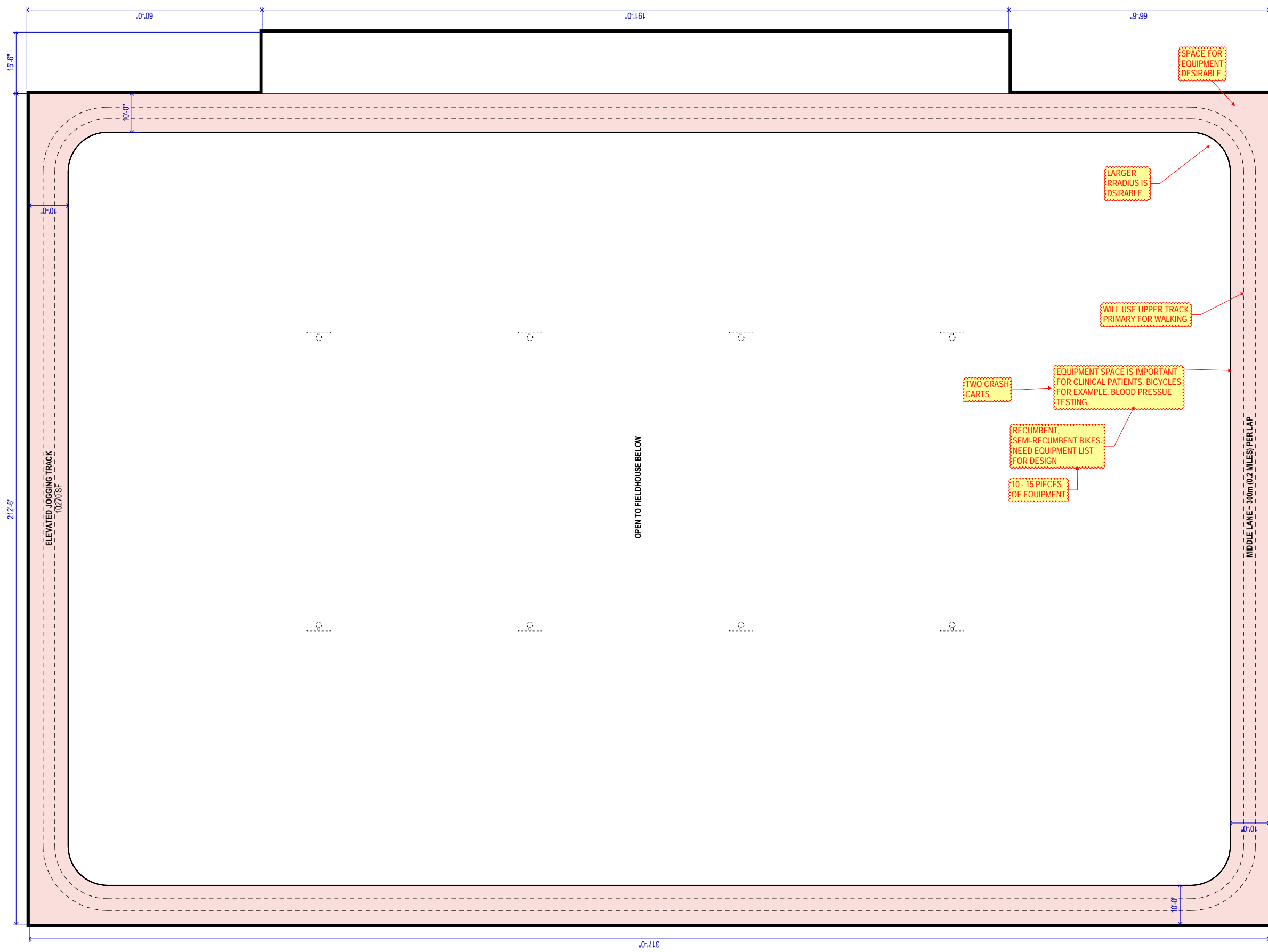
Fieldhouse

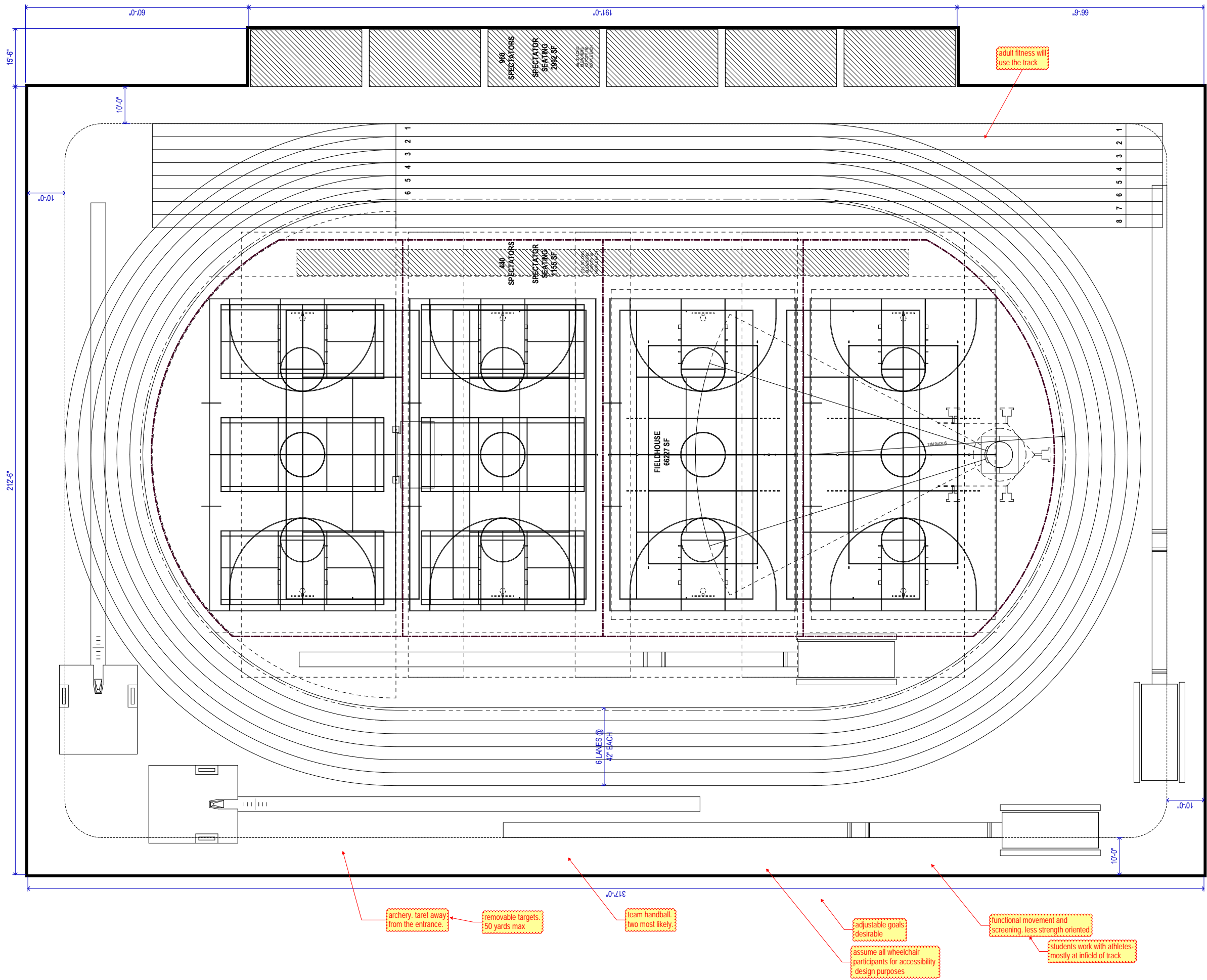


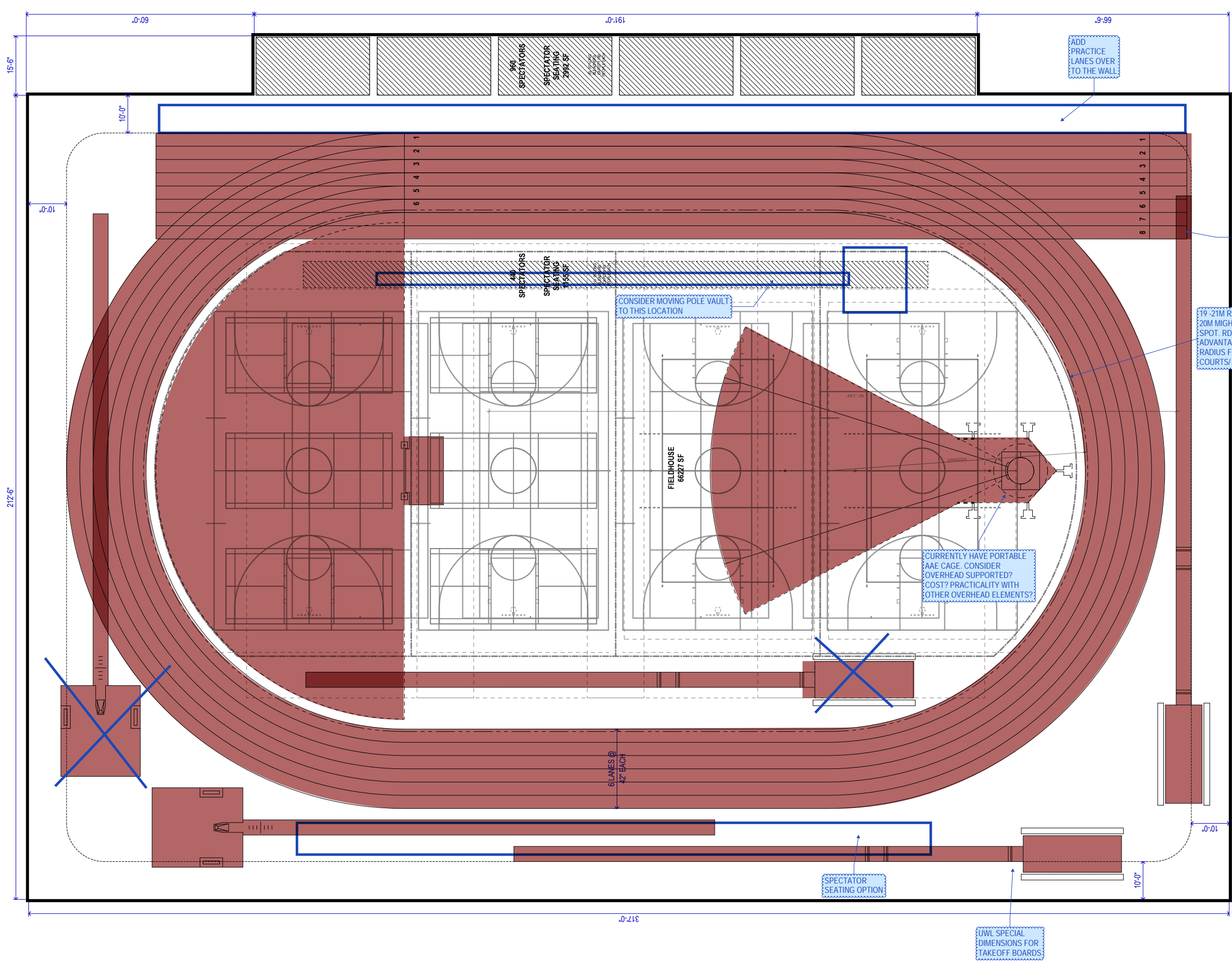
Room Type Examples | Spectator Seating











TOTAL AREA = 6627 + 1155 + 2992 = 70374 NSF

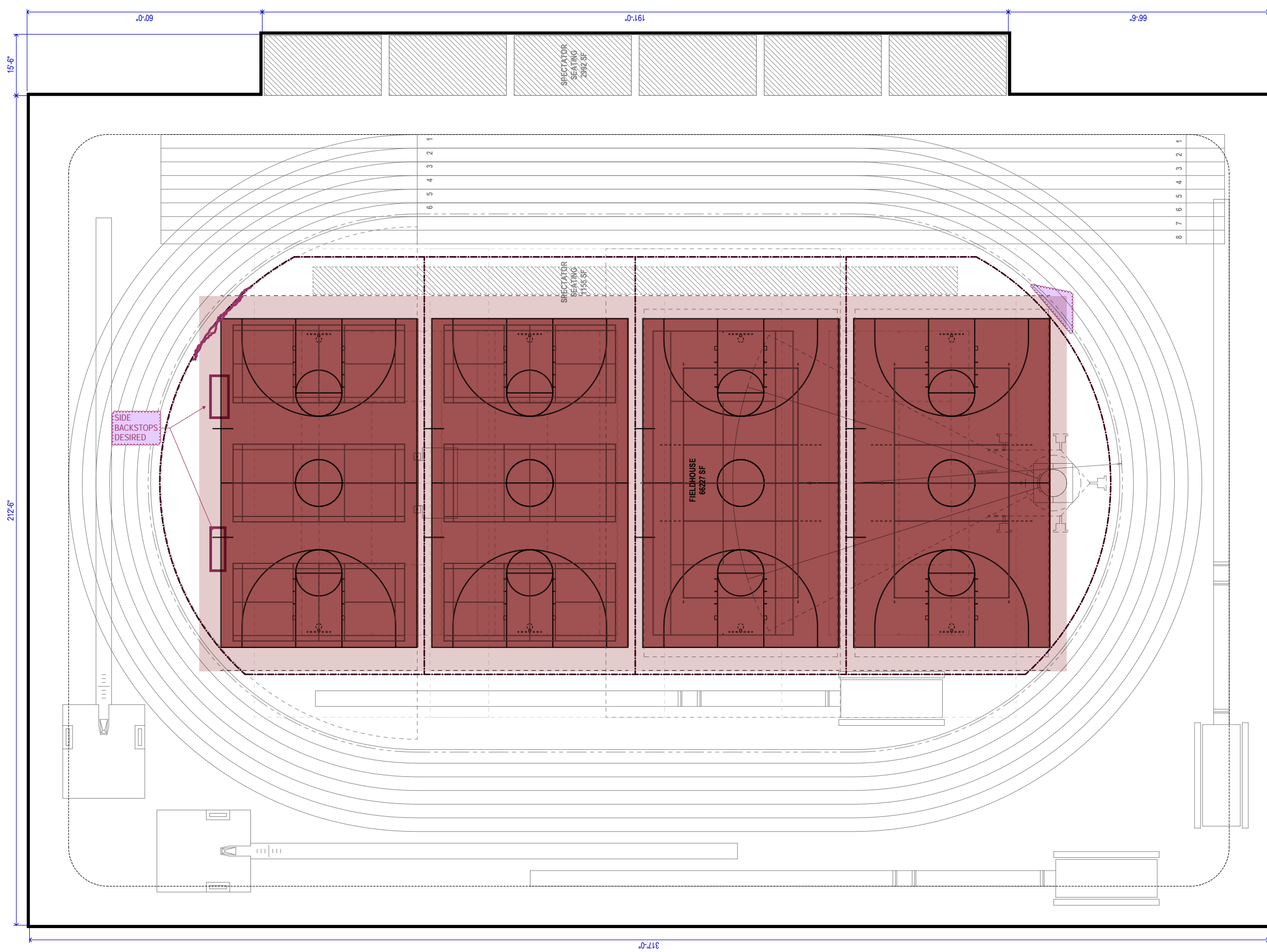
200M TRACK WITH 21M RADIUS, 6 LANES, 42" LANES

