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MEETING MINUTES Schematic Design/Program Verification Meeting #3

Project Name: UW-L Student Center
Project Location/Agency: University of Wisconsin – La Crosse
DSF Project Number: 12H2W
A/E Project Number: 13-105
Meeting Date/Time/Room #: 5.17.13/9:00 AM – 3:00 PM / Centennial 3213
Attendees: See attached Sign-In Sheet

Meeting Objectives: Review project to date
Confirmation of Site Programming
Stacking Relationships, (3D Adjacencies)
Approval of floor plan layout/program

1. Project Update

- Recap
 - Program Verification items received
 - Ticket sales & Card to first floor
 - Combined trash/recycling with Wimberly
 - Added lactation room & small private dining to first level
 - Foodservice Scatter approach approved
 - LEED Checklist updated based on stage of project
 - Theater added in lower level
- UW-L History Culture & Traditions
 - Ka+p requested from students thoughts and ideas of campus culture and tradition (new and old) to add to the student center, about creating a legacy. In 50 years, what story would you tell of your journey in this design of the student center?

2. Site Programming Verification (GoTo Meeting: 9:30 – 11:00 am)

- Site Influences & Overview
 - Relates to campus concept and 2005 Master plan
 - Student center site relates to general context and connects buildings, stadium, parking and future pedestrian mall.
 - Student union site is related more to social function than academic function
- Functions & Spaces:
 - Formal and informal spaces
 - Ice skating – to be explored; maintenance plan
 - Great lawn and surroundings to host events such as Sample City and Involvement Fest
 - Fire pit, gas only
 - Variety of seating
 - Open space will be reviewed against LEED requirements
 - Raingardens
 - Native plantings
 - Approach from main entrance, cars vs. pedestrians

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- Integrated into architecture
- Marsh trails (Myrick Park)
- Inhabit
- Review walkway between Wimberly/student center
 - Safety, lighting, passive surveillance
- Performance/Seating area
- Connection to dining/Indoor-Outdoor connection
- Create a “photo-op” spaces (tulips at Cartwright)
- Real grass in lieu of turf grass
- Skateboard deterrents
- Outdoor movies
- Tent pole receptors
- Shelter/band
- BBQ
- Amphitheater (informal)
- Game Day events
- Opportunities for art/display/whisper wall
- Educational signage
- Bike storage on building (southwest corner)
- Drop off at Farwell
- Audience Size
- Opportunities for Social engagement

Action Items

- Ribbon artwork at Cartwright must be decommissioned. An application/request will need to be made to state historical society.
- Count of accessible parking to be reviewed by design team with assistance of UW-L planning department

3. Building Plans

- Stacking Relationships
 - UW-L approved stacking relationships. See powerpoint pdf attached to minutes.
 - Sound design/isolation to be considered for theater, multi-purpose room and entertainment café.
 - Recreation uses to be determined by June 20.
 - Popcorn/late night snacking to be provide on one side of foodservice for off-hours service/flexibility
 - Floor Openings: Order of Importance
 1. Lower Level & 1st floor
 2. 2nd Floor & 3rd Floor
 3. 1st floor and 2nd Floor
- Floor Plan Review
 - The program verification/plan layout was approved with the following changes:
 - Add viewing balcony to entertainment café at the first floor level. Shift private dining to the north, near the back of house.

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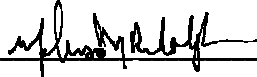
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- ID cards and ticket sales to remain on first floor. Ticket sales and information to be adjacent. Provide ample queuing space at information/ticket sales. Camera to be located in separate area.
- Student Org overall concept layout approved. Private, enclosed rooms to be located at perimeter as much as possible while keeping center open.
 - Switch location of Vets with Sorority/Fraternity; relocate conference rooms near entrance
 - Add enclosed office space to racquet
- Decrease size of floor opening between 2nd & 3rd floors
- Ka+p to review storage and multipurpose layout.
- Student org storage to be accessible to freight
-
- Piped in music to be reviewed; locations to be reviewed. Rec space is a candidate.
- Flexibility

4. Executive Committee Wrap Up

- Next Steps
 - Schedule
 - BOR submission - Sept 1 for October meeting
 - Peer Review Milestone – June 20
 - Next Meeting: June 6 (Exterior Review) TBD
 - Assignments
 - Students to provide a listing of places to see or visit in La Crosse/campus, i.e. marsh trails at Myrick Park(June 3)
 - UW-L identify what 3rd floor meeting rooms to have furniture storage (May 30)
 - Students to identify UW-L cultural, history and traditions that could be incorporated into design (June 3)
 - Identify Recreation uses (June 20)
 - Ka+p to incorporate changes to plans as noted above.

5. Adjourn 3:30 pm

Meeting minutes prepared by:  Date: 5.22.13

The foregoing constitutes our understanding of the matters discussed and the conclusions reached. Other participants are requested to review these items and advise writer of any errors and/or emissions within 5 business days. This set of minutes is being distributed for the express use of the individuals named on the distribution list. Discretion is requested when making the required internal copies.

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Project Name: UW-L Student Union
 Project Location/Agency: University of Wisconsin – La Crosse
 DSF Project Number: 12H2W/Ka+p#: 13-105

Meeting Date/Time/Room #: 517.13/9:00 AM – 3:00 PM/ Centennial 3213

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Ka+p No. 13-105

Sign In Sheet