Undergraduate Curriculum Committee Minutes
September 12, 2017
3:30 P.M., 325 Graff Main Hall

Members present: Borja, Chaudhuri, Jesse, Kiersch, Kincman, Peacock, Reyerson, Sallmen, Werren

Members excused:

Members absent:

Consultants present: Cree, Fish, Keller, Knudson, J. Nelson, Vidden, Von Ruden

Guests: Peter Haried, R. Dan Duquette, Jamie Schweiger, Rob Dixon, Linda Levinson, Victoria Rahn

I. Election of Chair and Recorder

Laurie Kincman elected as Chair and Stephanie Speer from the Records office approved as Recorder.

II. Charge Letter

Reviewed charge. Charge to review Minors Policy also discussed at end of meeting under old business.

III. Approval of April 25, 2017, minutes.

M/S/P to approve minutes.

IV. Second Readings

A. Health Education

1. School Health Education Minor for Middle Childhood-Early Adolescence (MC-EA) Education Certification - program revision; making HED 474 an option with NUT 200; removing some interdisciplinary requirements; no overall change in minor credits; effective Fall 2016 but effective to students in all catalogs; to be entered into 2017-18 catalog.

M/S/P to approve on second reading with the agreement that department will update the prerequisites on HED 345, HED 472, and SHE 410 to exempt the MC-EA School Health Ed minors from the prerequisites.

V. First Readings

A. Information Systems

1. Health Information Management and Technology Major - program revision; addition of HIMT 489 as required pre-capstone course; credit total increased from 60 to 61; effective Spring 2018.

2. HIMT 345 - course revision; title change; course description change; effective Spring 2018.

3. HIMT 370 - course revision; prerequisite change; effective Spring 2018.

4. HIMT 450 - course revision; prerequisite change; effective Spring 2018.

5. HIMT 489 - new course; title "Pre-Capstone:" 1 credit; effective Fall 2017.

6. HIMT 490 - course revision; prerequisite change; effective Spring 2018.

7. IS 321 - course revision; prerequisite update; effective Fall 2017.

M/S/P to approve on first reading

B. Management
1. **MGT 422** - new course; title "Social Entrepreneurship;" 3 credits; effective Fall 2017.

Proposal not heard. Department requested it be held unto next meeting.

C. **Women's, Gender, and Sexuality Studies**

1. **Women's, Gender, and Sexuality Studies Major** - program revision; adding CST 419 to elective category; change started Fall 2017 and to be retroactive to students in all catalogs.
2. **Women's Studies Minor** - program revision; adding CST 419 to elective category; change started Fall 2017 and to be retroactive to students in all catalogs.

Proposal not heard. Held for next meeting.

D. **Art**

1. **ART 272** - course revision; course description change; components change; seeking to make course a general education course; effective Spring 2018.
2. **ART 372** - course revision; course description; components change; effective Spring 2018.

*M/S/P to approve on first reading*

VI. **Consent Items:**

A. **Economics**

1. **ECO 230** – course revision; prerequisite change; effective Fall 2017.

B. **Music**

1. **MUS 211** - course revision; prerequisite change; effective Fall 2017.
2. **MUS 268** - course revision; small course description change; effective Fall 2017.
3. **MUS 310** - course revision; prerequisite change; effective Fall 2017.
4. **MUS 326** - course revision; prerequisite change; effective Fall 2017.
5. **MUS 403** - course revision; prerequisite change; effective Fall 2017.
6. **MUS 407** - course revision; prerequisite change; effective Fall 2017.
7. **MUS 432** - course revision; prerequisite change; effective Fall 2017.
8. **MUS 437** - course revision; prerequisite change; effective Fall 2017.
9. **MUS 439** - course revision; prerequisite change; effective Fall 2017.

Consent items were all briefly discussed. No objections were made.

VII. **Informational Item:**

A. **Mathematics & Statistics**

1. Updated the Statistics Major with Actuarial Concentration to include STAT 345 instead of STAT 405 in order to reflect the same previously approved change to regular major which was approved by UCC on 12/13/2016.

B. **School of Education**

1. In May 2017, the Department of Public Instruction eliminated the basic skills testing that was a requirement for admission into teacher education programs in Wisconsin. The 2017-18 catalogs were updated to reflect this new information, and the "Benchmark Assessments Policy" was updated in CIM.
C. Clinical Laboratory Science
   1. The dual degree in Clinical Laboratory Science and Clinical Microbiology was approved at UCC 4/26/17. The program was supposed to be exempt from the SAH college core. Removed this language from the CIM program form.

   The Registrar reviewed the informational items with committee. No objections were made.

VIII. Old Business:

   A. Minors (New or Revised) Policy - the current policy for minors requires at least half of the coursework for a minor be upper-division classes. While all new minors do follow this policy, not all existing minors currently match that standard, and a blanket request to departments to update their minors would create significant concern especially when minors rely on courses and prerequisites from more than one department or must adhere to standards of outside accrediting bodies. Formulate a recommendation regarding the application of this policy to existing minors that come before UCC for other reasons, and report this recommendation to Faculty Senate no later than the end of January, 2018.

   Committee discussed policy and how it could be updated. Further discussion on possibly updating the CIM form and allowing exceptions in the policy tabled for next meeting.

IX. New Business:

   A. Slash Course Curriculum Forms Project - per the recent HLC visit and new Slash Course Policy, curriculum forms are required to indicate how undergraduate/graduate class combinations will be taught differently for undergraduate versus graduate students. All departments that have slash courses will need to enter that information on both the undergraduate and graduate CIM course form by May of 2018.

   Registrar presented the project and asked how the committee wanted to proceed. Committee agreed to allow courses being updated only for the slash course project to be made without review by the committee if GCC also agreed. One year would be given for the departments to update their slash courses.

X. Future Business: None

Meeting adjourned: 4:33pm