Undergraduate Curriculum Committee Minutes  
November 22, 2016  
3:30 P.M., 325 Graff Main Hall

Members present: Borja, Chaudhuri, Harrington, Kincman, Nelson, Peacock, Reyerson, Sallmen  
Members excused: Kiersch,  
Members absent: Carlton-Tahiri, Cooper, Giles  
Consultants present: Bakkum, Cree, Knudson, Keller, Rahn  
Guests: Aiyana Deltmann, Robert Allen, Aileen Staffaroni, Rob Dixon

I. Approval of November 8, 2016, minutes.

M/S/P to approve minutes.

I. Second Readings

A. Management

1. MGT 492 - new course; title "Global Supply Chain Management & Logistics;" 3 credits; effective Fall 2016.

M/S/P to approve on second reading. Department confirmed that the materials covered in this course will not overlap the materials covered in Geography courses.

II. First Readings

A. Health Professions - Nuclear Medicine Technology

1. Nuclear Medicine Technology Major - program revision; update to affiliated internship sites; deleting and changing course options under clinical internships requirements; effective Spring 2017.

Course revisions:

2. NMT 423 - course revision; title change; credit change from 1-3 credits to 1-5 credits; course description change; effective Summer 2017.

3. NMT 427 - course revision; title change; course description change; effective Summer 2017.

4. NMT 429 - course revision; title change; credit change from 1-2 credits to 1-5 credits; course description change; effective Summer 2017.

Course deletions:

5. NMT 402 - course deletion; title "Clinical Correlation: Anatomy, Physiology and Pathology;" 1-4 credits; effective Summer 2017.

6. NMT 409 - course deletion; title "Mathematical Evaluation of Clinical Data;" 1-3 credits; effective Summer 2017.

7. NMT 411 - course deletion; title "Records and Administrative Procedures;" 1-2 credits; effective Summer 2017.
8. **NMT 415** - course deletion; title "Application of Radionuclides to Medicine;" 1-3 credits; effective Summer 2017.
9. **NMT 420** - course deletion; title "Gamma Cameras;" 1-2 credits; effective Summer 2017.
10. **NMT 421** - course deletion; title "Therapeutic Radionuclides;" 0-1 credits; effective Summer 2017.
11. **NMT 495** - course deletion; title "Special Topics in Nuclear Medicine;" 1-3 credits; effective Summer 2017.

M/S/P to approve on first reading.

**B. Art**

1. **ART 218** - course revision; title change; course description change; effective Spring 2017.
2. **ART 219** - course revision; course description change; effective Spring 2017.
3. **ART 305** - course revision; component change; effective Spring 2017.
4. **ART 318** - course revision; course description change; prerequisite change; effective Spring 2017.
5. **ART 375** - course revision; adding a prerequisite; effective Spring 2017.
6. **ART 418** - course revision; course description change; effective Spring 2017.

M/S/P to approve on first reading. Fall effective dates changed to Spring.

7. **ART 475** - course revision; course description edit; prerequisite change; effective Spring 2016.
8. **ART 476** - course revision; course description change; prerequisite change; no longer repeatable for credit; effective Spring 2017.

Held for a second read. Department will return with information about the components for ART 475 and the prerequisite for ART 476.

**C. Mathematics**

1. **MTH 123** - new course; title "Mathematics for Decision Making;" 4 credits; also proposing it as a general education course; effective Fall 2016.

M/S/P to approve on first reading.

**III. Consent Items:**

A. **Environmental Studies Minor** - the department is making the electives courses added to the program in Spring 2016 to be effective retroactively for all students. The elective courses that were removed would remain as effective only in the 2016-17 catalog and going forward. Electives going retro include ENV 301 that was approved as a new course Spring 2014. Course is included in the core for Spring 2014 going forward catalogs but can be used as an elective in the older catalogs.

Consent item was reviewed and approved.
IV. Informational Item: None

V. Old Business: Slash Course Policy's incorporation into the proposed Syllabus Policy - see attached

Chris Bakkum explained how the updated slash course policy will be incorporated into the new proposed syllabus policy.

VI. New Business: None


Meeting adjourned: 4:27 pm

ATTACHMENT 11-22-16

Proposed Policy on Syllabi

Instructors are required at the beginning of each credit-bearing course to provide their students with a syllabus. Exceptions include independent studies, practicums, internships and field experiences. At a minimum, the following items must be included in the course syllabus:

- Instructor name and contact information
- Course and section number, meeting times, and location
- Identify the course as offered through UWL
- Course prerequisites
- Course catalog description
- Student Learning Outcomes (SLOs) for the course
  - If a general education course, the UWL-GEC-identified SLO(s) for the course
- Required texts or other materials, and any materials that require purchase
- Sequence of topics and major assignments for the course
- Planned number and timing of major examinations and assignments*
- Grading policy (including attendance policy if it affects course grade)**
- Instructor policies regarding missed course work (including examinations)
- Courses available for both undergraduate and graduate credit (i.e., slash courses) should clearly indicate how the requirements differ for the undergraduate and graduate expectations of the students
- Statements that reflect the university’s legal obligations must be included in full in the syllabus or referenced in the syllabus with a link to the full text provided centrally on-line by CATL.

*The syllabus should indicate that the timing of activities and topics may change. Students shall be given timely notice of any major changes in the syllabus.

**Any special considerations (e.g., opportunities to earn extra credit) offered to any student shall be available to all students in the class.