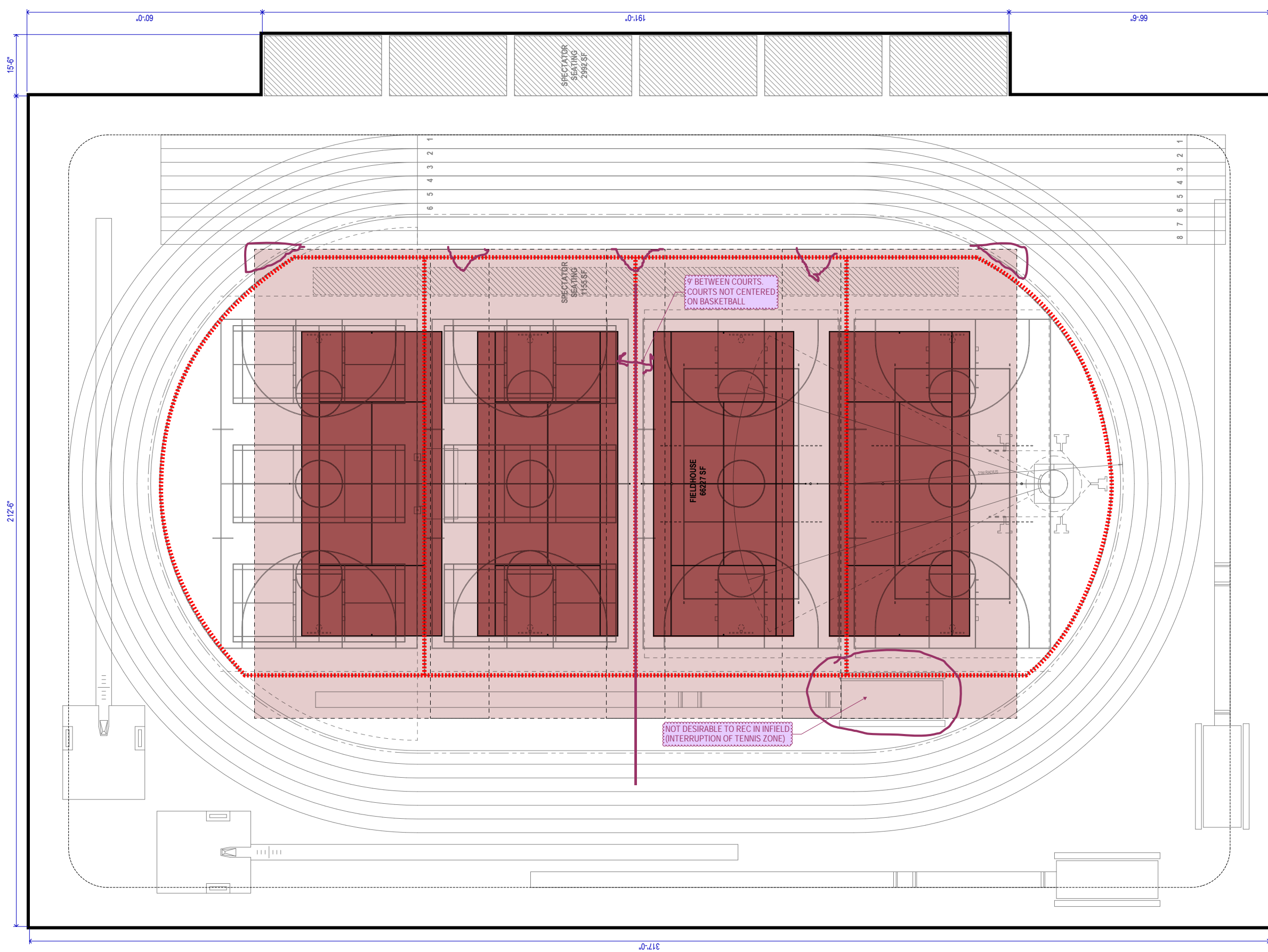
TRACK AND FIELD

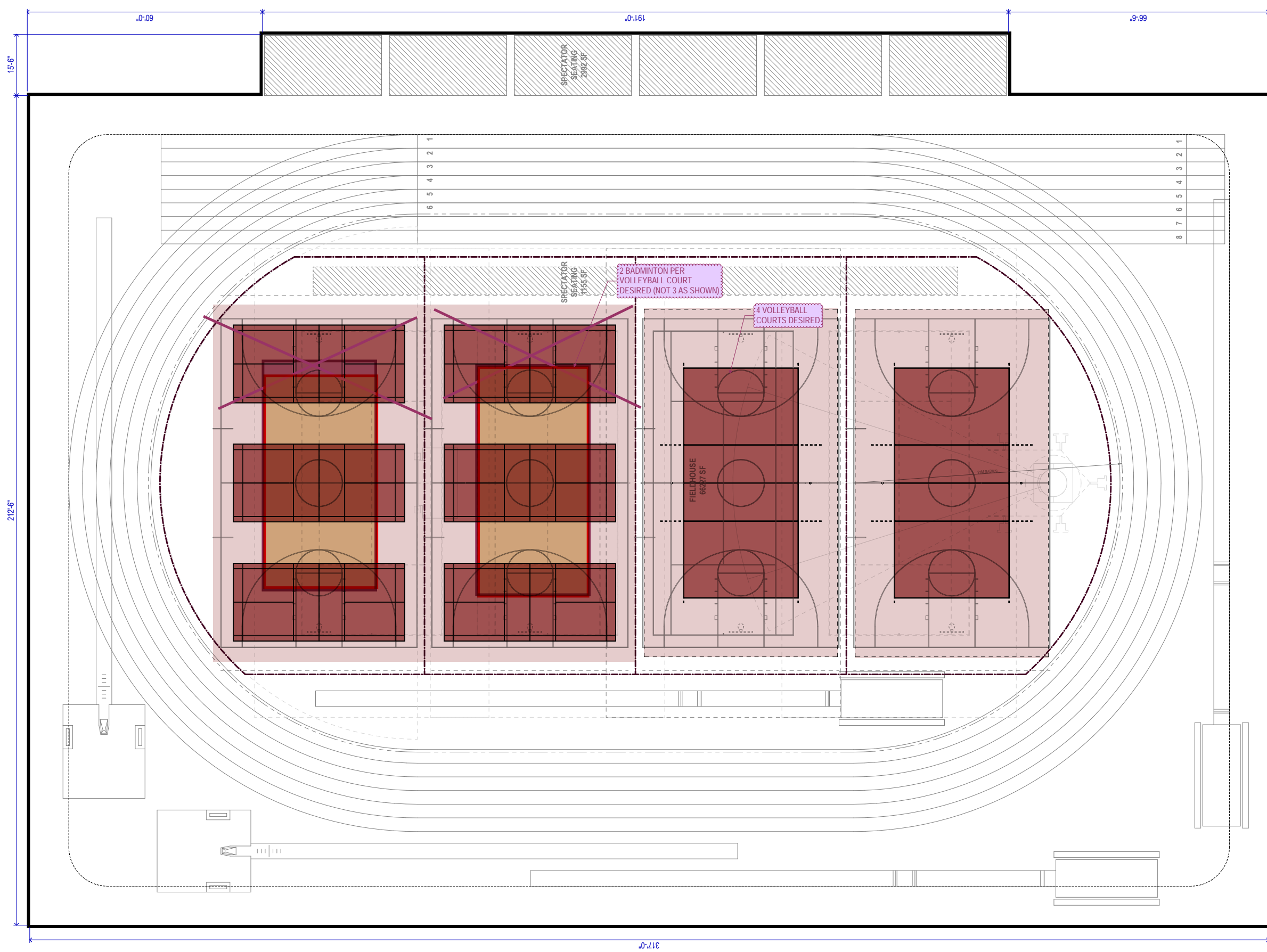
FIELDHOUSE FLOOR PLAN - TRACK AND FIELD

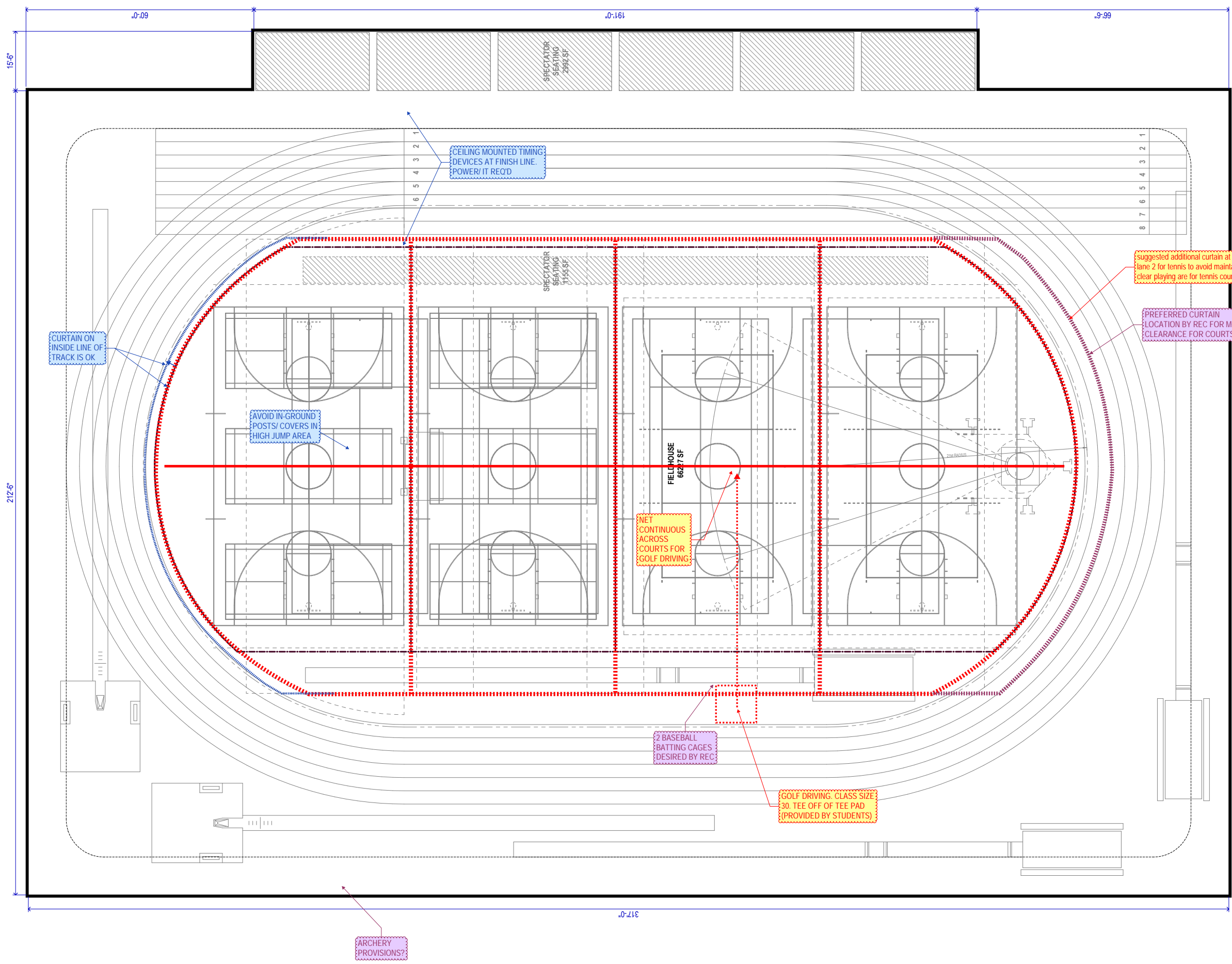
10/16/2017

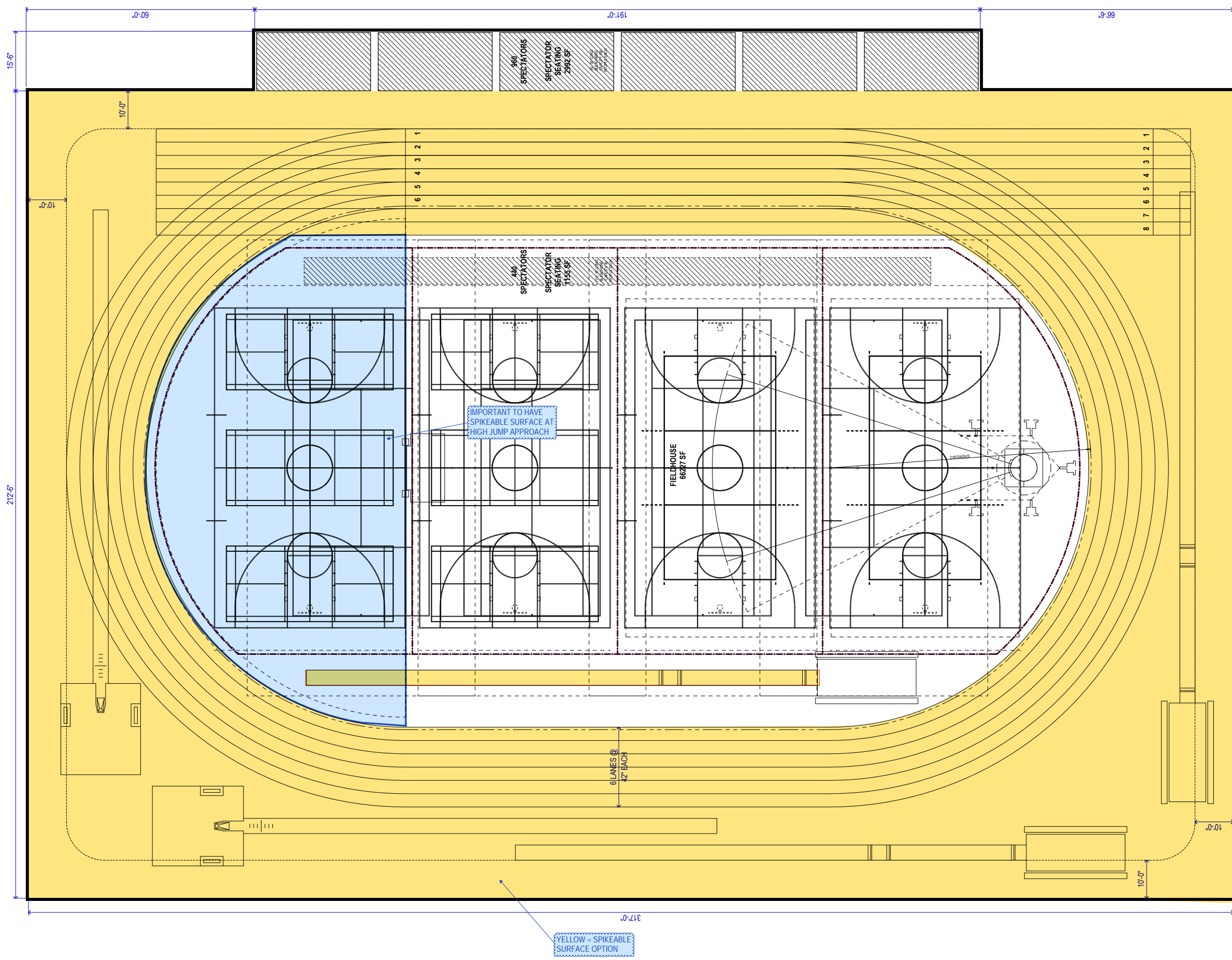


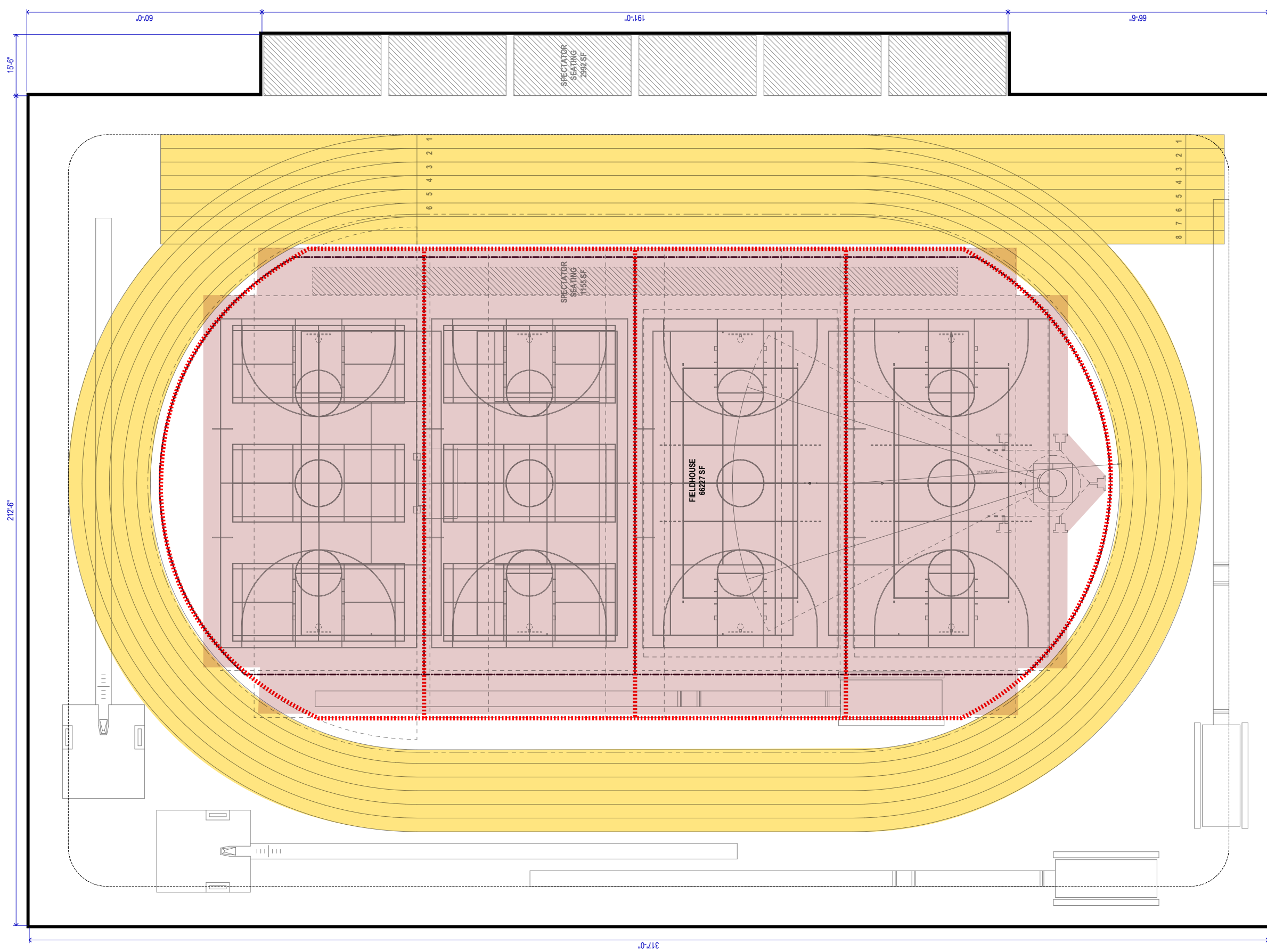


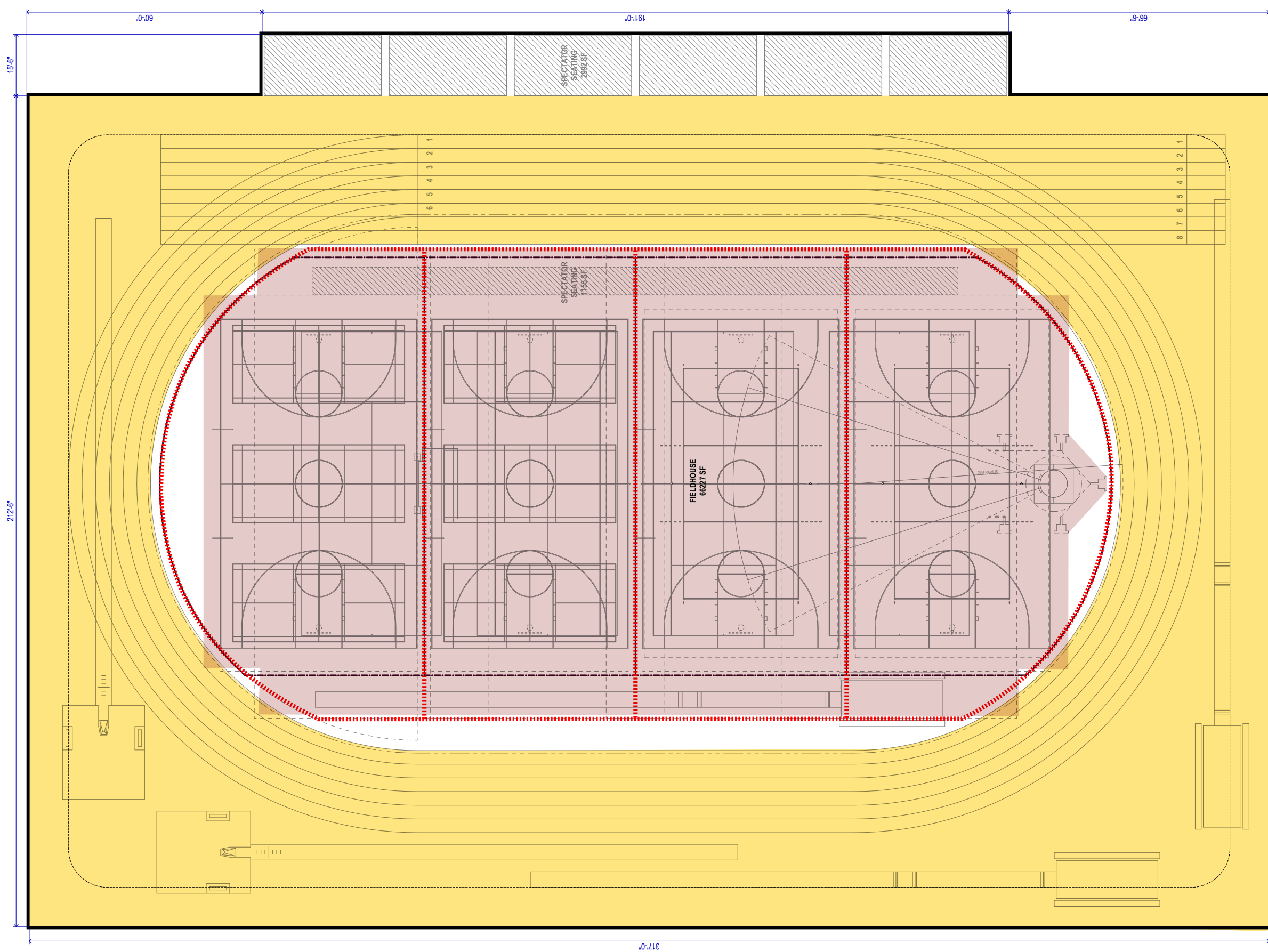






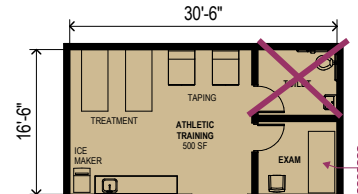






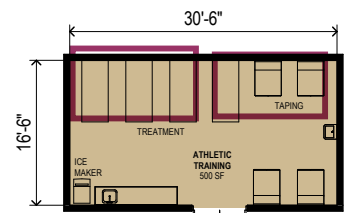
PROGRAM VERIFICATION

UW-LA CROSSE - NEW FIELDHOUSE SOCCER AND SUPPORT FACILITY



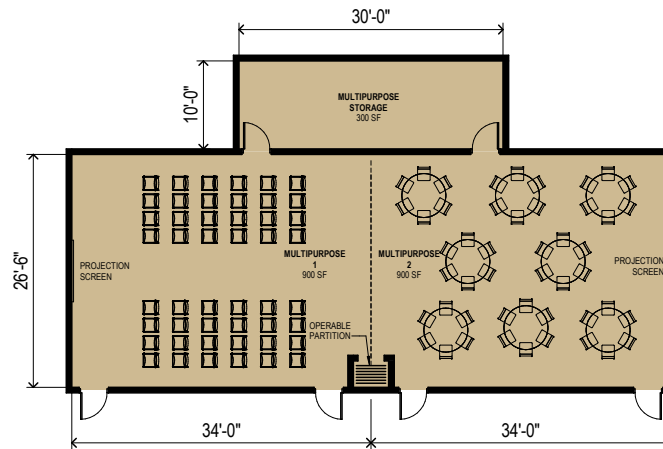
DRAW CURTAINS OK AROUND EXAM AREA

OPTION A

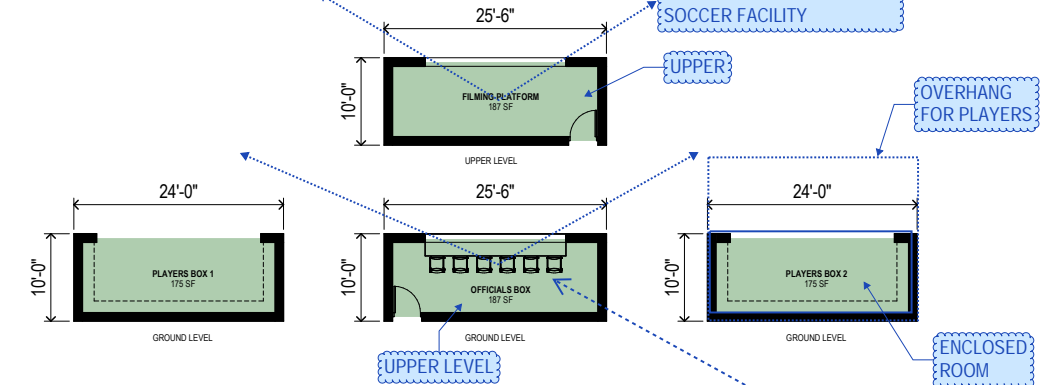


OPTION B

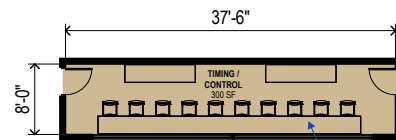
TEAM SUPPORT - ATHLETIC TRAINING (PROGRAM SF = 500 NSF)
1/8" = 1'-0"



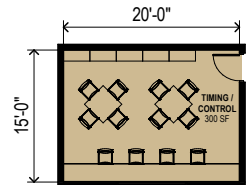
TEAM SUPPORT - MULTIPURPOSE (PROGRAM SF = 900 NSF EACH)
1/8" = 1'-0"



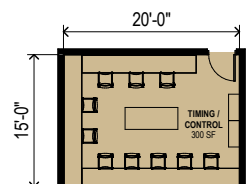
SOCCER SUPPORT - SOCCER PRESS BOX AND TEAM BOXES
1/8" = 1'-0"



OPTION A



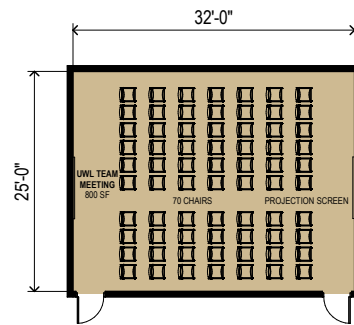
OPTION B



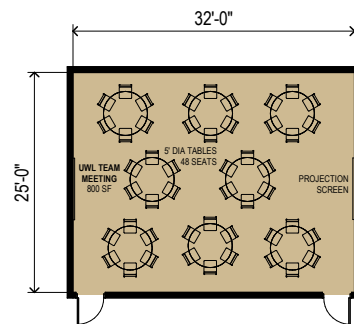
OPTION C

SUPPORT - TIMING / CONTROL (PROGRAM SF = 300 NSF)
1/8" = 1'-0"

2 TABLES, 10 - 12 PEOPLE. NOT NECESSARILY A SEPARATE ROOM LOCATED AT COMMON FINISH LINE

