**Situation:** A student is playing basketball on court 1 and dislocates his/her finger.

Victim: Remain standing while holding on to your finger while in pain.

Witness: Run to the information counter and explain to the staff member your friend dislocated their finger.

**Checklist** (Facilitator/victim will verbalize bold words in parenthesis):

- ___ Grab AED, first aid kit, radio and cell phone*
- ___ Check the scene (Facilitator: **scene is safe**)
- ___ Check the victim and ask “are you okay?” (Victim: **“My finger hurts a lot”**)
- ___ Ask the victim what happened? Where does it hurt? Do you hurt anywhere else? Has this ever happened to you before? Did you hear or feel anything? *
- ___ Tell him/her you are first aid certified and want to help; obtain consent
- ___ Tell the victim not to move the injured finger*
- ___ Move victim to a comfortable position (sitting/lying down) while stabilizing injury
- ___ Stay with victim and try to keep calm until he/she feels like he/she is ready to leave
  - ___ Monitor signs of life and watch for signs of shock
- ___ Fill out an accident report* (Facilitator: **What information should be included on the report?**) Explain what SAMPLE stands for
- ___ Explain transportation options and give pink transportation slip to victim*
  - ___ Make sure he/she leaves with University Police or a friend

After victim departs:

- ___ Inform Pro Staff about the emergency; call Mo if after hours

**Other**

- Check for knowledge of building address and appropriate phone number
- Does staff member have CPR pocket mask clipped on?
- For all dislocations other than fingers, call 911 and University Police

**Symptoms of shock:** confusion, altered level of consciousness, pale/ashen appearance, cool/moist skin, rapid breathing, excessive thirst, nausea or vomiting

<table>
<thead>
<tr>
<th>Location</th>
<th>Phone Number</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>REC</td>
<td>608-785-5225</td>
<td>1601 Badger St</td>
</tr>
<tr>
<td>Mitchell Hall</td>
<td>608-785-8696</td>
<td>1820 Pine St</td>
</tr>
</tbody>
</table>

Rec info: all staff members
MH info: only if staff member works there

Please write comments on back of sheet ➔

☐ Met Requirements  ☐ Did not meet requirements  ____ (Facilitator: **Paige will contact you**)