## CHANGE OF GRADE AND/OR REMOVAL OF INCOMPLETE

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Middle Initial</th>
<th>Student I.D. Number</th>
<th>Instructor’s Signature</th>
<th>Date</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Dept.</th>
<th>Course</th>
<th>Section</th>
<th>Credits</th>
<th>Title of Course</th>
<th>Department Chair</th>
<th>Date</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Change grade from</th>
<th>Change grade to</th>
<th>Reason for Change</th>
<th>Student’s College Dean</th>
<th>Date</th>
</tr>
</thead>
</table>

## Semester/Year Course Taken

### Undergraduate
- CASSH
- CSH
- VPA
- CBA
- SOE

### Graduate
- CASSH
- CSH
- SOE
- CBA

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