Members present: Borja, Chaudhuri, Harrington, Kiersch, Kincman, Nelson, Peacock, Sallmen
Excused: Reyerson
Convener: Kincman
Consultants present: Bakkum, Burkhardt, Herling, Keller, Knudson, Rahn
Guests: Janelle Nelson, Tim McAndrews, John Grider, Marie Moeller, Samuel Cocks, Douglas Baumann, Becky LeDocq, Barbara Bennie, Aiyana Dettmann

I. Election of Chair and Recorder

Laurie Kincman elected as Chair, and Victoria Rahn approved as Recorder.

II. Review of Charge Letter

Reviewed as new business. See below.

III. Approval of April 26, 2016, minutes.

M/S/P to approve minutes.

IV. First Readings

A. History Programs

1. History Major with Topical Emphasis - program revision; updating course elective lists; effective Summer 2016.
2. History Minor with Topic Emphasis - program revision; updating course elective lists; effective Summer 2016.

New Course:

1. HIS 418 - new course; title "Exhibition Development and Design II;" 3 credits; effective Fall 2016.

Other course edits:

1. HIS 250 - course revision; title change; effective Fall 2016.
2. HIS 285 - course revision; title change; effective Fall 2016.
3. HIS 322 - course revision; course description change; title change; removing prerequisite; effective Fall 2016.
4. HIS 336 - course revision; course description change; title change; effective Fall 2016.
5. HIS 341 - course revision; course description edits; effective Fall 2016.
6. HIS 343 - course revision; course description edits; effective Fall 2016.
7. HIS 344 - course revision; course description edits; title change; effective Fall 2016.
8. HIS 345 - course revision; course description change; effective Fall 2016.
9. HIS 347 - course revision; course description change; title change; effective Fall 2016.
10. HIS 356 - course revision; course description change; effective Fall 2016.
11. HIS 378 - course revision; title change; effective Fall 2016.
12. **HIS 380** - course revision; title change; effective Fall 2016.
13. **HIS 385** - course revision; title change; course description change; effective Fall 2016.
14. **HIS 390** - course revision; course description edits, title change; effective Fall 2016.
15. **HIS 391** - course revision; title change; effective Fall 2016.
16. **HIS 394** - course revision; title change; effective Fall 2016.
17. **HIS 395** - course revision; title change; effective Fall 2016.
18. **HIS 397** - course revision; title change; effective Fall 2016.
19. **HIS 398** - course revision; title change; effective Fall 2016.
20. **HIS 401** - course revision; title change; effective Fall 2016.

M/S/P to approve on first reading.

21. **HIS 334** - course revision; title change; effective Fall 2016.
22. **HIS 350** - course revision; title change; effective Fall 2016.

Proposals held for a second read. Committee requested SLOs for these two courses.

B. **Archaeology & Anthropology**
   1. **Archaeological Studies Minor** - program revision; elective credit requirement lowered from 15 to 12; total minor credits decreased to 19; effective Spring 2016.

M/S/P to approve on first reading.

C. **Exercise and Sport Science**
   1. **Physical Education Teaching Program** - program revision; including EDS 206 and EDS 203 in the teacher education requirements; effective Summer 2016.
   2. **ESS 302** - course revision; prerequisite change; effective Fall 2016.

M/S/P to approve on first reading.

D. **Modern Languages**
   1. **CHI 101** - course revision; course description change; effective Fall 2016.
   2. **CHI 102** - course revision; course description change; effective Fall 2016.
   3. **CHI 201** - course revision; course description change; effective Fall 2016.
   4. **CHI 202** - course revision; course description change; effective Fall 2016.
   5. **FRE 307** - course revision; small course description change; prerequisite change; effective Fall 2016.

Proposals not heard. Hold until next meeting.

E. **English**
   1. **ENG 310** - new course; title "Digital Content Writing, Management, and Experience Design;" 3 credits; effective Fall 2016.
   2. **ENG 317** - new course; title "Writing for Stage and Screen;" 3 credits; effective Fall 2016.
   3. **ENG 348** - course revision; credit change from 4 to 3; effective Fall 2016.

M/S/P to approve on first reading.

F. **Military Science**
   1. **MS 101** - course revision; title change; course description change; component change; effective Fall 2016.
2. **MS 102** - course revision; component change; effective Fall 2016.
3. **MS 201** - course revision; course description change; effective Fall 2016.
4. **MS 202** - course revision; course description change; effective Fall 2016.
5. **MS 301** - course revision; title change; course description change; effective Fall 2016.
6. **MS 302** - course revision; title change; course description change; effective Fall 2016.
7. **MS 403** - course revision; title change; course description change; effective Fall 2016.

**Proposals not heard. Hold until next meeting.**

**G. Philosophy**

1. **PHL 307** - course revision; course description change; title change; prerequisite change; effective Fall 2016.

