

# KINDNESS

architecture + planning

## MEETING MINUTES      Project Meeting #5

Project Name: UW-L Student Center  
Project Location/Agency: University of Wisconsin – La Crosse  
DSF Project Number: 12H2W  
A/E Project Number: 13-105  
Meeting Date/Time/Room #: 6.27.13/10:00 AM – 1:00 PM / GoTo Meeting  
Attendees: See attached Sign-In Sheet

Meeting Objectives: Student Organization Concept  
Multi-purpose Room

1. Scott recapped comments received at peer review meeting. Received approval on exterior design to move forward with project.
2. Next step is to design and review interior spaces. July 11 is the next site meeting. The meeting will focus on retail dining and entertainment café.
3. The campus will obtain and send bookstore and textbook information after July 4.
4. Multi-purpose Room
  - a. The campus will provide information of performances – types, sizes, special needs/requirements – planned to occur in the multi-purpose room. The design team will need to know any function that may impact the internal workings, i.e. affect architecture/space planning.
  - b. UW-L will provide guidance on platform: height, depth, width.
  - c. Campus will provide images or videos of performances at July meeting.
  - d. Other:
    - Acoustics
    - Access to performance platform
    - Access to storage
    - Drywall in lieu of masonry
    - Operable partitions
    - Lighting & Ceilings critical
    - Rigging
    - Larger opening for delivery
    - Storage (Preference is not to move furniture at elevated surfaces).
    - Consolidate green rooms/toilet rooms
    - Platform size
    - Portable stage – rented or purchased (if purchased, storage)
    -
  - e. Other events
    - Blood drives
    - Fairs/conventions
    - Rock concerts
  - f. Provide prioritization of needs/uses of space
5. July 9 a GoTo meeting will be scheduled as forum to review as noted above.


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6. Student Organization
  - a. At Pride offices, provide one station at one of the offices in lieu of 2.
7. Diversity
  - a. 4 equal size offices; combine 2 of the offices into a conference room
  - b. The west partial height wall should be raised to 5'-4" or higher.
8. C.A.B.
  - a. Reduce number of workstations to 5 overall.
  - b. Move door the east side.
  - c. Student Association – no changes
9. Racquet
  - a. Number of computer terminals – 5 minimum
10. General
  - a. Students liked the reintroduction of the bluff concept for the conference rooms, break and graphic areas.
  - b. Add bank of information/computer (charging) stations by south wall of sorority/fraternity. Incorporate flexibility in infrastructure (data/power) as much as possible.
11. Provide room data sheets for the returning student lounge and veteran's center.  
<Author's note: Received via email on 7/3.>

Adjourn 12:30 pm

Meeting minutes prepared by:  Date: 7.5.13

*The foregoing constitutes our understanding of the matters discussed and the conclusions reached. Other participants are requested to review these items and advise writer of any errors and/or emissions within 5 business days. This set of minutes is being distributed for the express use of the individuals named on the distribution list. Discretion is requested when making the required internal copies.*

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## Melissa Rudolph

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**Subject:** RE: 12H2W UWL Student Center (June 27 Meeting Attendance)

**From:** Schumacher, Scott [<mailto:sschumacher@uwlax.edu>]

**Sent:** Thursday, June 27, 2013 2:52 PM

**To:** Melissa Rudolph; Scott Kindness

**Cc:** Yang Cha Thao; Robert Hetzel; Riley Karlstrand; Paula Knudson; Larry Ringgenberg; Nicholas Bezier; Maura A. Donnelly ([mdonnelly@uwsa.edu](mailto:mdonnelly@uwsa.edu)); Mary Vahala; Alexis Smith; Allyson Ostrander; Anna Peeters; David Wermedal; Beth Alderman; David Langteau; Jeffrey Brown; Kaylee Otterbacher; Julia Johnson

**Subject:** 12H2W UWL Student Center (June 27 Meeting Attendance)

Present at today's meeting:

"Alexis Smith" <[smith.ale3@uwlax.edu](mailto:smith.ale3@uwlax.edu)>,  
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"Yang Cha Thao" <[thao.yang@uwlax.edu](mailto:thao.yang@uwlax.edu)>

Present remotely via Go To:

"Melissa Rudolph" <[mrudolph@kindnessa-p.com](mailto:mrudolph@kindnessa-p.com)>,  
"Scott Kindness" <[scott@kindnessa-p.com](mailto:scott@kindnessa-p.com)>,  
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