Members present: Borah, Campbell, Grabowski, Mann, Svoboda, Zheng, Bomesberger  
Members excused: Aminaka  
Members absent: Klein  
Consultants: Keller, Speer, Thomsen, Von Ruden  
Guests: Jörg Vianden

I. Approval of February 5, 2019 minutes.

M/S/P to approve minutes.

II. First Readings

A. Microbiology
   1. MIC 761- course revision; credit change to variable; effective Summer 2019.  
   Held for second reading.

B. Student Affairs Administration
   1. Ed.D. in Student Affairs Administration and Leadership- program revision; course list updated; effective Spring 2019.  
   2. SAA 930- course revision; credit update from variable 2-3 to 2; effective Spring 2019. (summer section at 3)  
   3. SAA 931- new course; title “Doctoral Writers’ Retreat;“ 1 credit; effective Spring 2019.  

M/S/P to approve on first reading.

III. Consent items

A. Educational Studies
   1. Reading Teacher Certification (1316) program- program deactivation; effective Summer 2019.  

Consent items were briefly discussed. No objections were made.

IV. Informational Item

V. Old Business: Update from subcommittee developing procedures for reviewing proposals.

VI. New Business

A. University Catalog Course Management Policy

The University of Wisconsin-La Crosse requires its catalog of course offerings to be kept up-to-date because students and advisors rely on the catalog to make informed class scheduling decisions as they plan their academic careers. Therefore, if a course is active in the catalog and WINGS but has not been taught in five or more years, the Records and Registration Office will initiate the CIM course deactivation process after appropriate department notification. All deactivated courses will be added to the appropriate UCC/GCC consent agenda. If a department does not want a course deactivated after notification, dean-level review will be required to keep the course active. If the department wishes to revive the course within five years of the deactivation, they may reactivate it using the same CIM form. If the course information remains unchanged upon reactivation and the
course was reviewed and approved at UCC/GCC in the five years prior to deactivation, the course will be added to the appropriate UCC/GCC consent agenda and the department does not need to present. If the course was not reviewed in the five years prior to deactivation, or if significant changes are being made, the department will need to present the proposal in person at the appropriate curriculum meeting.

Registrar introduced policy. No action needed at this time.

VII. Future Business

Meeting adjourned: 4:03 pm