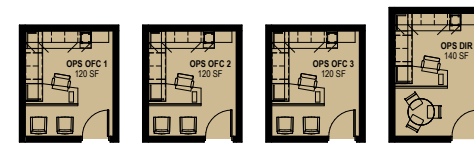
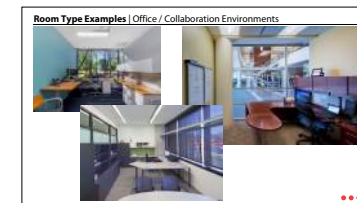


FURNITURE OPTION 1

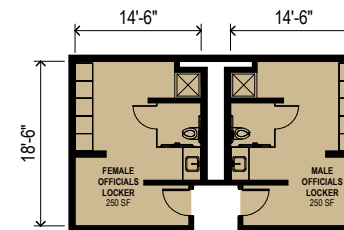


FURNITURE OPTION 2

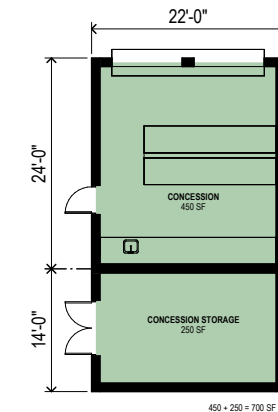
TEAM SUPPORT - TEAM MEETING
1/8" = 1'-0"



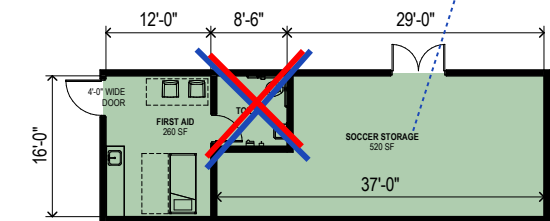
TEAM SUPPORT - OFFICES
1/8" = 1'-0"



TEAM SUPPORT - OFFICIALS LOCKER ROOMS
1/8" = 1'-0"

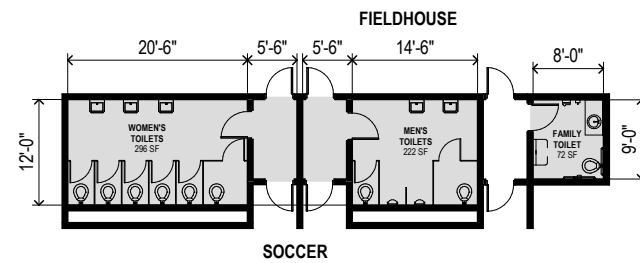
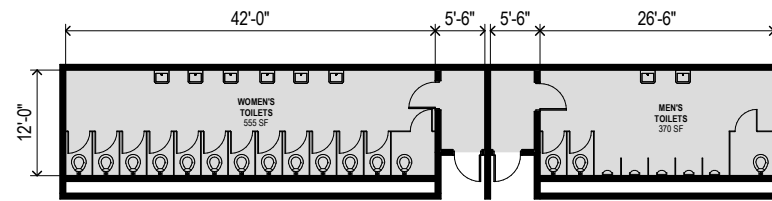


SOCCER SUPPORT - CONCESSION AND STORAGE
1/8" = 1'-0"



SOCCER SUPPORT - FIRST AID AND STORAGE
1/8" = 1'-0"

COULD BE PART OF OTHER SOCCER SPACES

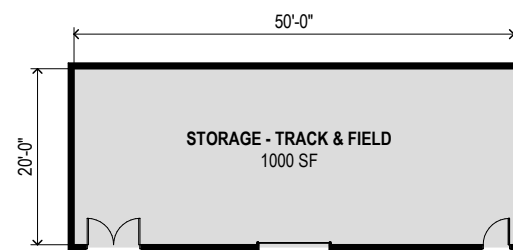


TOTAL TOILET FIXTURE CALCULATIONS

	WOMEN	MEN	UNISEX
AT FIELDHOUSE	13 WC + 3 LAV	7 WC + 2 LAV	1
MINIMUM AT SOCCER (500)	8 WC + 3 LAV	4 WC + 2 LAV	1 WC + 1 LAV
MIN TOTAL REQ'D (1500 @ FH)	19 WC + 6 LAV	11 WC + 4 LAV	1 WC + 1 LAV

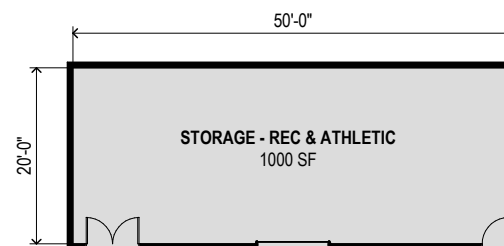
SERVICES - FIELDHOUSE AND SOCCER PUBLIC TOILETS

1/8" = 1'-0"



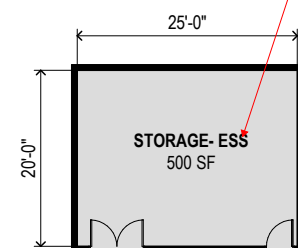
SERVICES - TRACK AND FIELD STORAGE

1/8" = 1'-0"



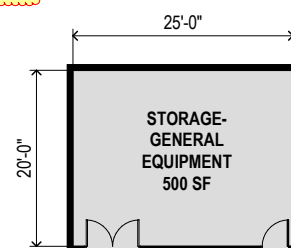
SERVICES - REC & ATHLETIC STORAGE

1/8" = 1'-0"



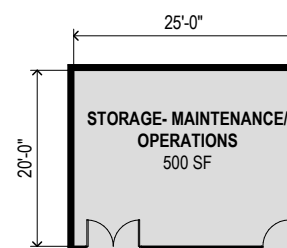
SERVICES - ESS STORAGE

1/8" = 1'-0"



