

meeting minutes

Project No.: R3001.405.00 **File No.(s):** 0.10.0

Date Prepared: December 15, 2017

Meeting Date: December 12, 2017

Project Name: University of Wisconsin-La Crosse- New Student Fieldhouse & Soccer Support Facility (DFD 1512)

Subject: Design Committee Meeting

Meeting Attendees: See meeting attendance list attached

Comments, additions, or corrections to this memo should be communicated in writing to RDG Planning & Design within seven (7) days of receipt. If no comments are received within that period, this memo will be assumed accurate and filed as part of the permanent record for this project.

Discussion:

See attached exhibits discussed and marked up during the meeting for additional meeting documentation.

- 1) HT reviewed the current development of the exterior. Also reviewed exterior and interior images in the 3D Sketchup model.
- 2) The possibility of different events in the Fieldhouse (other than Track and Field) was discussed. The number of people for other events would be limited by the number of plumbing fixtures provided (this is a Building Code requirement) and by the mechanical HVAC design (a need for comfort). The total number of people for design purposes is currently 1,800. Track Meet maximum is 1,500 spectators and 300 participants.
- 3) DP said there's been a lot of discussion about the Soccer Support Facility. UWL will meet on Tuesday 12/19 to finalize what is needed and desired for the Soccer Support Facility.
- 4) DP said UWL wants to create gathering/ open spaces within the locker rooms, which increases the square footage and would add about \$1.4M to the budget. DP said the Executive Committee believes the open locker rooms are the path that UWL should follow for Athletic locker rooms. This is a current trend in locker design. State of the art facilities are desired. Due to this, Softball and Baseball locker facility will be omitted from the Fieldhouse project and remain in Mitchell Hall.
- 5) ET and KB questioned why Softball and Baseball were omitted. DP said Baseball is proposed to be omitted due to the way it is funded. Softball is proposed to be omitted due to its practice location being away from the field house. Soccer and Lacrosse would stay for proximity. DP said UWL will discuss and provide design team with the final list of teams to be included in the Athletic locker suite.
- 6) JP reviewed current plan configuration.
 - a) Washer dryers added at Level 1
 - b) Video display opportunity in the UWL Team room.
- 7) Floor Plan comments:
 - a) Why are Officials Locker rooms back? DP: Except for Athletic events when officials are using the lockers, the Officials Lockers may be designated as gender neutral toilets.
 - b) Reviewed the general toilet count
- 8) Review of Storage led by JP
 - a) Homework assignments turned in for the stored items had excellent detail. KR said she would provide ESS equipment information for use by the design team.
 - b) Overall the storage space is adequate to fit in the equipment lists provided; some rooms have some excess space.



- c) Mo/ Rec Sports prefers the “outdoor storage” (as listed in the Homework list) to be at the Soccer Support Facility. Location is TBD based on UWL meeting next week to discuss the Soccer Support facility.
 - d) Tables and chairs storage in the Equipment Storage room (NE Fieldhouse area) do not need to be stored in the building. This will free up space for Athletics.
 - e) If softball and Baseball are not located in the Fieldhouse, would the storage for those sports be omitted also? TBD
 - f) Pole vault poles could be stored on the walls on a rack
 - g) ESS prefers storage on Level 1 to have direct access to Fieldhouse
 - h) Level 2 Multipurpose tables and chairs will be stored inside Multipurpose storage
- 9) JP reviewed the site
- a) KR said parking quantity is not enough to serve ESS. DP said this is the parking quantity in the approved Study. This will be reviewed by UWL.
- 10) Following issues will be discussed and resolved by UWL in a meeting next Tuesday 12/19. The design team will be notified by DP of decisions made.
- a) Athletic Training room size
 - b) Number of on-site parking spaces
 - c) Verify need for Officials Lockers
 - d) Verify which Athletic team locker rooms will be in Level 0
 - e) Verify the function and size of rooms in the Soccer Support Facility.

END OF MEETING MINUTES



meeting attendance

Date: December 12, 2017 **Time:** 3:00p – 4:30p **Subject:** Design Committee Meeting
Project: University of Wisconsin–La Crosse New Student Fieldhouse & Soccer Support Facility – DFD 15I2I
Project No.: 3001.405.00

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Workshop Objectives

Gather final design comments prior to DFD 10% Peer Review

- Floor plans
- Exterior image
- Site Plan

Confirm Budget and Program

Confirm Schedule

Agenda (120 Minutes max)