**M/S/P to approve on first reading.**

**H. Mathematics**

**New Course**

1. **STAT 320** - new course; title "Statistical Computing;" 3 credits; effective Fall 2016.

**Prefix Changes**

1. **STAT 045** - course revision; prefix change from MTH to STAT; effective Spring 2017.
2. **STAT 145** - course revision; prefix change from MTH to STAT; effective Spring 2017.
3. **STAT 245** - course revision; prefix change from MTH to STAT; effective Spring 2017.
4. **STAT 405** - course revision; prefix change from MTH to STAT; effective Spring 2017.
5. **STAT 440** - course revision; prefix change from MTH to STAT; effective Spring 2017.
6. **STAT 441** - course revision; prefix change from MTH to STAT; effective Spring 2017.
7. **STAT 442** - course revision; prefix change from MTH to STAT; effective Spring 2017.
8. **STAT 443** - course revision; prefix change from MTH to STAT; slash course with 543; effective Spring 2017.
9. **STAT 445** - course revision; prefix change from MTH to STAT; slash course with STAT 545; effective Spring 2017.
10. **STAT 446** - course revision; prefix change from MTH to STAT; slash course with STAT 546; effective Spring 2017.
11. **STAT 447** - course revision; prefix change from MTH to STAT; slash course with STAT 547; effective Spring 2017.
12. **STAT 448** - course revision; prefix change from MTH to STAT; course description change; effective Spring 2017.
13. **STAT 449** - course revision; prefix change from MTH to STAT; slash course with STAT 549; effective Spring 2017.

**Other course edits:**

1. **MTH 175** - course revision; small course description change; effective Fall 2016.
2. **MTH 225** - course revision; title change; effective Fall 2016.
3. **MTH 311** - course revision; small course description change; effective Fall 2016.
4. **MTH 371** - course revision; course description change; effective Fall 2016.

**M/S/P to approve on first reading with the following changes:** STAT 320 will be STAT 345 instead. Slash courses will have "junior standing" put into the prerequisite where necessary.
V. Consent Items:

A. Music
   1. **MUS 211** - course revision; prerequisite change; component change; effective Fall 2016.

B. Biology
   1. **Biology Major with Environmental Science Concentration** - program revision; adding GEO 250 to list of electives; effective Fall 2016.
   2. **BIO 413** - course revision; updating prerequisite; effective Fall 2016.

C. Communication Studies
   1. **CST 355** - course revision; removing prerequisite; effective Spring 2016.

D. Ethnic and Racial Studies
   1. **ERS 309** - course revision; removing prerequisite; effective Fall 2016.
   2. **ERS 314** - course revision; removing prerequisite; effective Fall 2016.
   3. **ERS 330** - course revision; removing prerequisite; effective Fall 2016.
   4. **ERS 490** - course revision; course description change; effective Fall 2016.

E. Health Education
   1. **Public Health and Community Health Education Major** - program revision; health content requirement changing from 10 to 12 credits; program credits changing from 55 to 57; effective Summer 2016.
   2. **CHE 430** - course revision; updating prerequisite; effective Summer 2016.
   3. **CHE 440** - course revision; updating prerequisite; effective Summer 2016.
   4. **CHE 480** - course revision; updating prerequisite; effective Summer 2016.
   5. **HED 345** - course revision; updating prerequisite; effective Summer 2016.
   6. **HED 412** - course revision; credit change from 1-3 to just 3 credits; effective Fall 2016.
   7. **HED 467** - course revision; updating prerequisite; effective Summer 2016.
   8. **HED 473** - course revision; updating prerequisite; effective Summer 2016.
   9. **HED 477** - course revision; updating prerequisite; effective Summer 2016.
   10. **SHE 310** - course revision; updating prerequisite; effective Summer 2016.
   11. **SHE 492** - course revision; updating prerequisite; effective Summer 2016.

F. Health Professions
   1. **HP 300** - deletion; title "Nursing Partnership;" 0-1 credits; effective Spring 2016.
   2. **HP 350** - deletion; title "Topics in Clinical Science;" 1-3 credits; effective Spring 2016.

G. Recreation Management *(withdrawn)*
   1. **REC 351** - course revision; updating prerequisite; effective Fall 2016.

H. Sociology
   1. **SOC 420** - course revision; course description edit; effective Fall 2016.

I. Microbiology
   1. **MIC 102** - deletion; title "Global Bioterrorism;" 1 credit; effective Fall 2016.
   2. **MIC 455** - deletion; title "Field and Laboratory Methods in Vector-Borne and Zoonotic Disease Research;" 3 credits; effective Fall 2016.

All consent items were reviewed. No objections were made. The REC 351 change was withdrawn.
VI. Informational Item:

A. Educational Studies
   1. RDG 105 was withdrawn as a deletion (from the 4/12/16 minutes) per request by Academic Summer Institute (ASI). Course will remain active.