SERVICES - GENERAL EQUIPMENT STORAGE

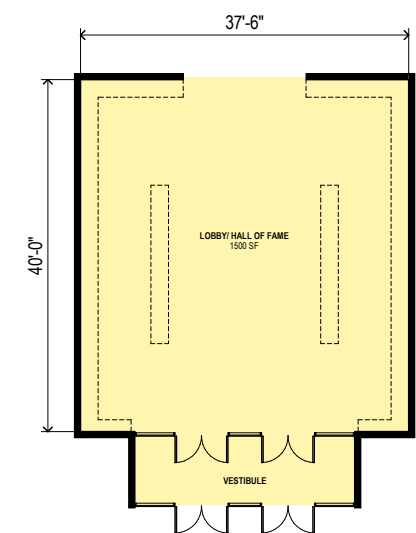
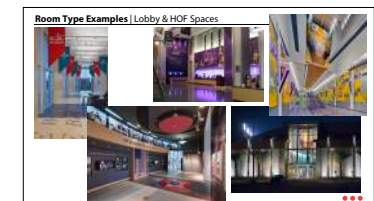
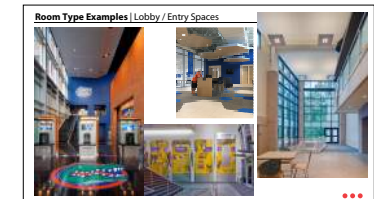
1/8" = 1'-0"



SERVICES - MAINTENANCE/OPERATIONS STORAGE

1/8" = 1'-0"

AT LEVEL 1. SOME AT LEVEL 2 NEEDED- 10X10+/-; 750 SF MIN



LOBBY/HALL OF FAME

1/8" = 1'-0"

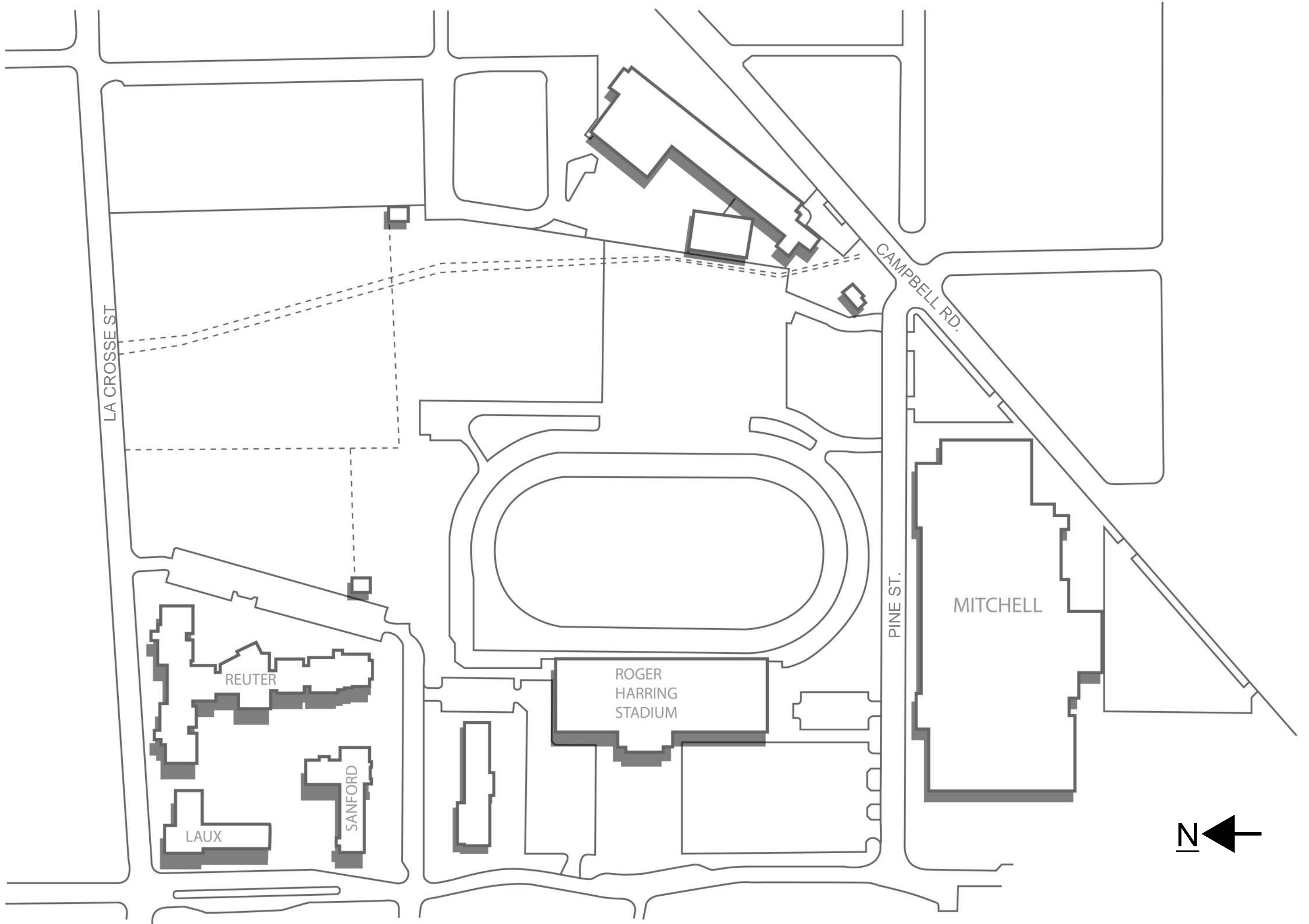
Vision & Aspirations

Talk to Us!

- **Keywords.** What are yours?

- WOW! FACTOR ✓
 - ADVANCEMENT FOR ALL 3 PROGRAMS
 - HIGH PERFORMING TRACK,
 - PROUD ✓
 - EXCEEDING MIN. REQUIREMENTS ✓
 - Signature (blogs, programs)
 - Shared & Exceptional
 - Together
- BEST OF CLASS





LA CROSSE ST.

CAMPBELL RD.

PINE ST.

REUTER

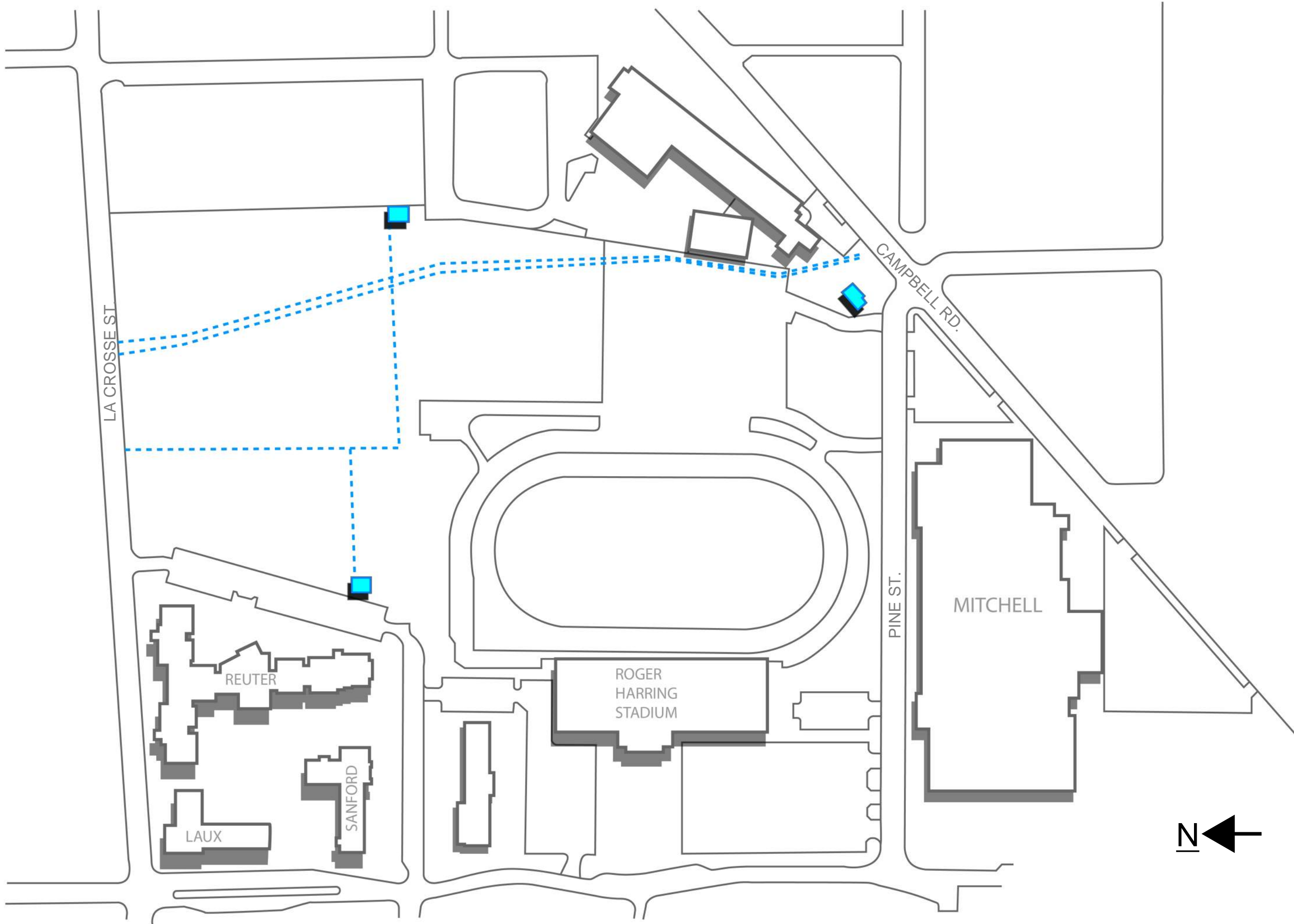
LAUX

SANFORD

ROGER
HARRING
STADIUM

MITCHELL





LA CROSSE ST

CAMPBELL RD.

PINE ST.

REUTER

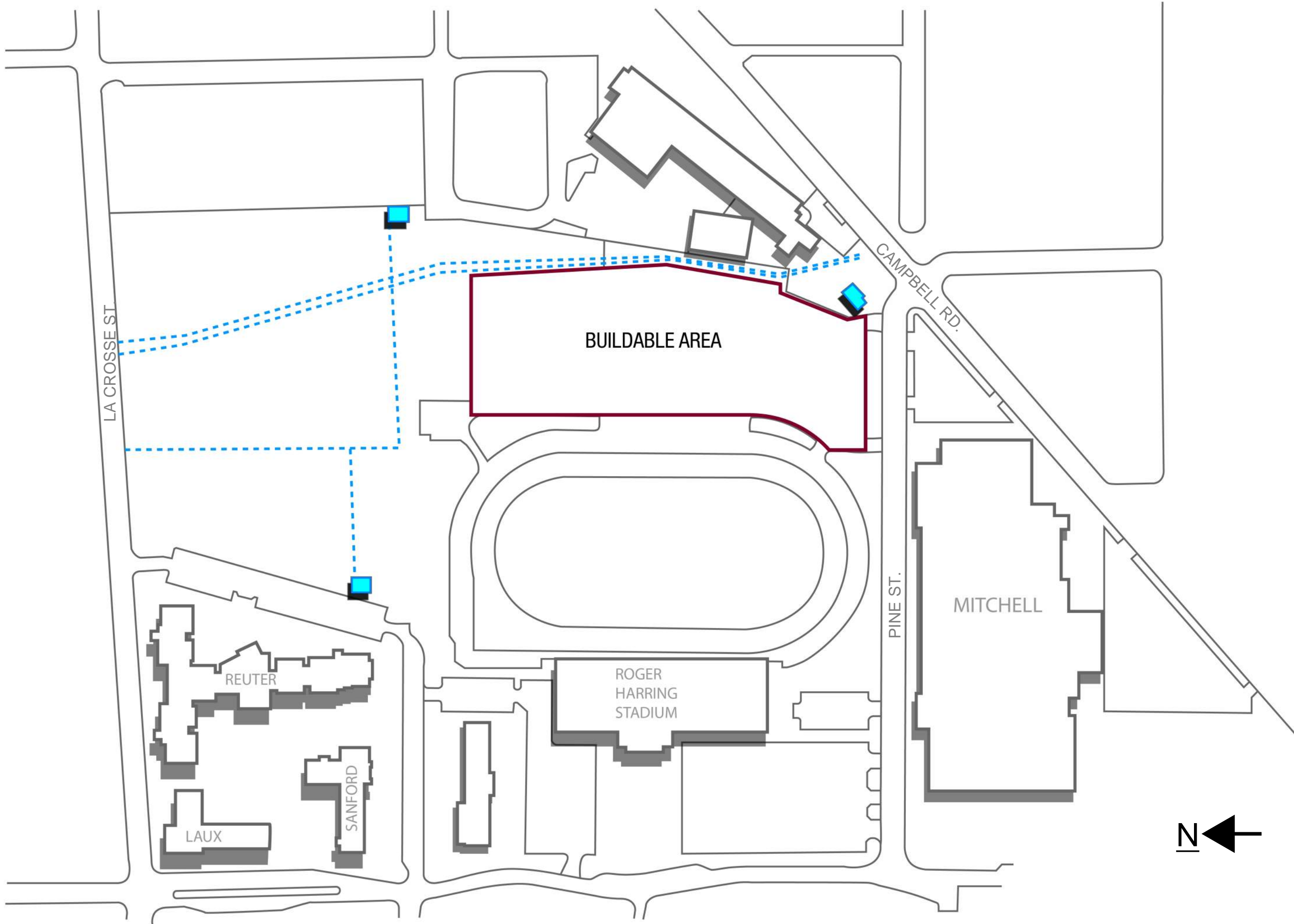
ROGER
HARRING
STADIUM

MITCHELL

LAUX

SANFORD





LA CROSSE ST

BUILDABLE AREA

CAMPBELL RD.

PINE ST.

MITCHELL

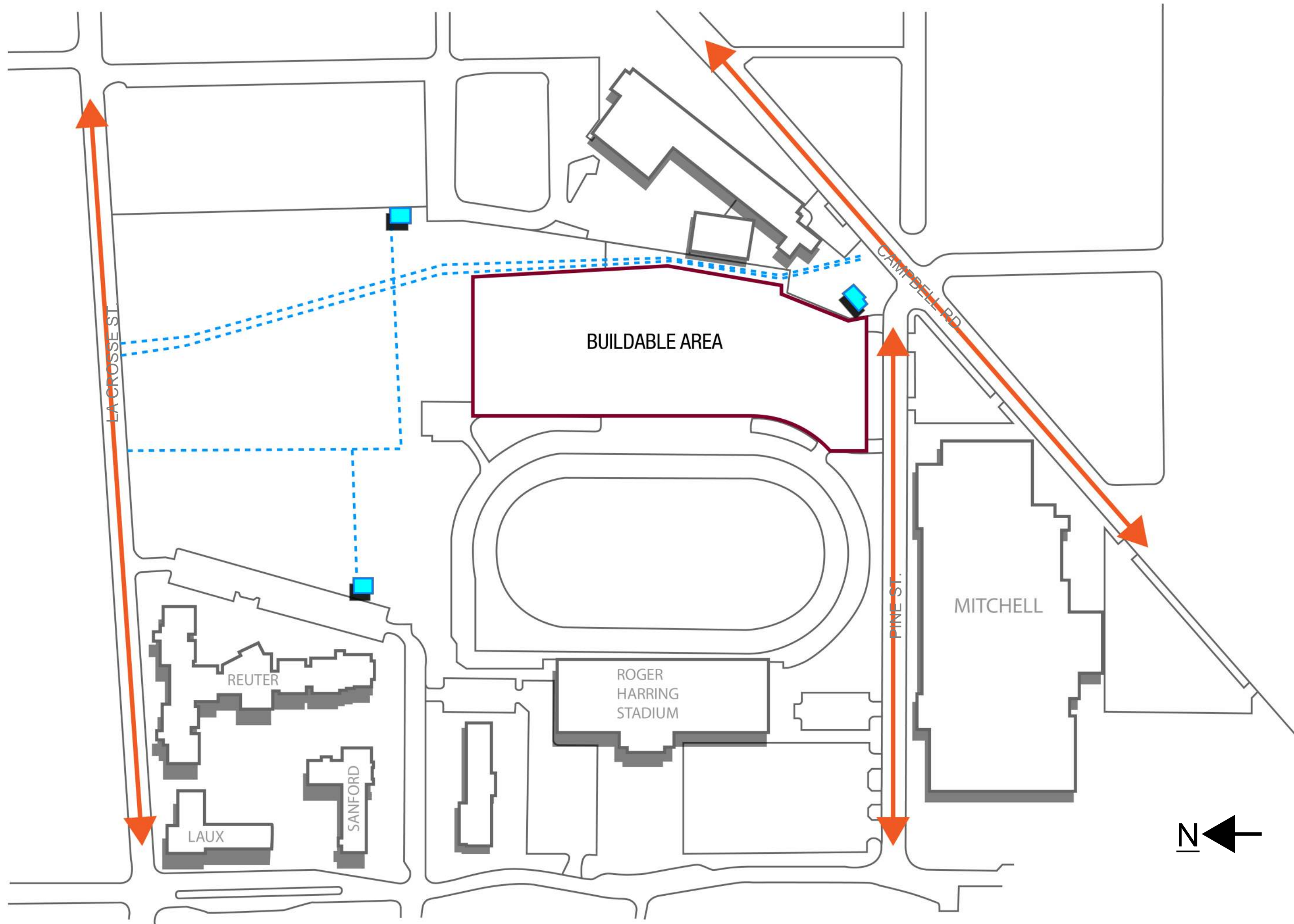
REUTER

ROGER
HARRING
STADIUM

LAUX

SANFORD





BUILDABLE AREA

LA CROSSE ST

CAMPBELL RD

PINE ST.