Review the Design

Seeking Committee Critique and Input

Occupants: 1,800 max occupancy

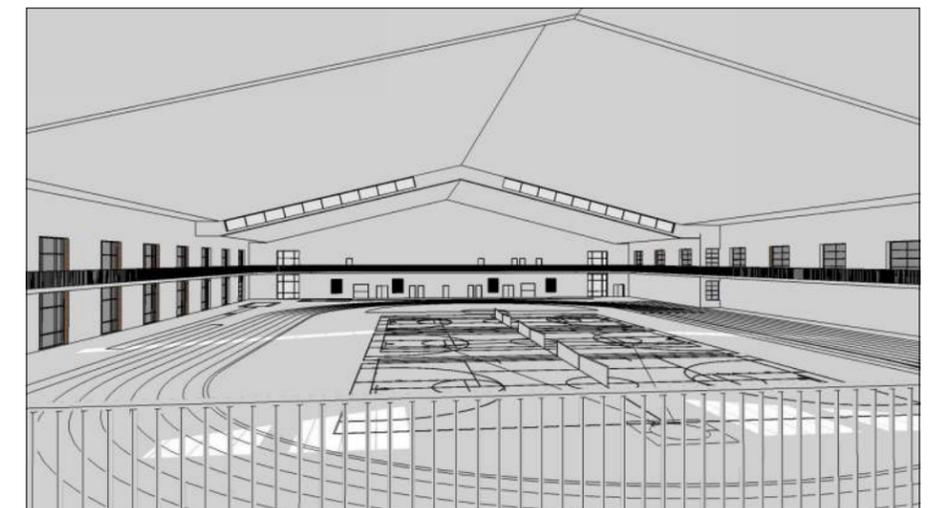
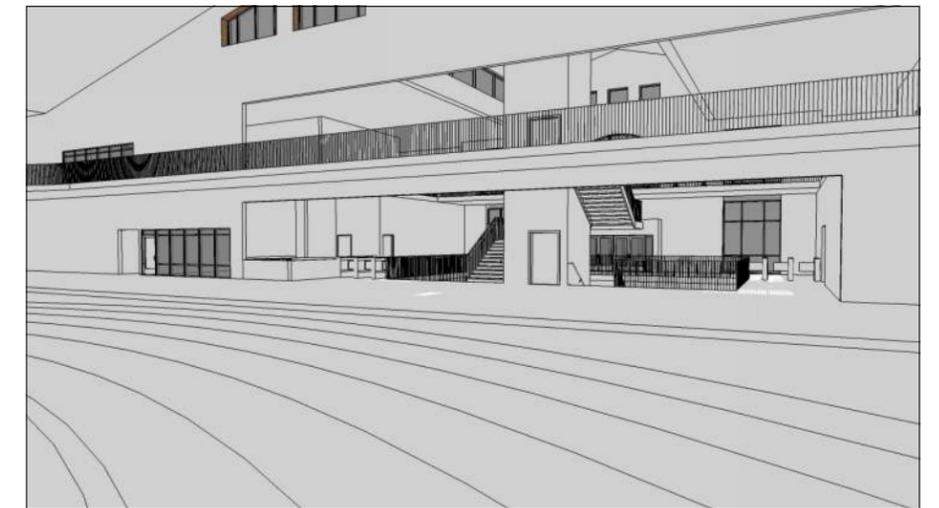
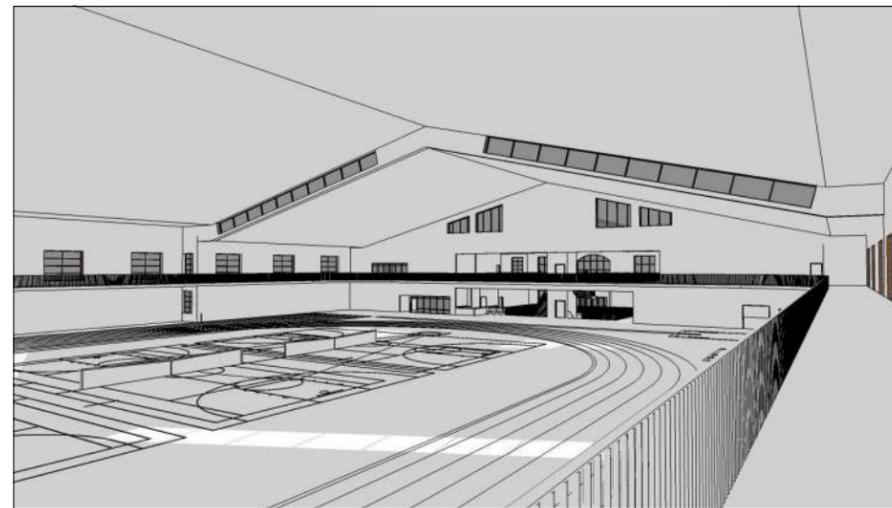


Preliminary Project Schedule

LOCATION	TASK	DATE	DURATION
UWL	Kick-off Meeting w/ Exec Comm	8.24.17	1.5 hours
AE	DFD 10% Document Preparation	Sept 2018	4 months
UWL	Design Meetings w/ Executive Comm & Design Comm	9.20.17	1 Day
UWL	Design Workshop Sessions w/ Exec Comm, Design Comm & User Groups	10.17.17	2 Days
UWL	Design Workshop Sessions w/ Exec Comm, Design Comm & User Groups	11.14.17	2 Days
UWL	Design Workshop Sessions w/ Exec Comm, Design Comm & User Groups	Dec 2017	2 Days
AE/DFD	DFD 10% Peer Review in Madison	Jan 2018	1.5 hours
	Pause in Design	Jan 2018	5 months
AE	DFD 35% Document Preparation	June 2018	4 months
UWL	Design Meetings w/ Executive Comm & Design Comm	July 2018	1 Day
UWL	Design Meetings w/ Executive Comm & Design Comm	Aug 2018	1 Day
UWL	Design Meetings w/ Executive Comm & Design Comm	Sept 2018	1 Day
AE/DFD	DFD 35% Preliminary Design Submittal & Review of Documents	Oct 2018	2 Months
UWL	Design Meetings w/ Executive Comm & Design Comm	Nov 2018	1 Day
AE	DFD 100% Document Preparation	Dec 2018	6 months
UWL	Design Meetings w/ Executive Comm & Design Comm	Jan 2019	1 Day
UWL	Design Workshop Sessions w/ Exec Comm, Design Comm & User Groups	Feb 2019	1 Day
UWL	Design Meetings w/ Executive Comm & Design Comm	Mar 2019	1 Day
UWL	Design Meetings w/ Executive Comm & Design Comm	April 2019	1 Day
AE/DFD	DFD 100% Final Design Submittal & Review of Documents	June 2019	2 Months
MAD	BOR/SBC Authority to Construct	Aug 2019	3 Months
DFD	Release of Bidding Documents	Nov 2019	3 Months
DFD	Receipt of Bids & Release of Construction Contracts	Feb 2020	3 Months
UWL	Construction of New Facility	May 2020	22 Months
UWL	Substantial Completion	Mar 2022	1 Month
UWL	Occupancy	April 2022	3 Months
UWL	Final Completion	July 2022	4 Months









