

**Undergraduate Curriculum Committee Minutes**  
**October 8, 2024**  
**3:45 P.M.- 5:00 P.M., 325 Graff Main Hall**

**Members Present:** Boser, Crutchfield, DeFino, Gercek-Swing, Goodnow, Mika, Veerasamy

**Members Excused:**

**Consultants Present:** Cipowski, Hendrickson, Novak, Servais, Vigue

**Guests:** Mic Nauman, Terry Lilley, Tony Sanderfoot, Melina Packer, Peter Haried.

**I. Approval of September 24, 2024, minutes**

*M/S/P to approve on first reading.*

**II. Second Readings**

**A. History**

Courses

1. [POL 309](#) – course revision; course title; course description; prerequisites; modality; typically offered; consent; SLOs; effective Summer 2025.

*M/S/P to approve on second reading.*

**II. First Readings**

**A. Biology**

Courses

1. [BIO 302](#) – course revision; course description; prerequisites; length of course; typically offered; SLOs; effective Summer 2025.
2. [BIO 304](#) – course revision; course description; length of course; SLOs; effective Summer 2025.

*M/S/P to approve on first reading.*

3. [BIO 441](#) – course revision; title; course description; length of course; SLOs; effective Summer 2025.

*M/S/P to approve on first reading.*

Program

4. [NUT.M: Nutrition Minor](#) – program revision; effective Fall 2024.

*M/S/P to approve on first reading.*

**B. Marketing**

New Course

1. [MKT 390](#) – new course; title; “Services Marketing”; 3 credits; effective Fall 2024.

*Moved to first reading on October 22<sup>nd</sup> meeting.*

**C. Race, Gender, and Sexuality Studies**

New Course

1. [RGS 205](#) – new course; title; “Biology and Power: Feminist Science Studies”; 3 credits; effective Fall 2024.

*M/S/P to approve on first reading.*

**D. Information Systems**

Program Deactivation

1. [HIMT.BS: Health Information Management and Technology Major](#) – program deactivation; 61 credits; effective Spring 2025.

*M/S/P to approve on first reading.*

III. Old Business  
IV. Consent Items

[AVE.MC: Advocating for Equity Microcredential](#) - program revision; general education program requirement; effective Summer 2025.

[ADI.MC: Addressing Inequity Microcredential](#) – program revision; general education program requirement; effective Summer 2025.

[IDD.MC: Identifying Diversity Microcredential](#) – program revision; general education program requirement; effective Summer 2025.

*Discussed consent items.*

V. Informational Items

VI. New Business

- *Policy for unaddressed items (if we have an earlier time like 5 p.m., how will we address any items that we run out of time for?).*
- *Special charge (creating a style guide for CIM forms, especially for internal sections) [UCC CIM Form Style Guide – DRAFT](#).*
- *Streamlining our processes to prepare for meetings (divvying up proposals for close review, contacting departments about small edits, etc.).*
- *Start and end times for UCC meetings (this is something Greg Ormes, the chair of faculty Senate, emailed us to discuss).*

*Discussed new business items. Will continue discussion at 10/22/24 UCC meeting.*

II. Future Business

*Meeting adjourned at 5:00 p.m.*