REUTER

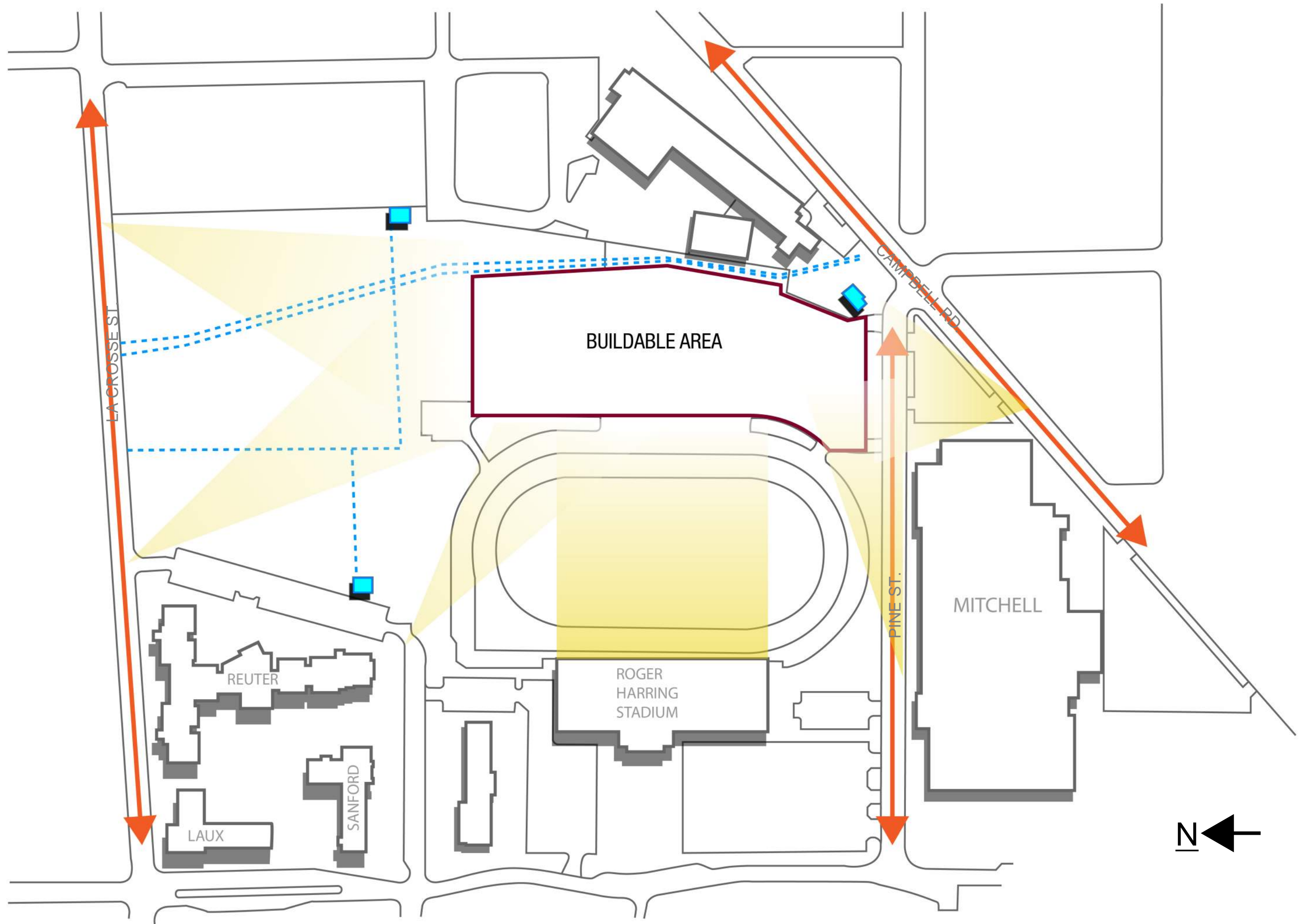
LAUX

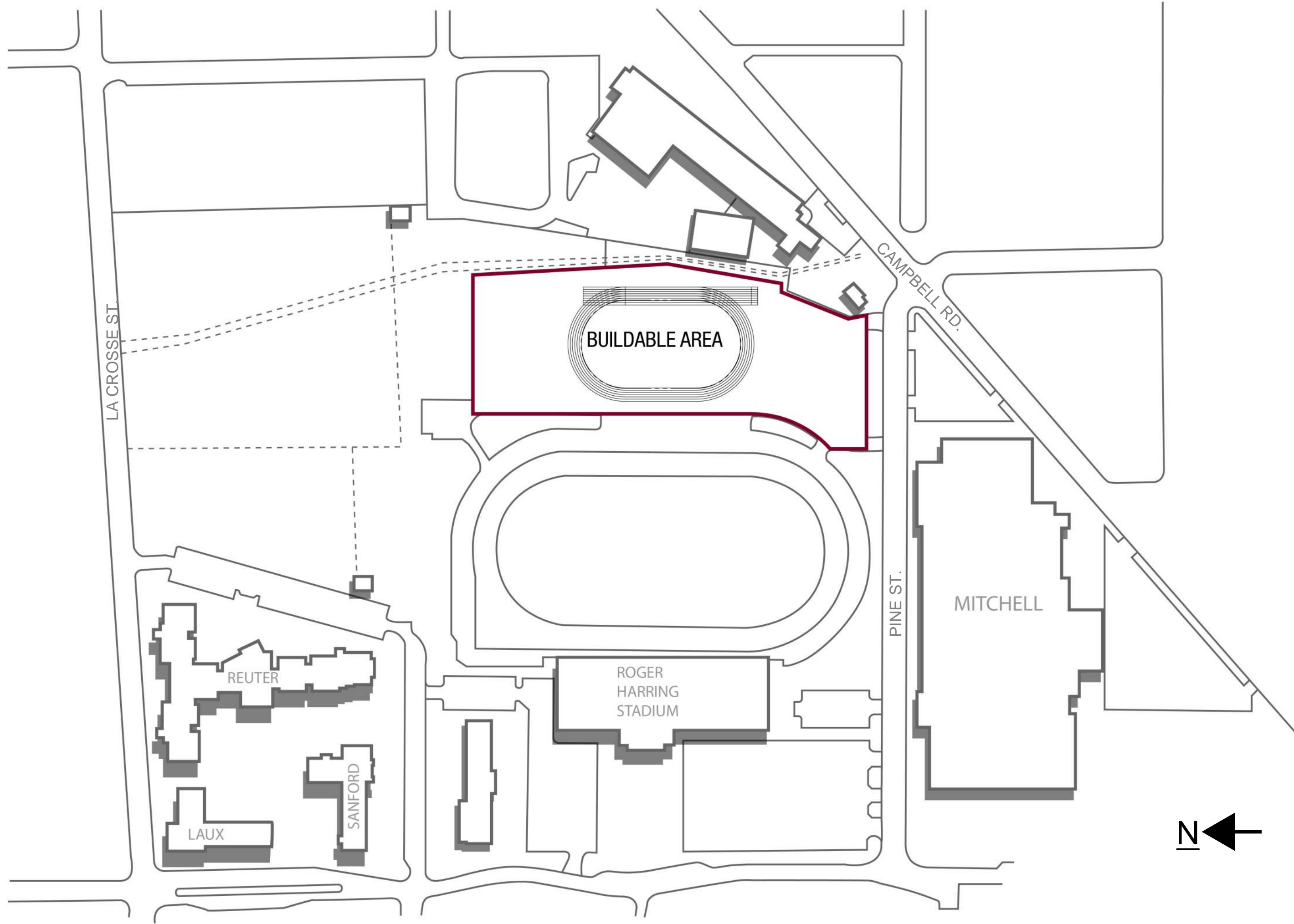
SANFORD

ROGER HARRING STADIUM

MITCHELL







LA CROSSE ST

BUILDABLE AREA

CAMPBELL RD.

PINE ST.

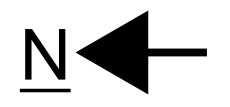
MITCHELL

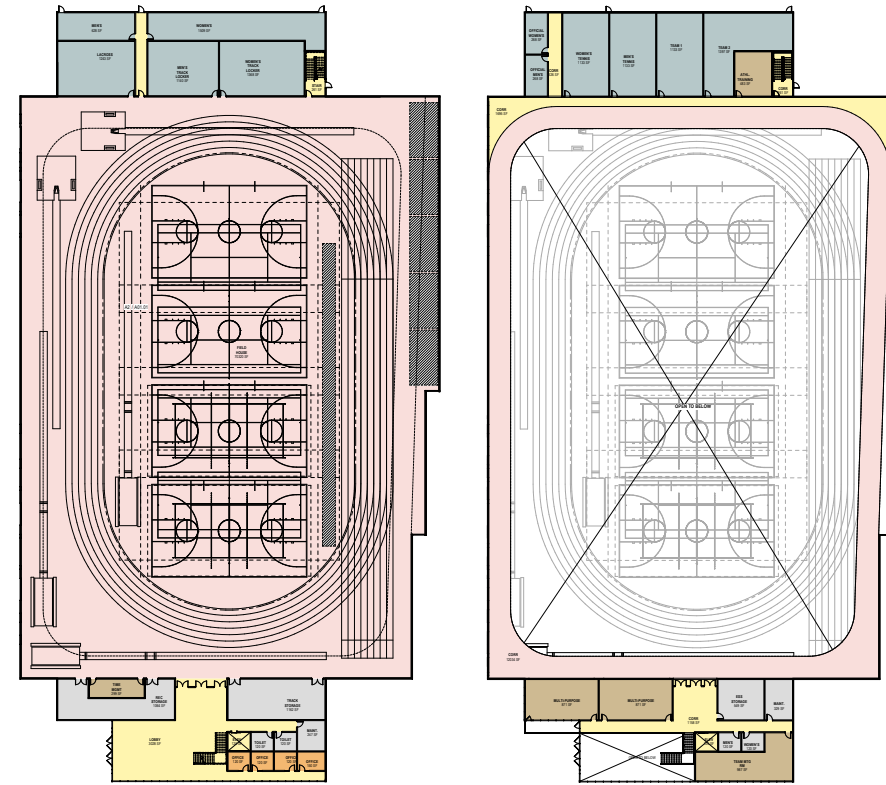
REUTER

ROGER
HARRING
STADIUM

SANFORD

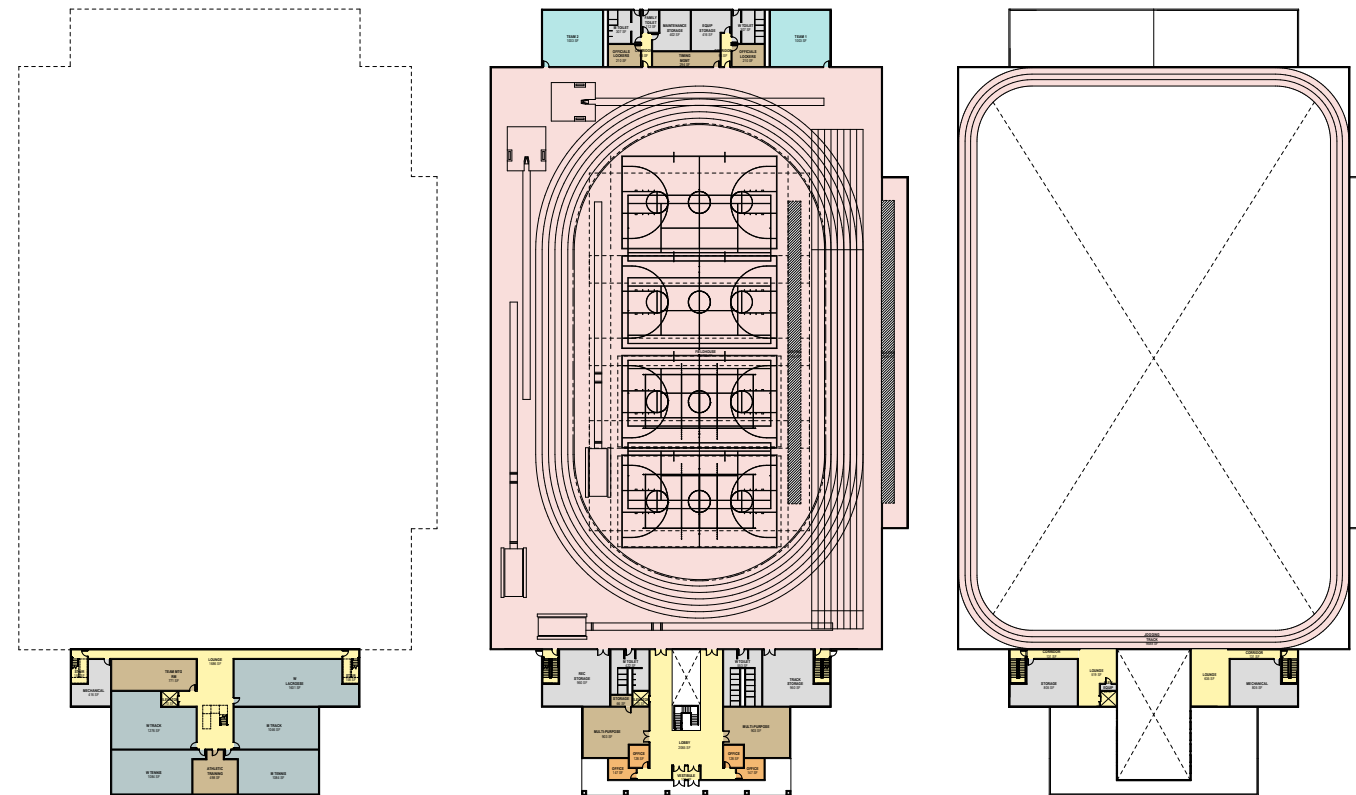
LAUX





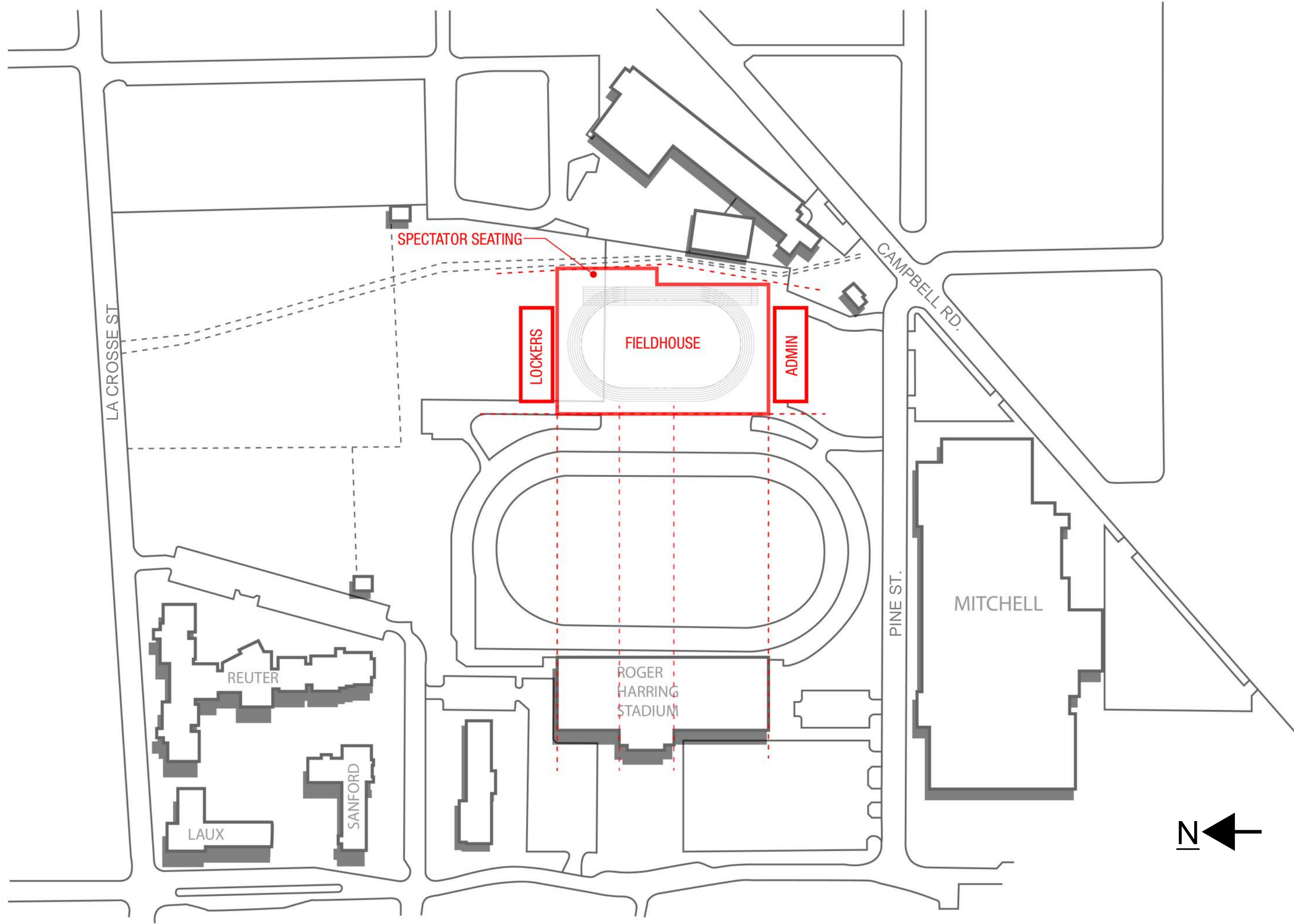
OPTION 1

- 1. TWO STORIES ABOVE GROUND
- 2. NO BASEMENT
- 3. SPECTATOR SEATINGS GEAR TOWARDS FINISH LINE
- 4. SOUTH ENTRY FACING FOOTBALL STADIUM



OPTION 2

- 1. TWO STORIES ABOVE GROUND
- 2. ONE BASEMENT INCLUDING ATHLETIC SPACES
- 3. SYMETRICAL SPECTATOR SEATINGS
- 4. SOUTH ENTRY FACING PINE STREET



LA CROSSE ST

SPECTATOR SEATING

LOCKERS

FIELDHOUSE

ADMIN

CAMPBELL RD.