B. International Business
   1. IB Major added the words "or double major" as an option to meet the requirement of a concentration in one of the other business majors.

C. Mathematics and Statistics
   1. Math Minor with Education Emphasis added the restriction "this minor not available to statistics majors."
   2. Statistics Minor removed the restriction "this minor is not available to mathematics majors."

VII. Old Business: LX 139 Project

The deadline for departments to enter the outline/learning outcomes information from the old LX 139 forms into the new CIM forms was September 1, 2016. We are happy to report that a large number of the departments participated and successfully entered the information. Our thanks go out to everyone who helped with this project.

However, there are still some courses that are missing the outline/learning outcomes information. Records and Registration is inquiring of the curriculum committees how they would like to handle the courses still missing information. If the committee approves, an extension could be given to the departments who are still missing information. Or if the committee would like to see all the courses coming forward, these remaining courses could be 1) presented to the committee as an action item to be decided on, or 2) put on the agenda as a consent item.

Committee decided to extend project deadline by one more semester and to require departments who are not finished at that time to provide a written explanation of why they were unable to comply to both UCC and their college Dean's office.

VIII. New Business: Special Charge from Faculty Senate on Slash Courses

Work with GCC to revise the slash course policy from 2011 (attached). The argument made in 2011 was that 500-level courses are taught at a graduate level, and the undergraduates must operate at a graduate level, precluding the need for extra work in a 500-level course for the graduate students. HLC doubted this claim, especially since many 500-level courses have far more undergraduates than graduate students. Although it might be tempting to simply return to the former policy of requiring something “extra” of graduate students, it would be a good idea to ensure that this is the best approach. Please submit your revisions to Faculty Senate no later than February 1st.

Committee decided to ask GCC to provide direction before UCC takes further action.

IX. Future Business: None

Meeting adjourned: 5:00 pm
Policy Action for Slash Courses

After examining the existing policy regarding slash courses, it is the recommendation of the Graduate Curriculum Committee to reaffirm the following:

1. Slash course pairings of 300/500 and 400/600 should be removed
2. If departments wish to retain currently numbered 300/500 and 400/600 courses, those courses should be renumbered to 400/500 whenever possible
3. Ask departments to examine all existing slash courses and decide whether or not they need to remain slash courses
4. Charge the Office of Records and Registration to revise the current LX form by eliminating the request for information on the differences between undergraduate and graduate experiences in 400/500 slash courses. Graduate-level learning outcomes, course content, mode and/or method of delivery, and assessment procedures should be inherent to the structure of the course.

Reasoning for policy recommendations:

Items 1-3:
The recommendations in items 1-3 above are reiterations of the recommendations made in the 1995 Faculty Senate document entitled, “Proposal on Course Numbering” (separate attachment). The Committee is, again, recommending that programs/departments examine their curriculum containing slash courses to 1) remove any 300/500 or 400/600 combinations, 2) renumber 300/500 or 400/600 combinations as 400/500 numbers, and 3) examine the true need for slash courses

Item 4:
It appears that a single sentence in a Faculty Senate document from 1995, titled "Proposal on Course Numbering" was misinterpreted. That sentence, "The addition of an 'extra paper for graduate students' does not constitute a substantive rationale," was interpreted as necessitating a distinction between the requirements for graduate and undergraduate students in slash courses (see http://www.uwlax.edu/records/FacultyServices/Completion_Guide_Paper.htm). However, within context of the paragraph from which that sentence was taken, slash courses (the teaching of undergraduates and graduates in a single course) were to be justified in terms of learning outcomes, course content, mode and/or method of delivery, and student assessment procedures. The addition of extra work for graduate students did not constitute a substantive justification/rationale for ESTABLISHING A SLASH COURSE. In other words, giving graduate students some form of additional work was not sufficient reason to put them into a class with undergraduate students, and vice versa.

In summary, the committee is recommending a change in the LX 139 form and to the completion guide for the LX 139.
1) The LX 139 form should be changed to show one single box for “Principal Activities” for the course and not necessarily distinguish between undergraduate and graduate activities, unless the program/department chooses to do so.
2) The LX 139 completion guidelines should be changed to delete the paragraph under "Principal Activities" or at least be modified to remove the requirement that a distinction be made between undergraduate and graduate students in slash courses.

It should be noted that these changes do not prohibit faculty/programs/departments from distinguishing between undergraduate and graduate students in their slash courses. If some still wish to do so, then fine. Instead, the change removes the requirement that all faculty/programs/departments make such distinctions. More importantly, it shifts the focus from additional work for graduate students to the original intention of the 1995 document - i.e. justification of a slash course based on learning outcomes, course content, mode and/or method of delivery, and student assessment procedures.

The policy proposed above has been shared with the university community to include department chairs and program directors.