

**SCHEMATIC DESIGN MEETING NO. 1 - DESIGN COMMITTEE / NOVEMBER 9, 2017**

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MEETING START TIME: 12:00 p.m.  
 MEETING END TIME: 2:00 p.m.

**PRESENT:**

<b>Division of Facilities Development</b>		
Beth Alderman	Project Management	<a href="mailto:Beth.Alderman@wisconsin.gov">Beth.Alderman@wisconsin.gov</a>
<b>University of Wisconsin – System Administration</b>		
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<b>University of Wisconsin – La Crosse</b>		
Scott Schumacher	Planning & Construction	<a href="mailto:sschumacher@uwlax.edu">sschumacher@uwlax.edu</a>
Mark Sandheinrich	Interim Dean, College of Science & Health	<a href="mailto:msandheinrich@uwlax.edu">msandheinrich@uwlax.edu</a>
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Kris Rolfhus	Chemistry	<a href="mailto:krolfhus@uwlax.edu">krolfhus@uwlax.edu</a>
Aaron Monte	Chemistry	<a href="mailto:amonte@uwlax.edu">amonte@uwlax.edu</a>
Bill Schwann	Microbiology	<a href="mailto:wschwam@uwlax.edu">wschwam@uwlax.edu</a>
Eric Gansen	Physics	<a href="mailto:egansen@uwlax.edu">egansen@uwlax.edu</a>
Cynthia Berlin	Geography & Earth Science	<a href="mailto:cberlin@uwlax.edu">cberlin@uwlax.edu</a>
<b>Design Team</b>		
Val Schute	River Architects	<a href="mailto:v.schute@river-architects.com">v.schute@river-architects.com</a>
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**NOTES:**

1. The project schedule was reviewed and discussed. The following items were noted:
  - a. Next meeting is tentatively scheduled for November 21, 2017 at 12:00pm. Agenda will include concept design and massing. Committee would prefer an earlier meeting time. Design Team to coordinate with Scott Schumacher.
  - b. Executive summary to be submitted to UWL, UW-System, and DFD on December 7, 2017.
  
2. The Building Program was reviewed and discussed. The committee provided the following comments:
  - a. The current program and design reflects a mix that includes 9 classrooms, 4 classroom support spaces, and 1 maker space.
  - b. Design team expressed some concerns related to building efficiency. The target goal of 60 to 63% is a challenge to reach when large mechanical spaces occupy a large percentage of the overall building area. The design team will continue to track this efficiency in an effort to make the building as efficient as possible without cutting program and not exceeding the budget.

- c. Cathy Weiss noted that she's not concerned about this value at this time and would rather not lose program.
  - d. Val Schute commented that this tracking of efficiency from the beginning is part of the integrated design process. The engineering team is engaged early in the design so as to better identify their realistic needs.
3. The design team reviewed a list of Design Assumptions that were used to guide the development of the plans. The following items were noted:
  - a. No comments were noted.
  - b. No items were added or omitted.
4. The project site was reviewed and discussed. The following items were noted:
  - a. Val Schute summarized the areas of focus that the design team feels are strong influences to the building design.
  - b. Design Committee feels the southwest entrance near the clock tower will be the most heavily used entrance in Phase 2. The number of students approaching the building from Centennial, Wing, Wittich, Morris, and on and off-campus housing to the will be very heavy.
  - c. Design Committee feels the west elevation needs two front doors. The actual orientation (west vs south) of the southwest entrance isn't critical. Existing Cowley Hall has a south-facing entrance at this location and is currently the most used.
  - d. Scott Schumacher commented that he is less concerned about the look of the southwest entrance as he is about the capacity of students it will be able to accommodate. Students need to be able to get in and out of the building efficiently at this location.
  - e. Scott Schumacher commented that the south-central entrance is in a good location to accommodate the public from East Avenue. Scott noted that future work at the International Flag Circle will need to be addressed at some point, separate from this project. The renovations occurring at Wittich Hall are expected to impact this area as well.
5. The concept design was reviewed and discussed. The following items were noted:
  - a. Separate elevator for the animal care facility.
  - b. Southwest entrance needs to accommodate an accessible means of egress.
  - c. Kris Rohlfus suggested moving the active learning classroom to the center.
  - d. Aaron Monte suggested a distributed elevator concept with one at the west and one at the south.
  - e. Mike Abler expressed disappointment in the omission of the second active learning classroom. Scott Schumacher commented that the active learning classroom will be the most general access space in the building and needs to accommodate more than just the sciences. There are potential opportunities for additional active learning classrooms in Wimberly Hall and Centennial Hall.
  - f. Eric Gansen noted that a 40-seat classroom without an adjacent support space will be difficult to use.
  - g. Mike Abler commented that the class setup for the museum is not ideal in the basement.
  - h. Committee unanimously expressed concern regarding the location of the restrooms. Faculty will not want their office located directly across from the restrooms. Mark Sandheinrich suggested locating the restrooms where the departmental academic assistants are located.
  - i. Eric Gansen noted that the classroom support space located across the hall from the 50-seat classroom could work.
  - j. Kris Rohlfus asked if the amount of offices depicted will accommodate future growth. Currently, the future offices identified in the program by the departments are accounted for. Those discovered opportunities for future faculty offices has not yet been located on the plans.
  - k. Cynthia Berlin suggested additional doors be provided at the entrances. Existing Cowley Hall has numerous doors and it's still a challenge to enter and exit the building during class change.

- l. The observation platform needs further development and will occur as the mechanical penthouse takes shape. Exiting, view sheds, etc. all need to be factored in when locating the observation platform.
  - m. Main corridor outside the lower level lecture halls needs to be able to accommodate 600+ students entering and exiting the classrooms.
  - n. Committee commented that the back of the room would be the preferred location for entrances into the large lecture halls. If at the front, consider providing “screen walls” so that those giving the lecture are not interfered by students arriving late to class.
  - o. Mark Sandheinrich suggested moving the lecture halls inboard and providing a single-loaded corridor along the south with windows to the exterior.
6. General discussion was held and the following items were noted:
- a. Maker Space needs further definition and program requirements.
  - b. Scott Schumacher commented that the important part is to get the requested program without asking for more funding later.
  - c. Mark Sandheinrich asked if it's necessary to include the Dean's Office in the building?

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Meeting Notes by: River Architects

*This constitutes our understanding of the issues presented. Contact River Architects, Inc. via phone at (608) 785-2217, or e-mail [m.adler@river-architects.com](mailto:m.adler@river-architects.com) if there are any discrepancies.*