SOUTH ELEVATION

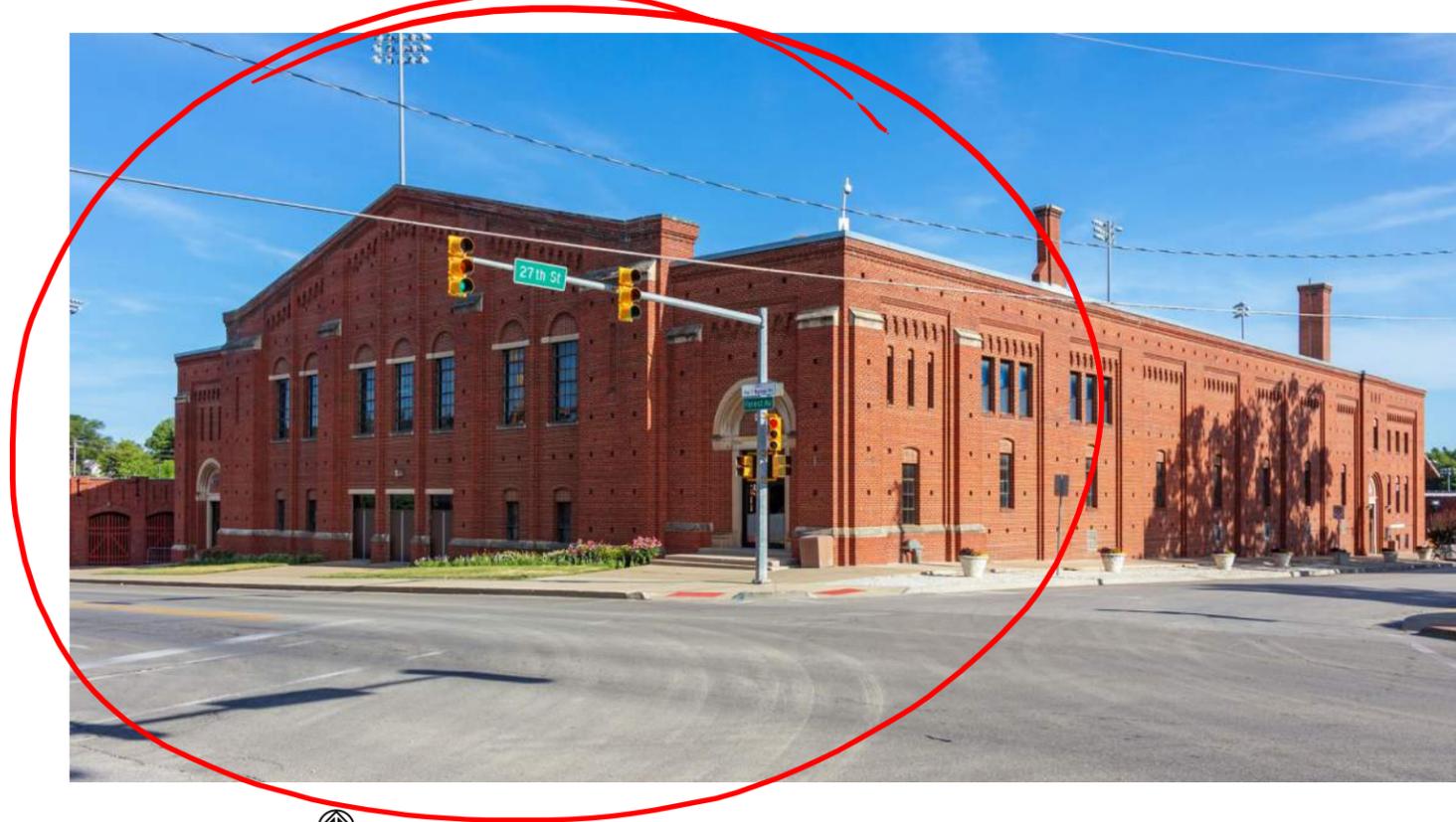
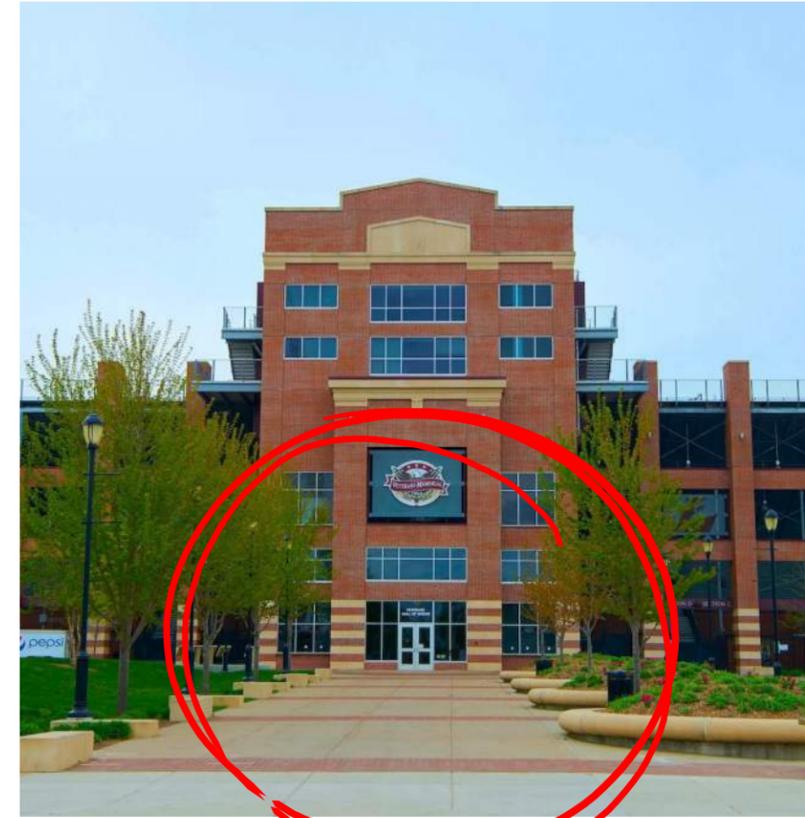
NORTH ELEVATION



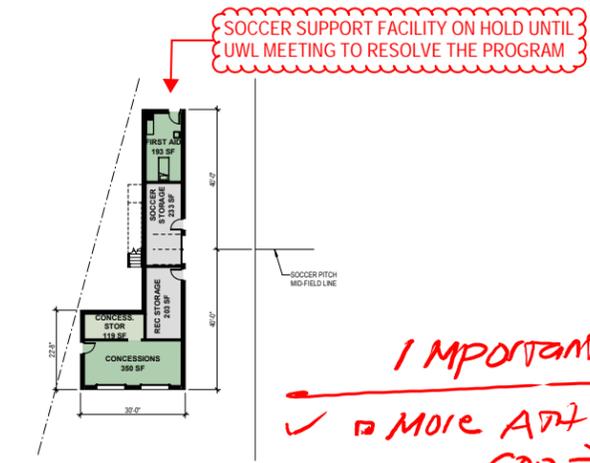
WEST ELEVATION



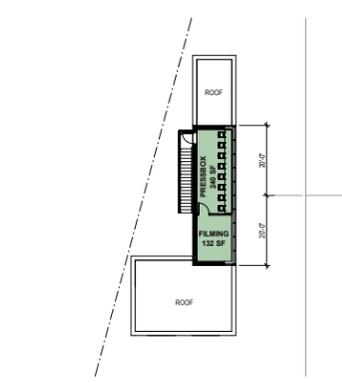
EAST ELEVATION



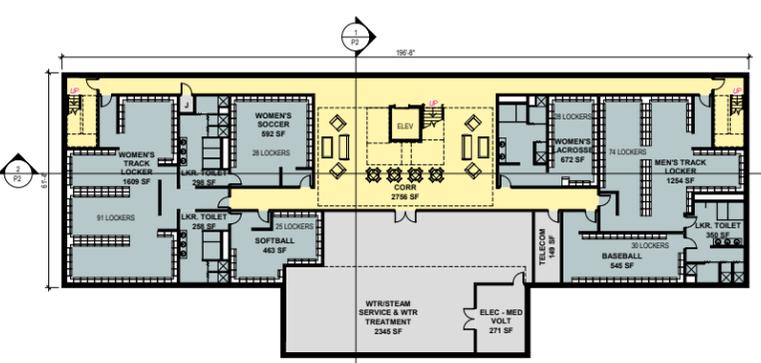




S1 FLOOR PLAN - LEVEL 1
3/16" = 1" = 0"

