I. Approval of September 26, 2017 minutes

II. First Readings

a. English
i. **Professional and Technical Writing Minor** - program revision; credit requirement change; course list; effective term Spring 2018; effective catalog 2018-2019.

ii. **ENG 307** - course revision; course description; effective Spring 2018.

iii. **ENG 308** - course revision; course description; effective Spring 2018.

iv. **ENG 331** - course revision; title change; course description; pre-requisite change; effective Spring 2018.

v. **ENG 332** - course revision; title change; course description; effective Spring 2018.

vi. **ENG 335** - course revision; title change; course description; effective Spring 2018.

vii. **ENG 387** - course revision; course number change from ENG 445 to ENG 387; effective Fall 2017.

viii. **ENG 452** - course revision; title change; course description; effective Spring 2018.

b. Marketing
i. **MKT 310** - new course; title “Principles of Sustainable Business;” 3 credits; cross-listing with MGT 310; effective Fall 2017.

ii. **MKT 480** - new course; title "Business Sustainability Capstone;" 3 credits; cross-listing with MGT 480; effective Fall 2017.

c. Communication Studies
i. **CST 338** - course revision; course title; course description; effective Fall 2017.

d. Military Science
i. **MS 499** - course revision; reactivating course; effective Spring 2018.
III. Consent Items

a. Health Education and Health Promotion Department
   i. HED 345- course revision; prerequisite change; effective Fall 2017.
   ii. HED 472- course revision; course description; prerequisite change; effective Fall 2017.

b. Music
   i. MUS 263- course revision; pre-requisite change; effective Fall 2017.
   ii. MUS 320- course revision; pre-requisite change; effective Fall 2017.
   iii. MUS 321- course revision; pre-requisite change; effective Fall 2017.
   iv. MUS 371- course revision; pre-requisite change; effective Fall 2017.

c. Recreation Management/Therapeutic Recreation
   i. RTH 314- course revision approved 9/26/17. Department requests 2 credit to change to 3 credit; and component change from Lect./Lab to Lect.; effective Spring 2018.
   ii. RTH 330- course revision; pre-requisite change; effective Spring 2018.
   iii. RTH 332- course revision; pre-requisite change; effective Spring 2018.
   iv. RTH 333- course revision; pre-requisite change; effective Spring 2018.
   v. RTH 345- course revision; pre-requisite change; effective Spring 2018.

d. Management
   i. MGT 310- course revision; cross-listed with MKT 310; effective Summer 2017.

e. Global Cultures and Languages
   i. FRE 101- course revision; pre-requisite change; effective Fall 2017.

IV. Informational Items: none

V. Old Business

a. Minors (New or Revised) Policy - the current policy for minors requires at least half of the coursework for a minor be upper-division classes. While all new minors do follow this policy, not all existing minors currently match that standard, and a blanket request to departments to update their minors would create significant concern especially when minors rely on courses and prerequisites from more than one department or must adhere to standards of outside accrediting bodies. Formulate a recommendation regarding the application of this policy to existing minors that come before UCC for other reasons, and report this recommendation to Faculty Senate no later than the end of January, 2018.

VI. New Business: none

VII. Future Business: none

CC: Natalie Eschenbaum* LTC Jane Brannan* Gretchen Newhouse*  
   Gwen Archenreiner* Dan Duquette* William Ross*  
   Linda Dickmeyer* Christopher Frye* Marie Moeller*