PINE ST.

MITCHELL

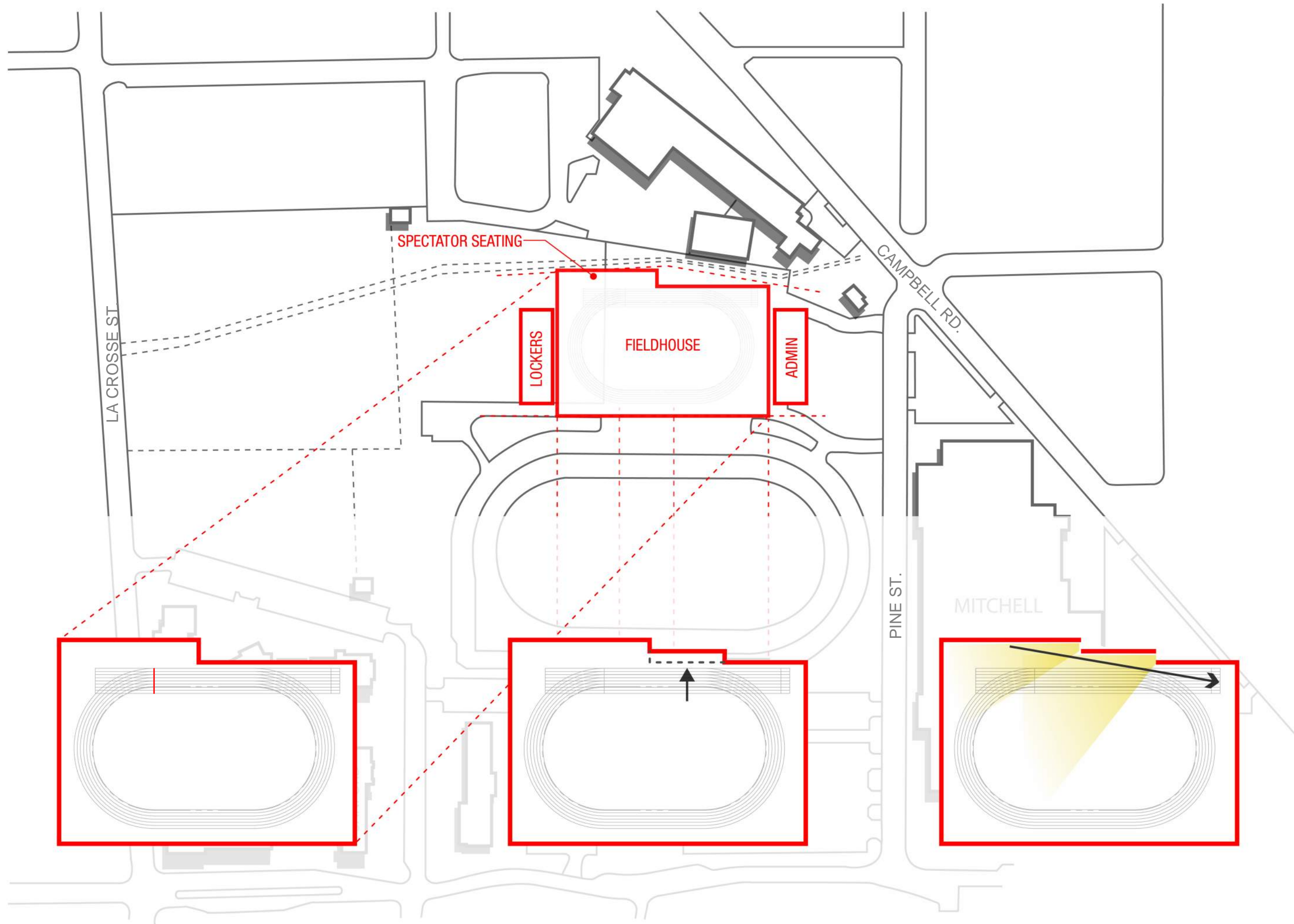
REUTER

ROGER HARRING STADIUM

LAUX

SANFORD





LA CROSSE ST

SPECTATOR SEATING

LOCKERS

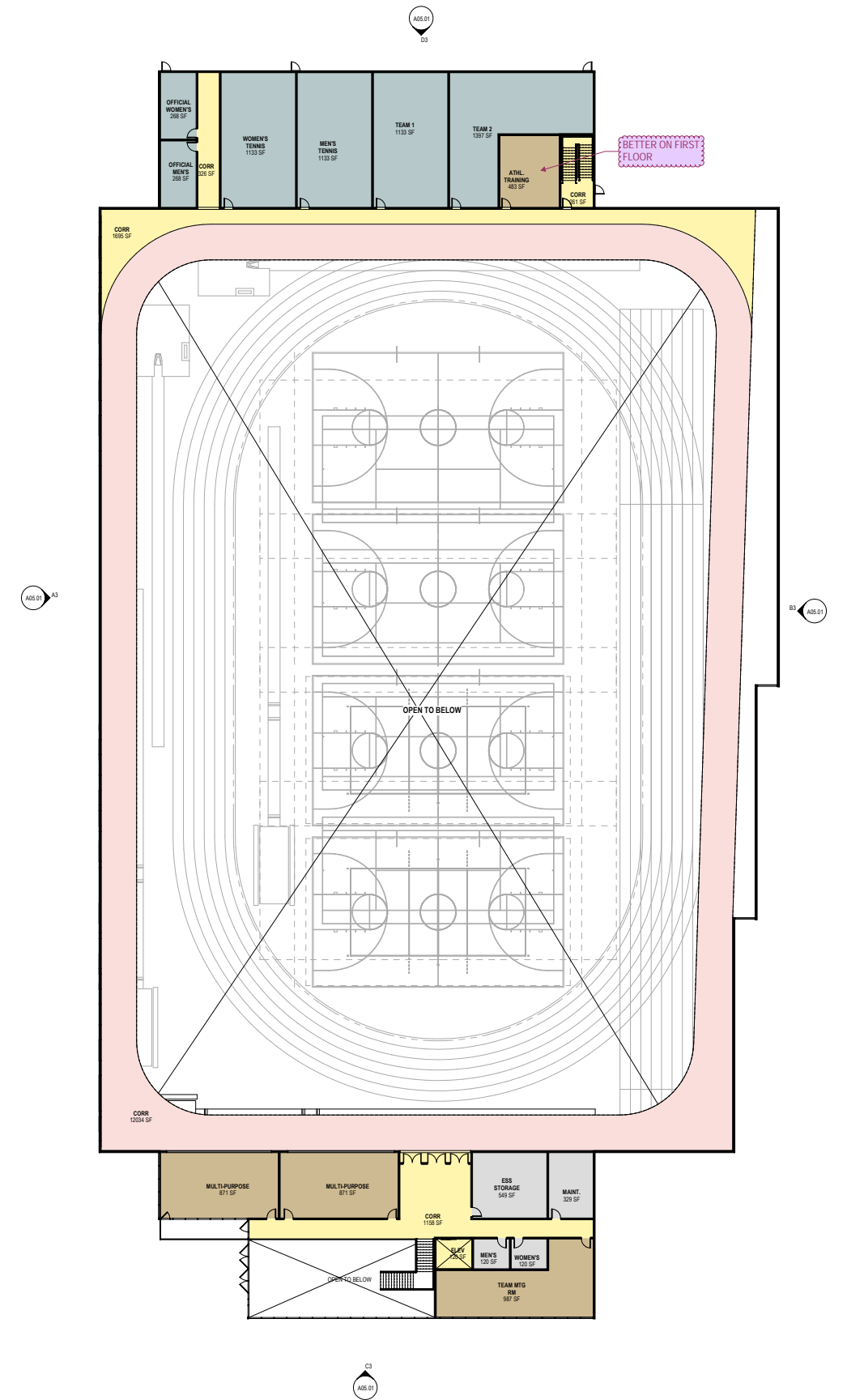
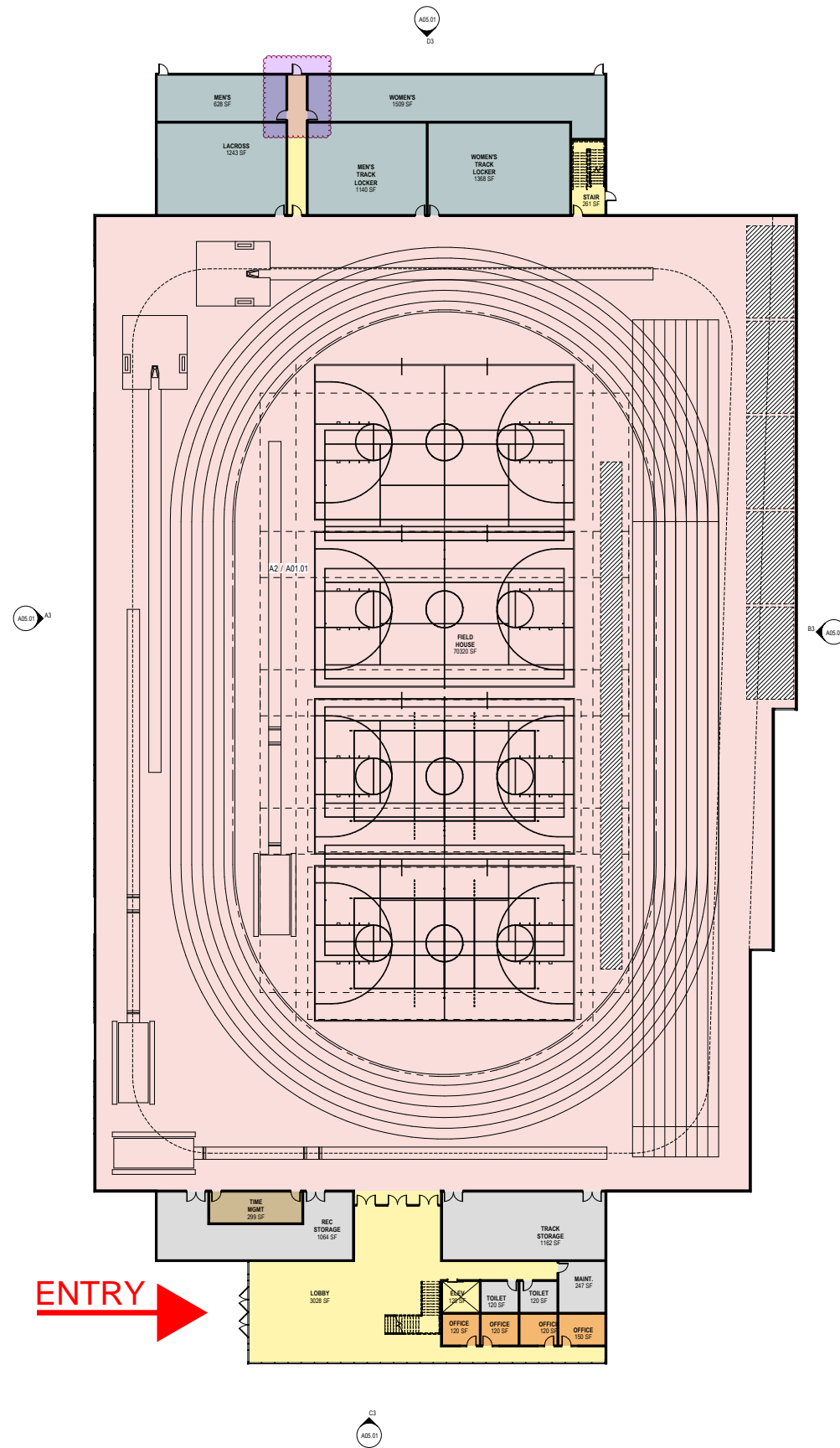
FIELDHOUSE

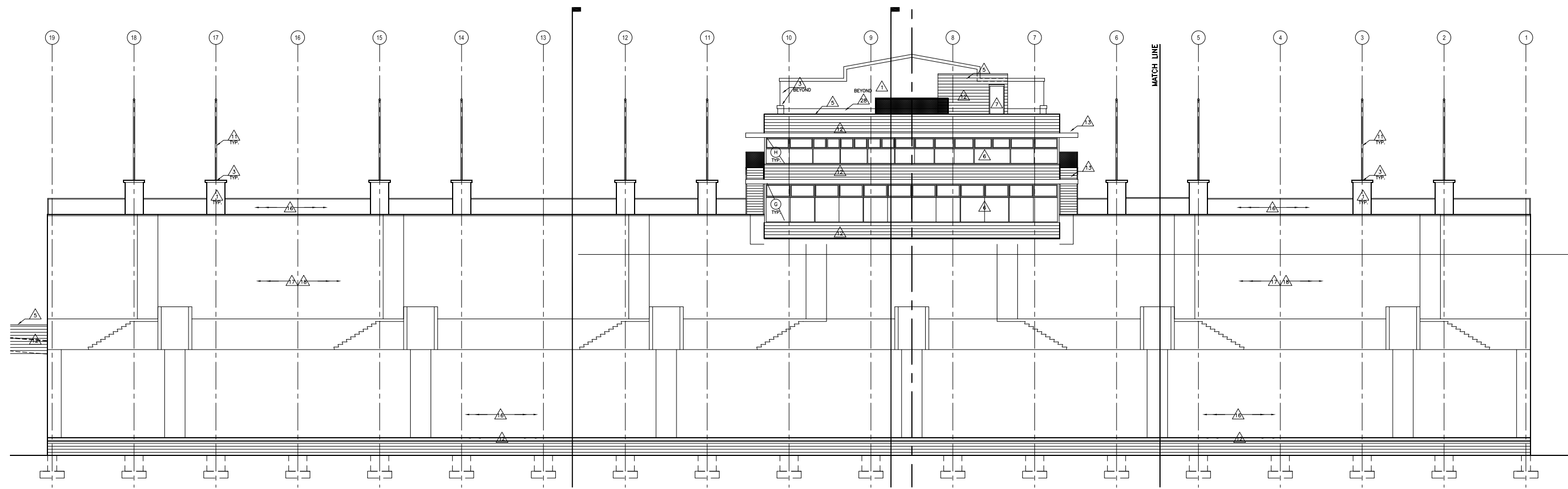
ADMIN

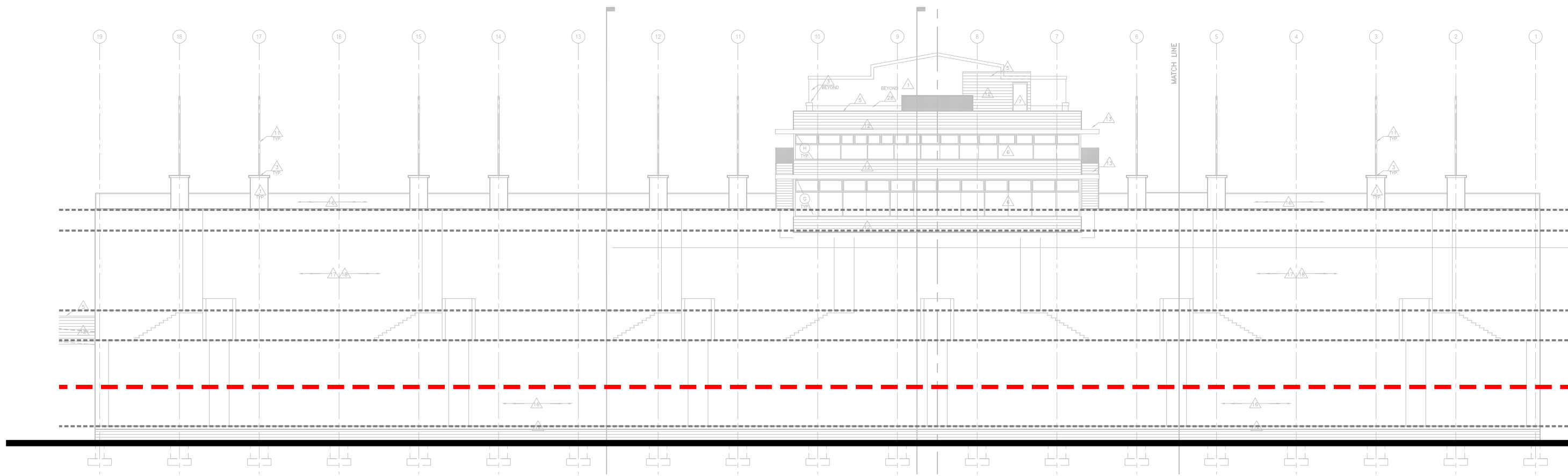
CAMPBELL RD.