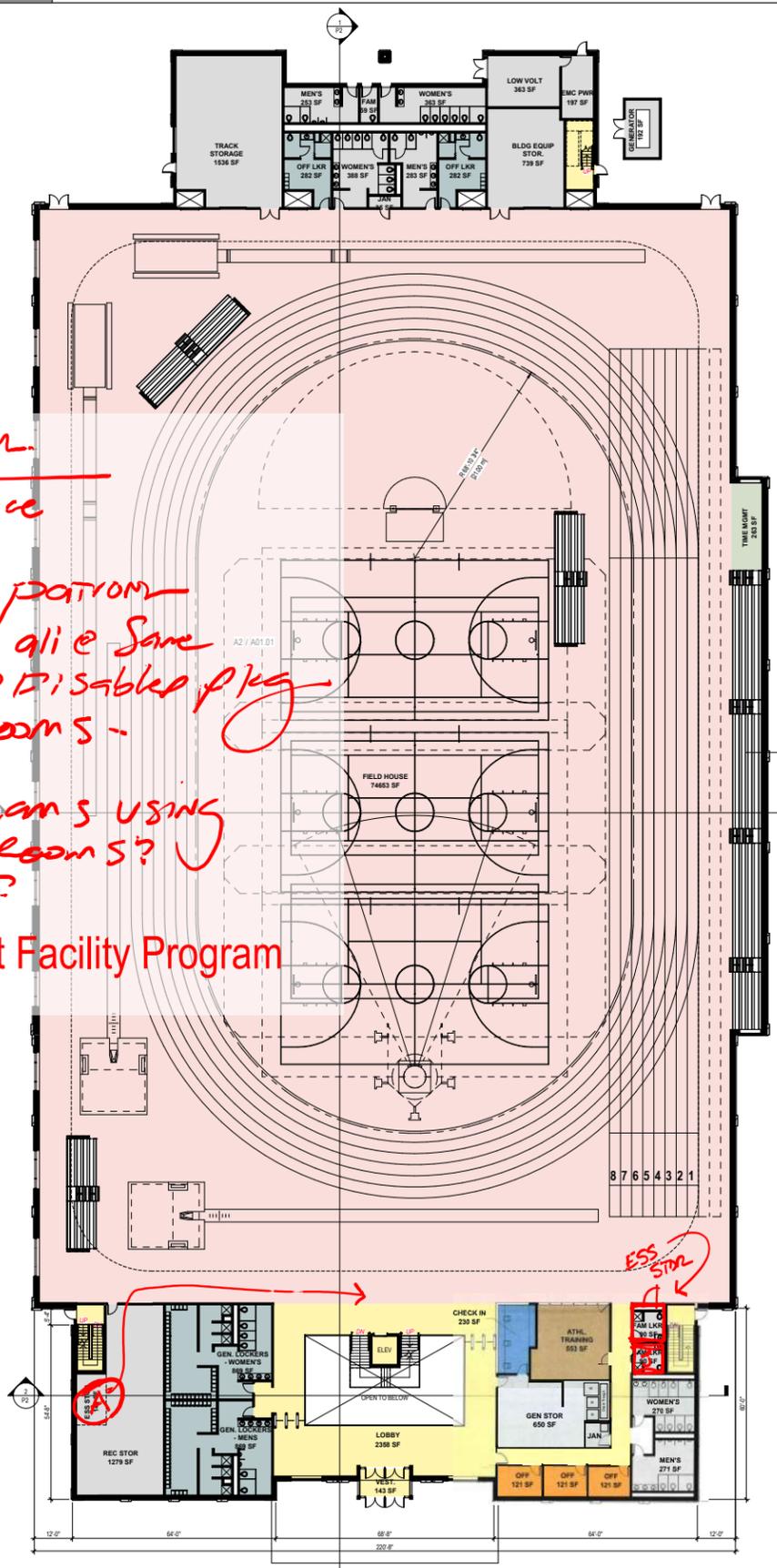


S2 FLOOR PLAN - LEVEL 2
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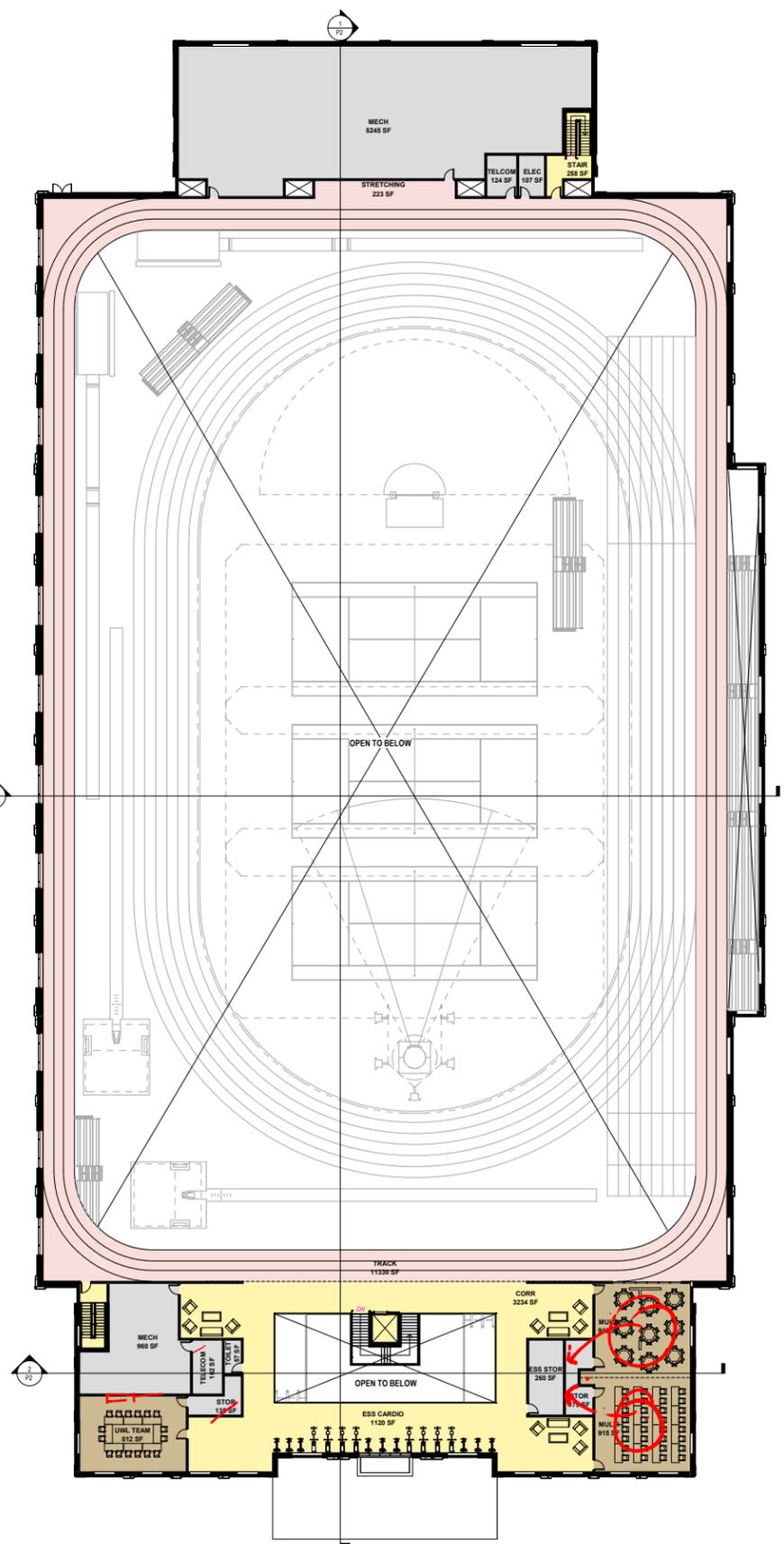


0 FLOOR PLAN - LEVEL 0
3/16" = 1" = 0"

- 1 IMPORTANT OVERSIGHT
- ✓ MORE ATH TRAINING SPACE
500 ⇒ 1,000 NSF
 - MORE PARKING FOR HSS PATRONS
19 PATRONS DAILY, ALL @ SAME TIME, ALL NEED DISABLED PLGS
 - OFFICIALS LOCKER ROOMS -
DO WE NEED?
 - WHAT ARE THE TEAMS USING
THE 4 LOCKER ROOMS?
OK TO CHANGE?
 - VERIFY SOCCER SUPPORT FACILITY PROGRAM

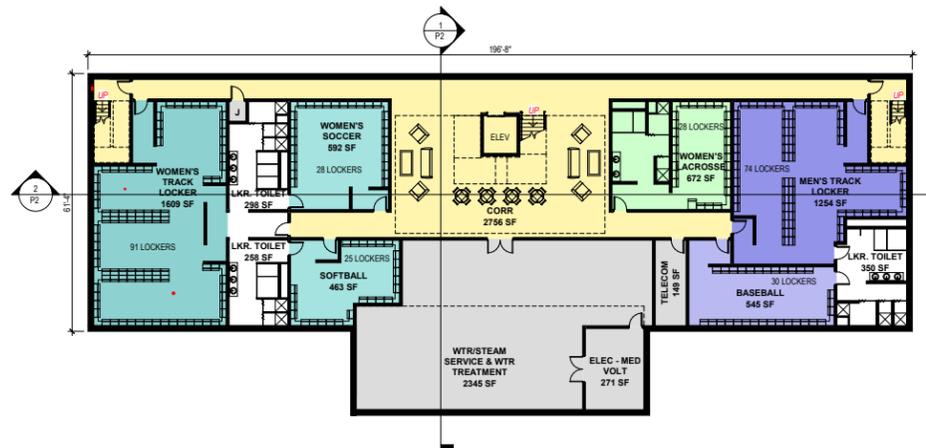


1 FLOOR PLAN - LEVEL 1
3/16" = 1" = 0"

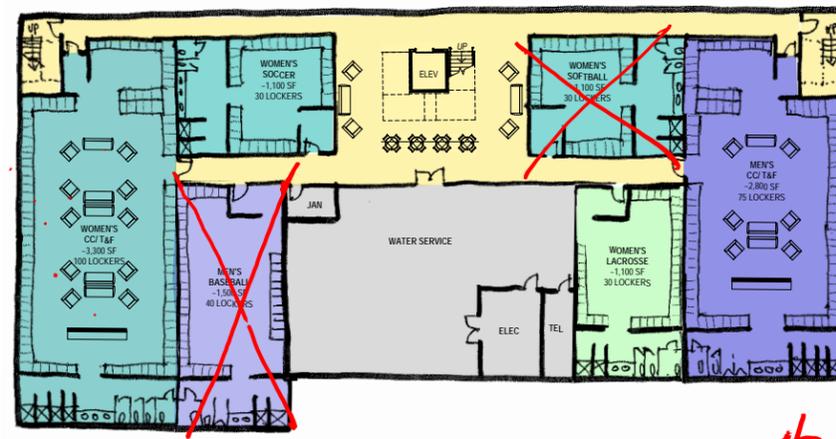


2 FLOOR PLAN - LEVEL 2
3/16" = 1" = 0"





0 FLOOR PLAN - LEVEL 0
1/16" = 1'-0"



0 FLOOR PLAN - LEVEL 0 - ENLARGED LOCKER OPTION
1/16" = 1'-0"

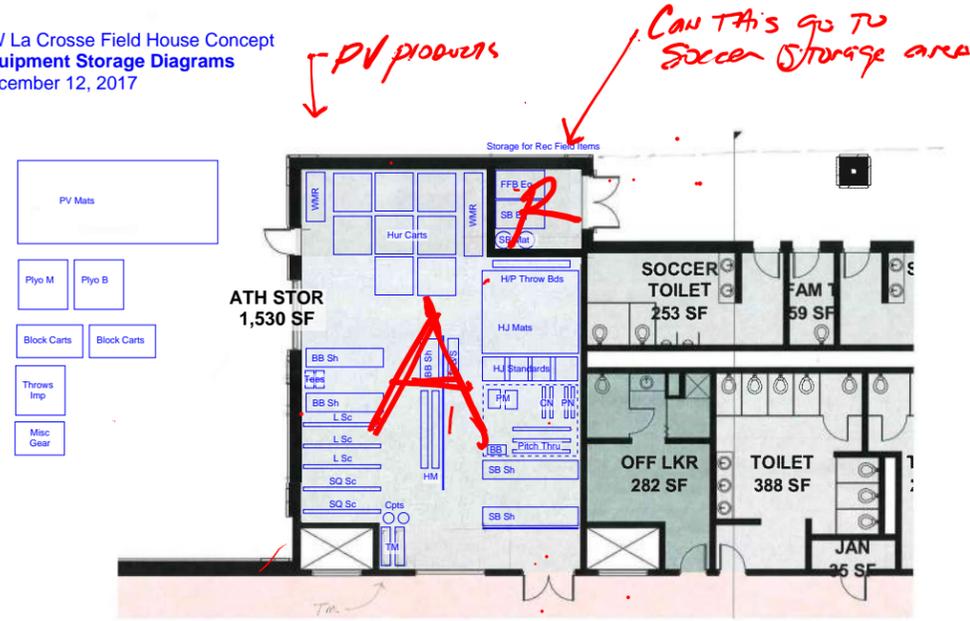
+ 5000 sq ft

Athletic Locker Counts

December 12, 2017

Team	Target	Current	Resolved
W Track ✓	90	100	100
W Soccer	25	30	30
W Softball	25	30	30
W Lacrosse	25	30	30
M Track ✓	75	75	75
M Baseball	30	40	40