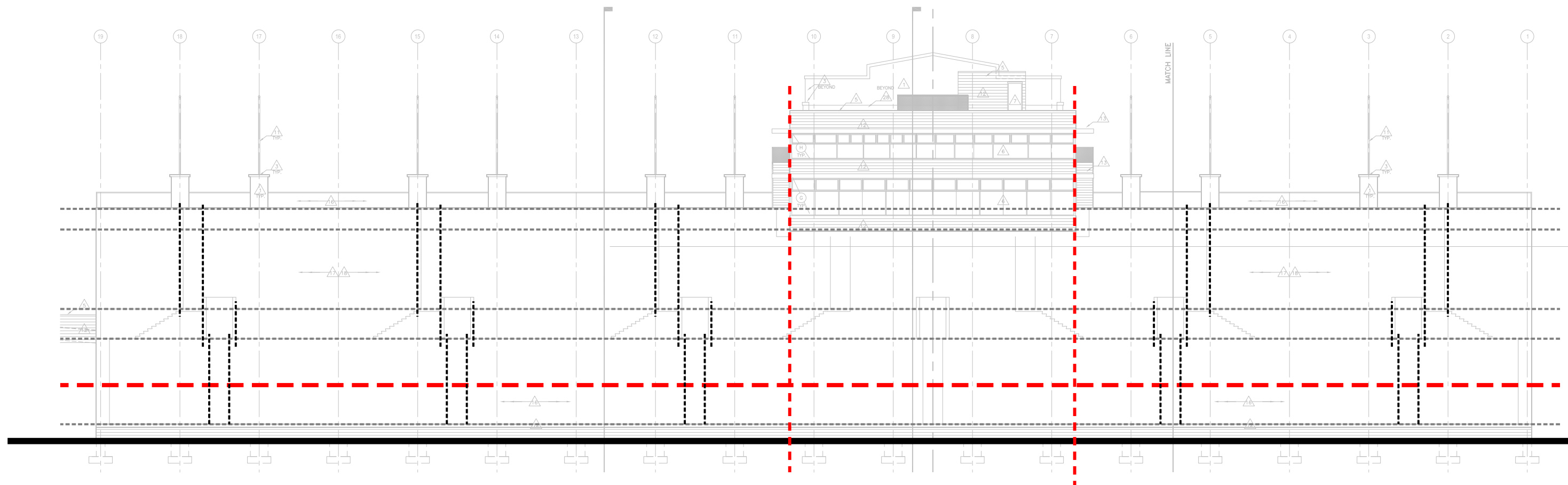
PINE ST.