UW La Crosse Field House Concept
 Equipment Storage Diagrams
 December 12, 2017



Floor Plan - Level 1, Storage Detail (North End, West)

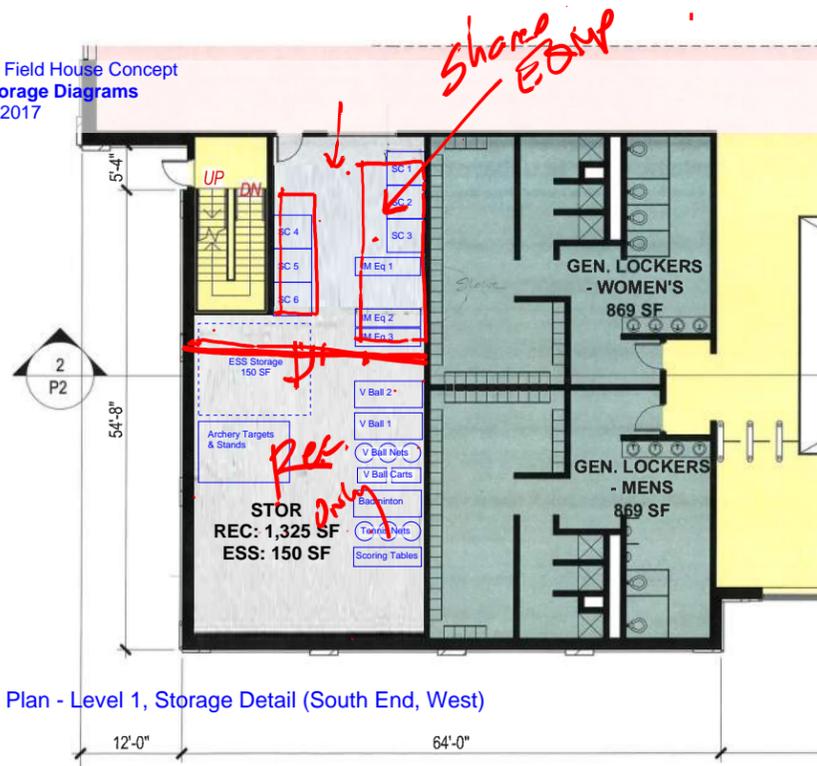
UW La Crosse Field House Concept
 Storage Diagrams
 December 12, 2017



Floor Plan - Level 1, Storage Detail (North End, East)

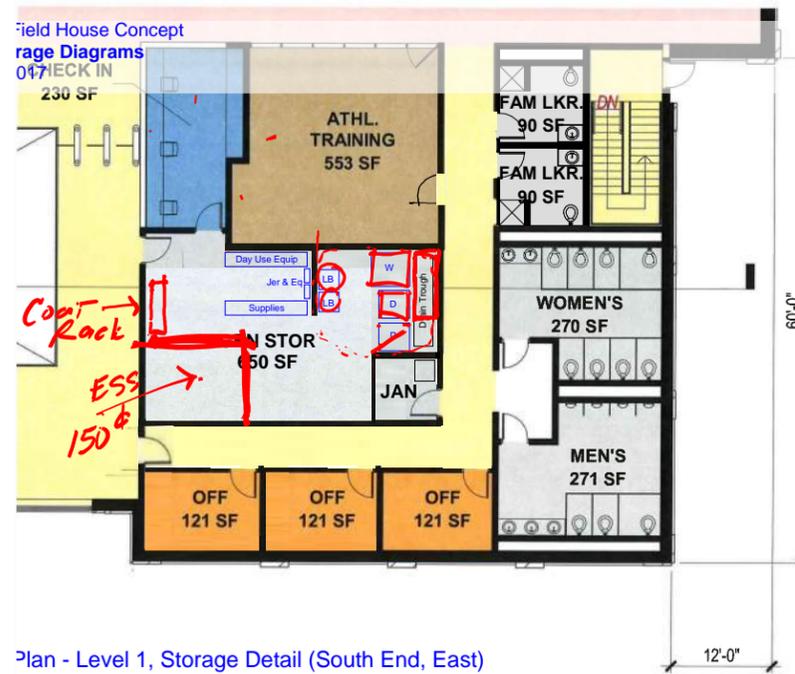


UW La Crosse Field House Concept
 Equipment Storage Diagrams
 December 12, 2017

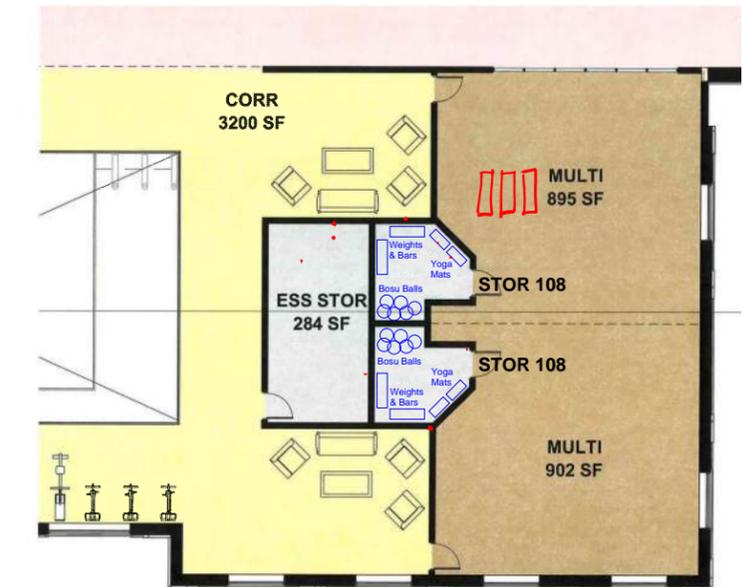


Floor Plan - Level 1, Storage Detail (South End, West)

UW La Crosse Field House Concept
 Storage Diagrams
 December 12, 2017



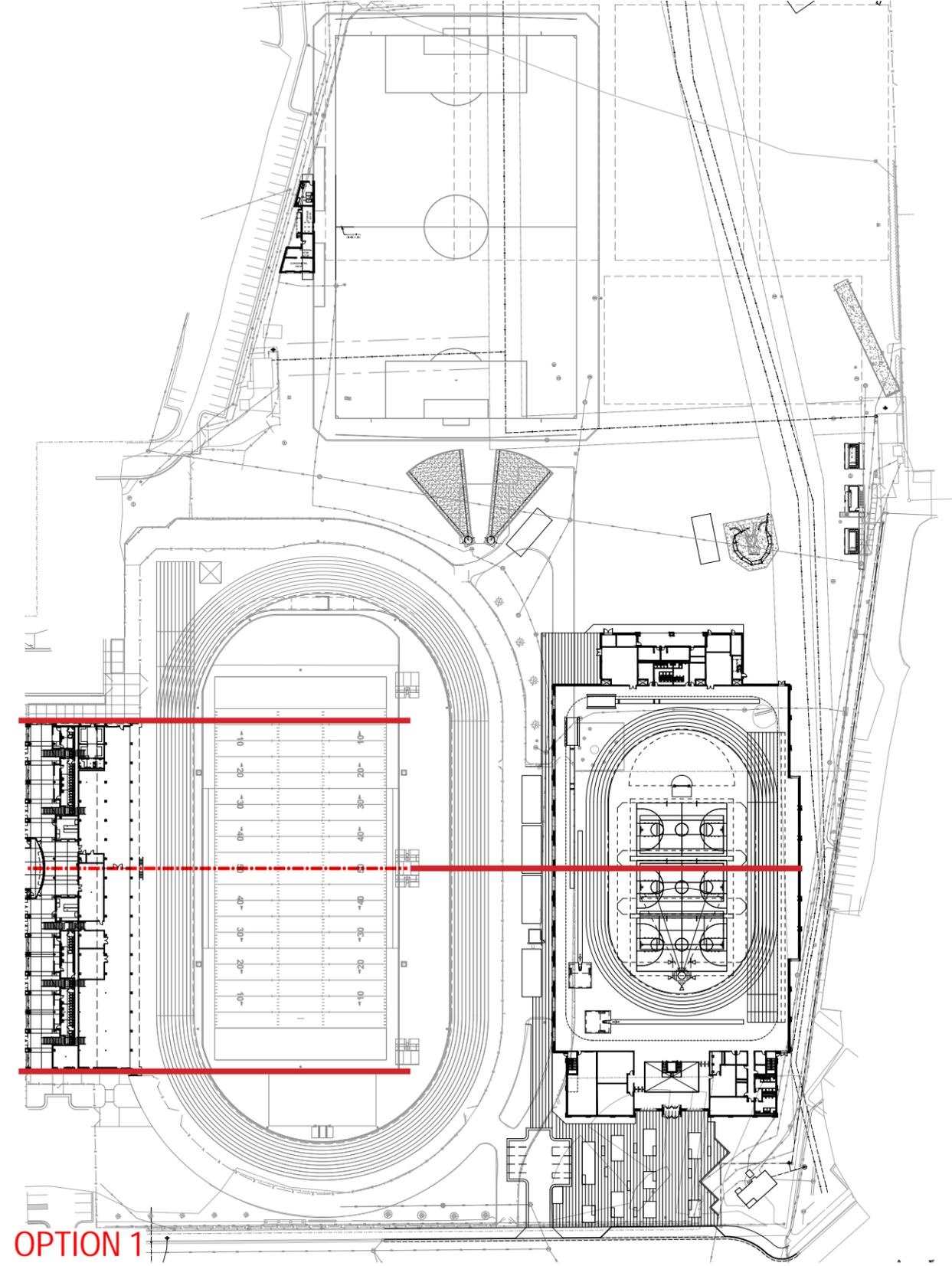
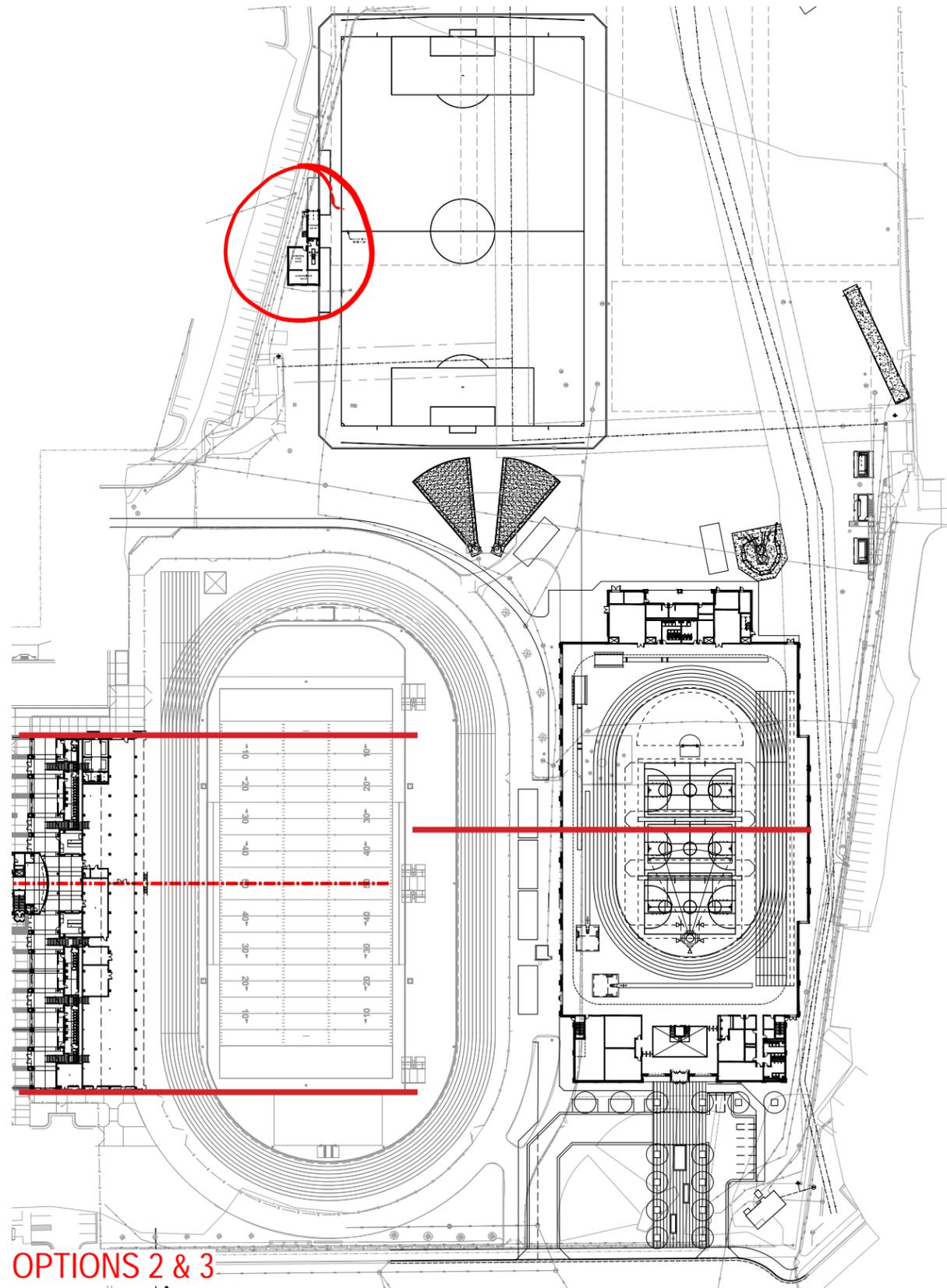
Floor Plan - Level 1, Storage Detail (South End, East)