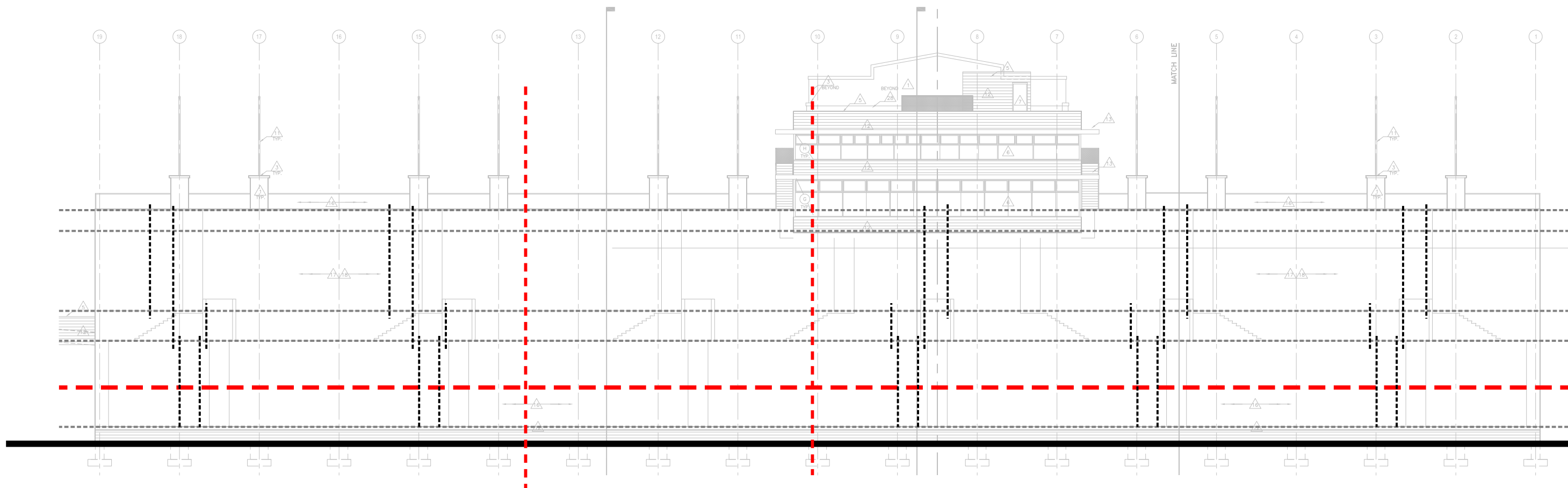
MITCHELL

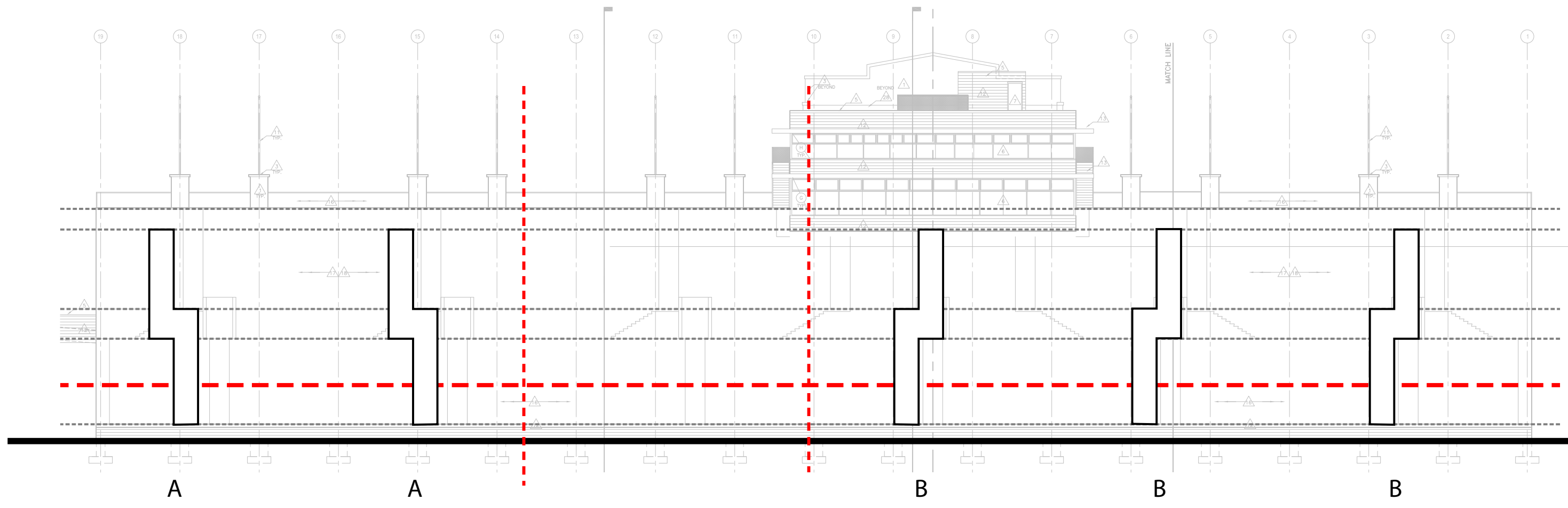


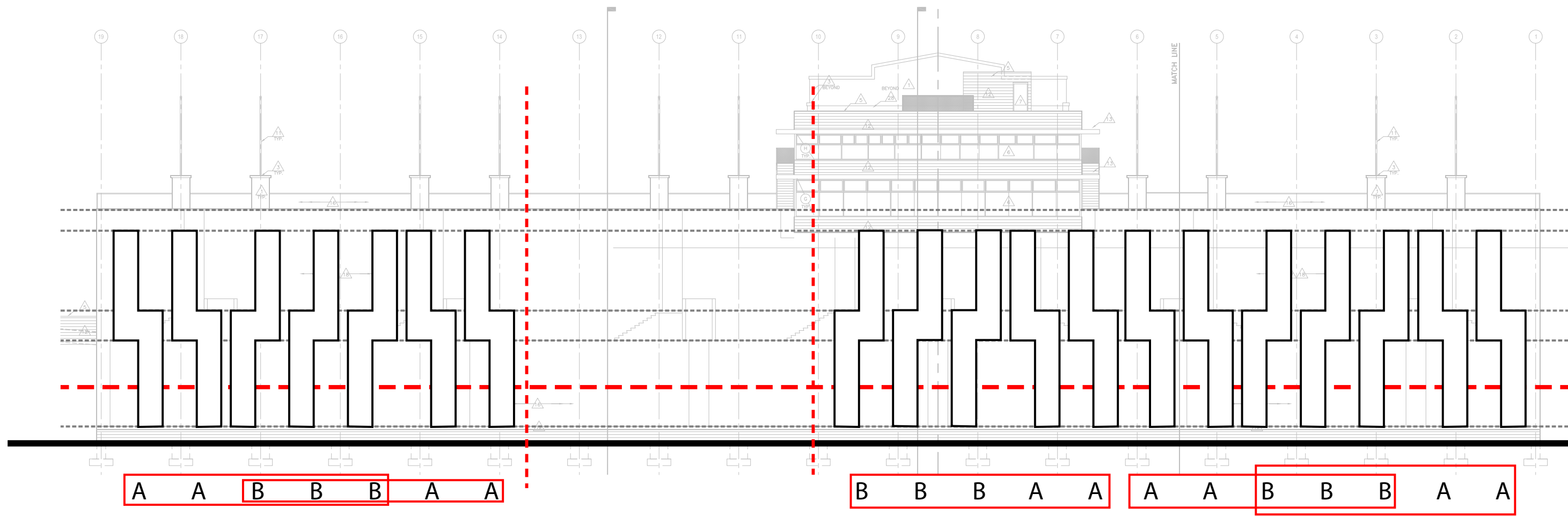






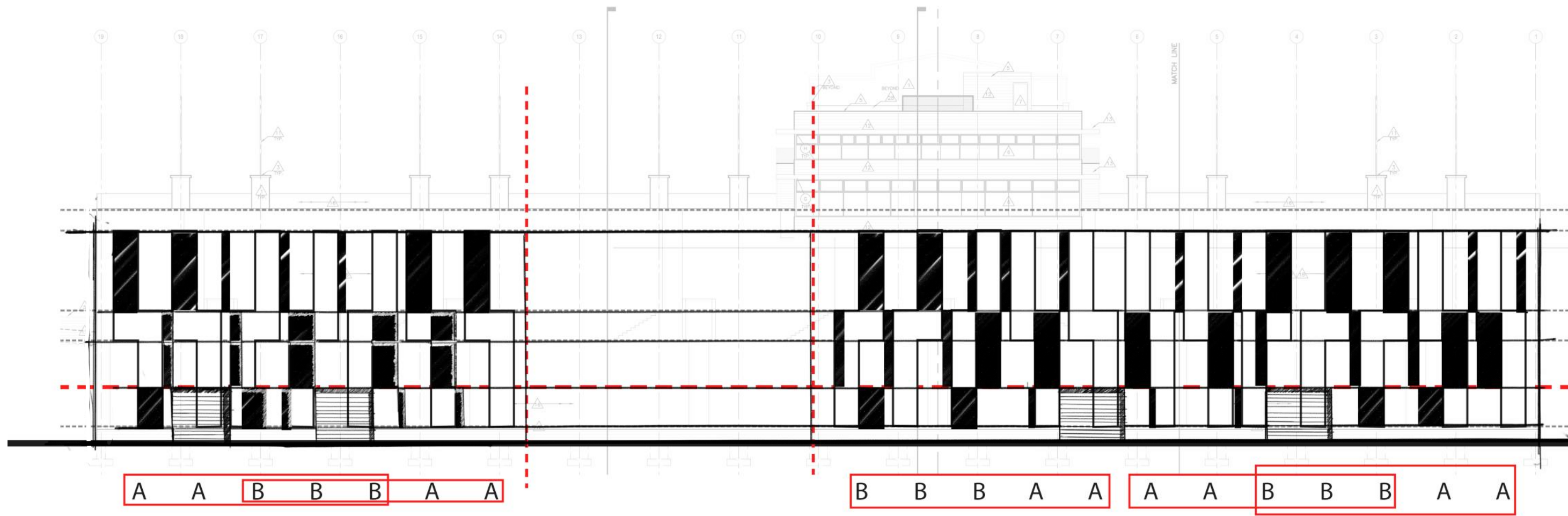


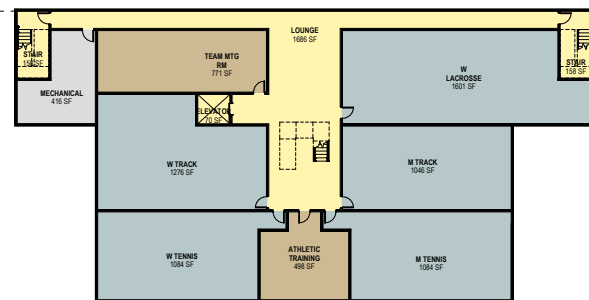
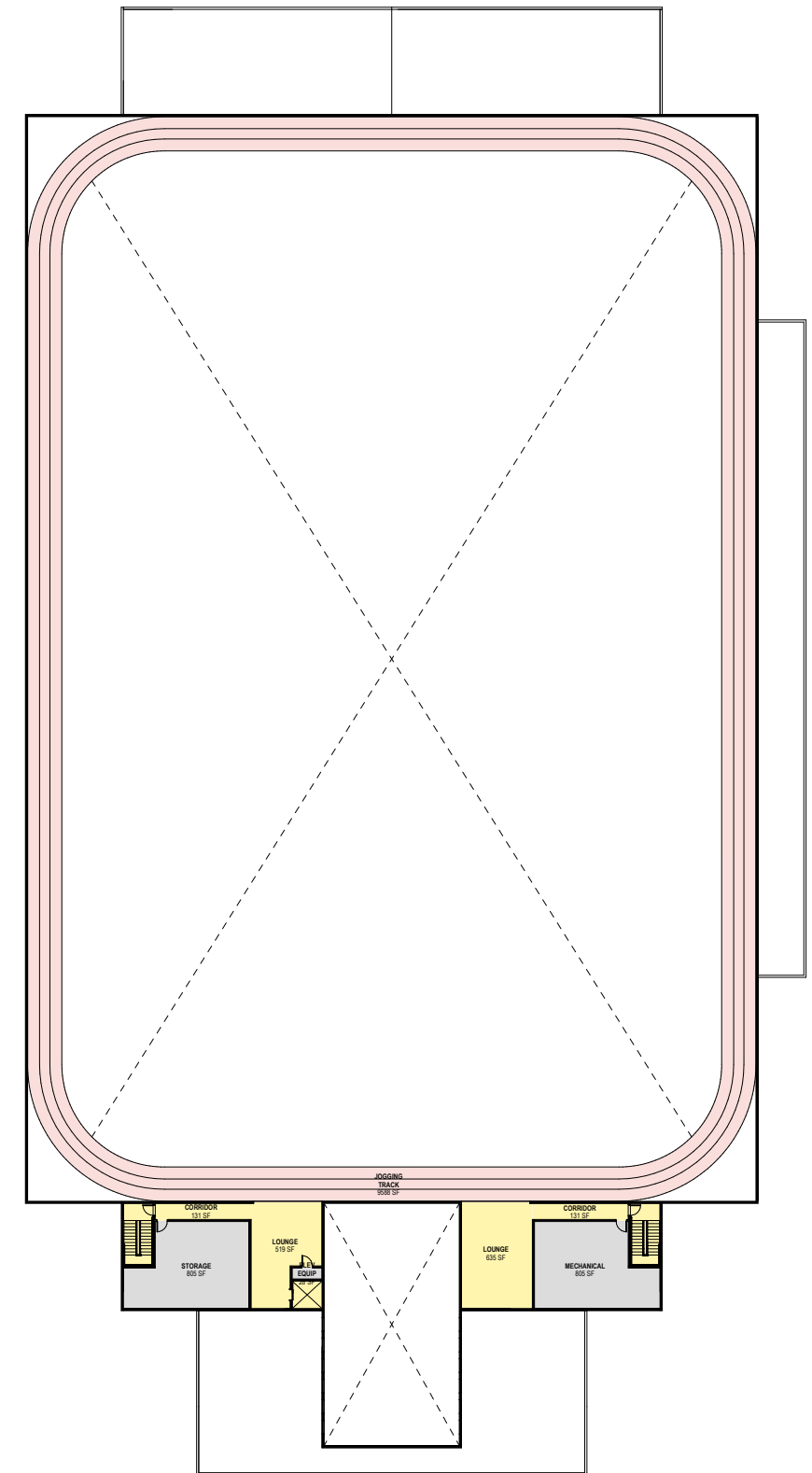
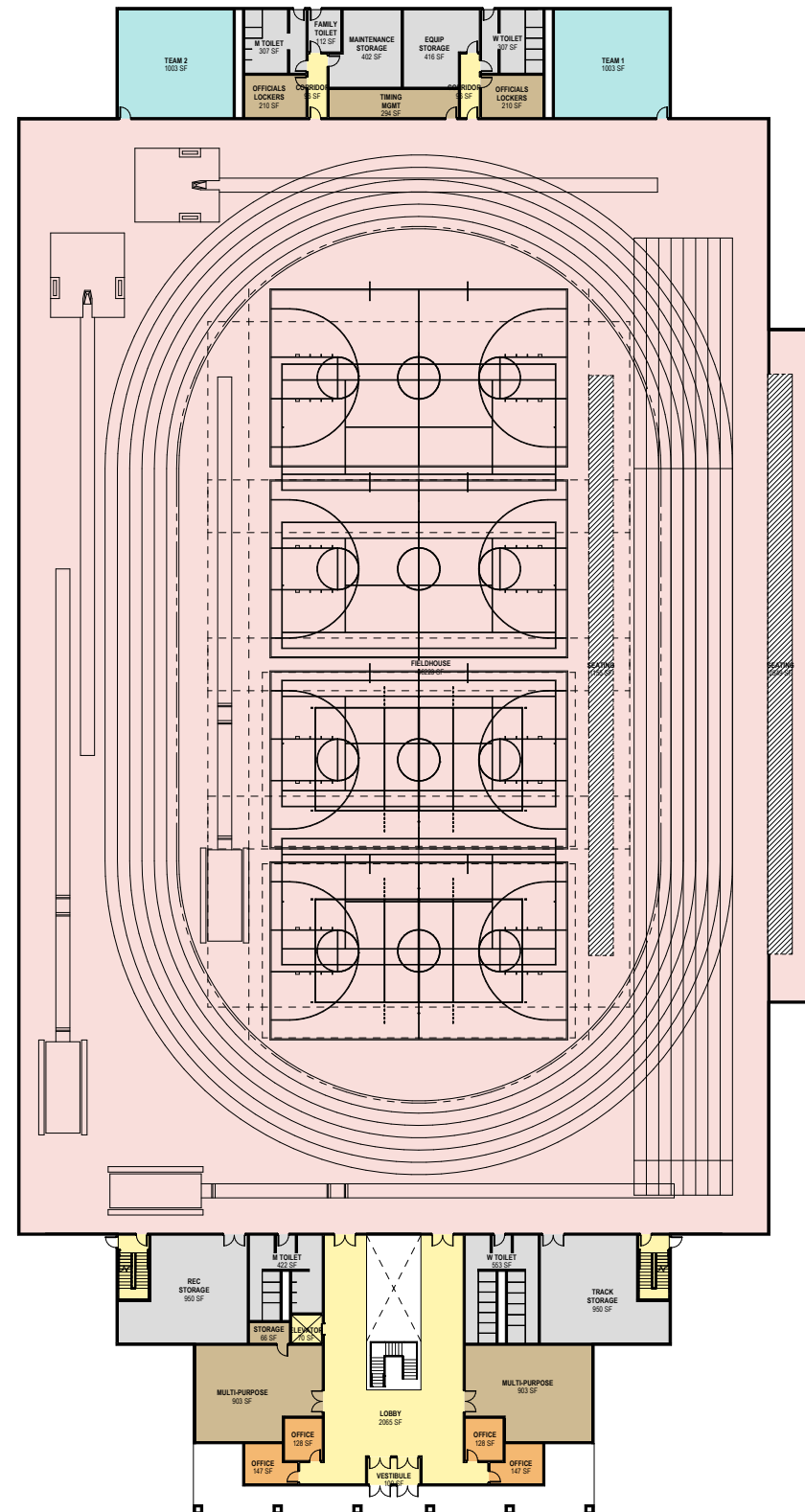
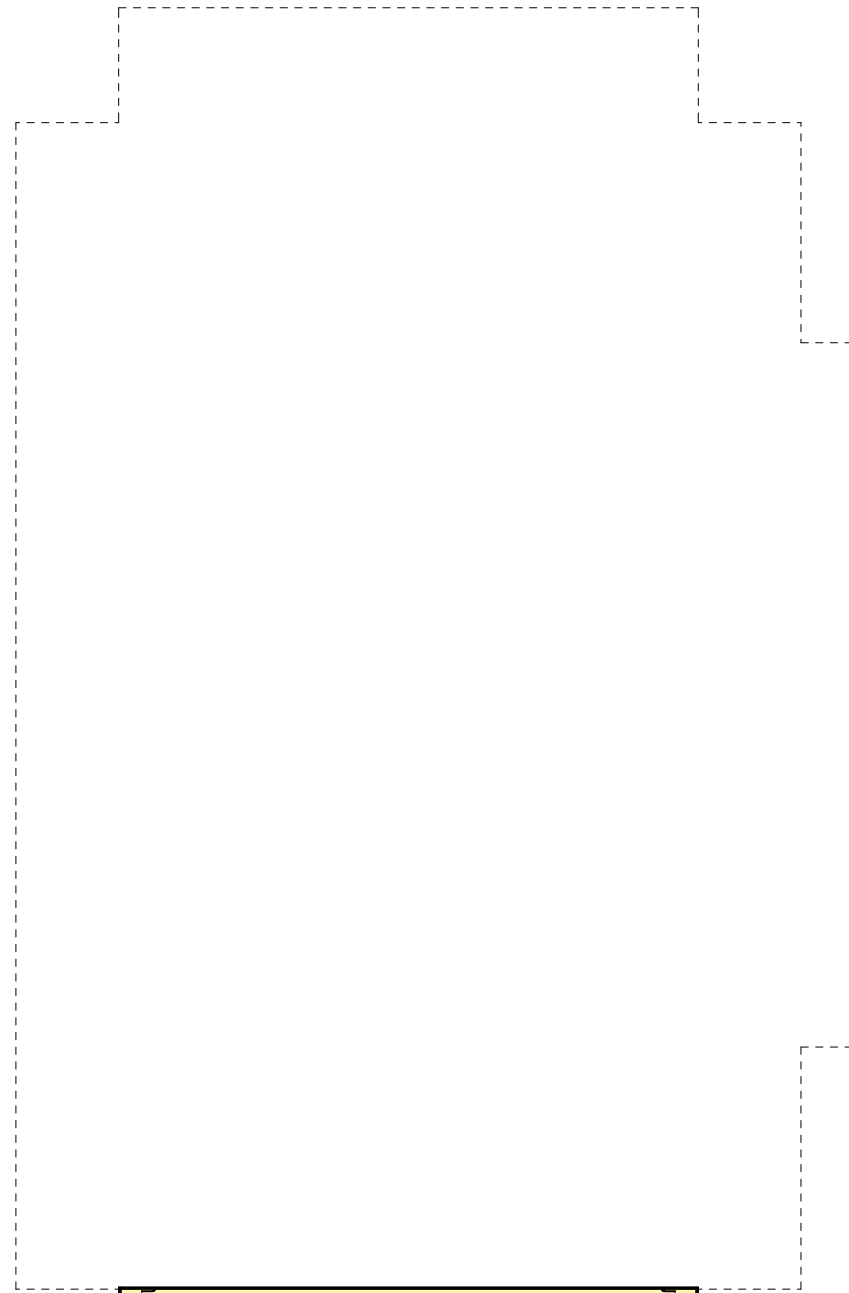




A A B B B A A

B B B A A A A B B B A A



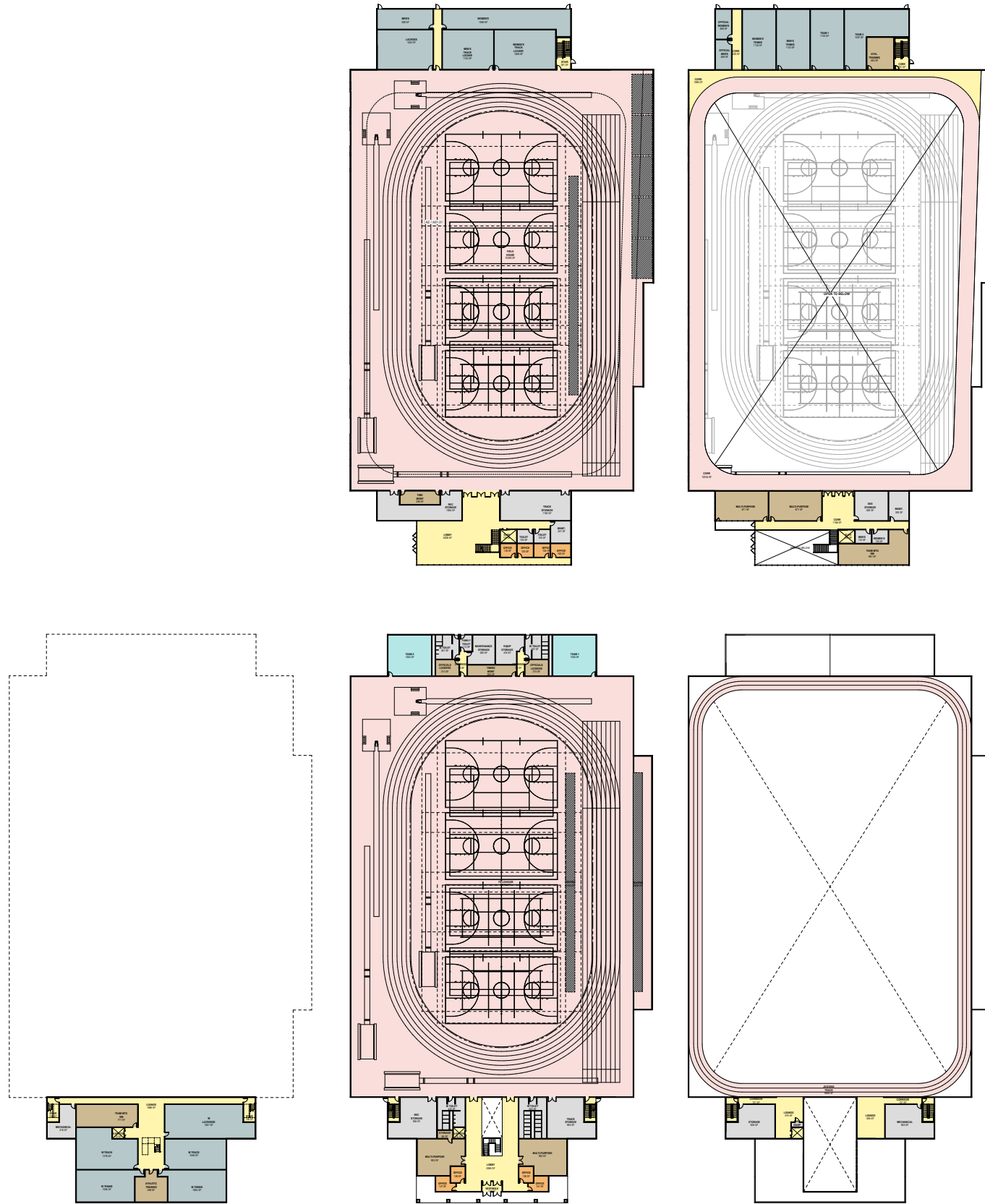


1 A-FP00-PRES
 1/8" = 1'-0"

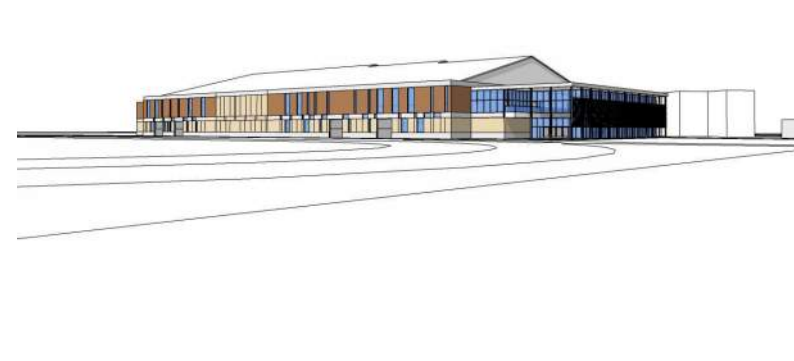
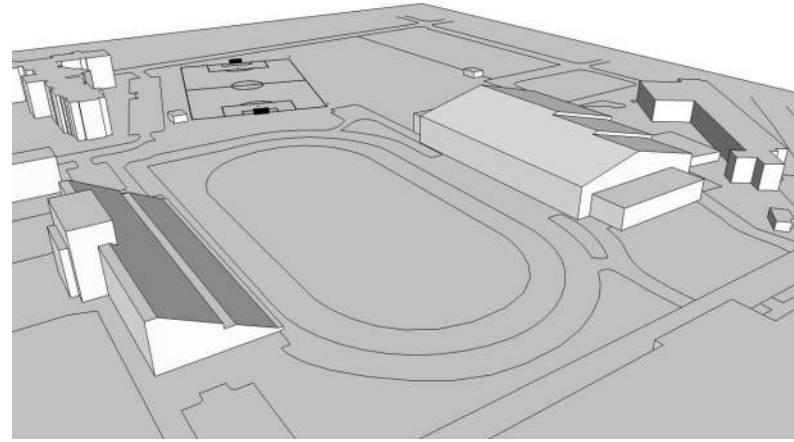
2 FLOOR PLAN - LEVEL 1
 1/8" = 1'-0"

3 FLOOR PLAN LEVEL 2
 1/8" = 1'-0"





OPTION 1



OPTION 2