Floor Plan - Level 2, Storage Detail (South End, East)



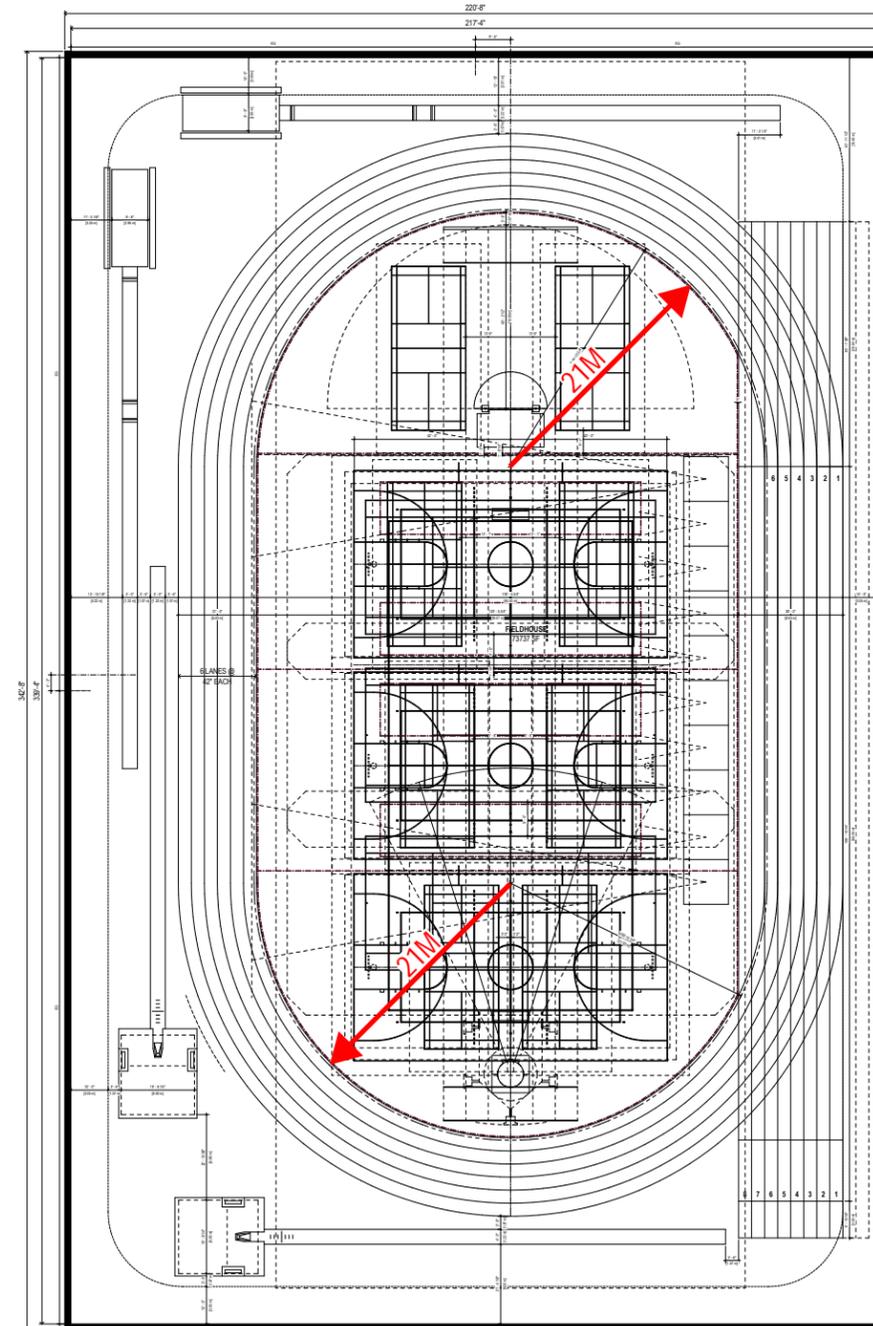
19 PATRONS @ HSS.
problematic parking day.



OPTIONS 2 & 3

OPTION 1





21M RADIUS

Indoor Track



12/12/2017