

Rec Employee Community Enhancement Team (RECET)

1. Committee Description
 - a. The RECET Committee works to build a strong and connected Rec Sports staff to support staff belonging and satisfaction.
2. Committee Responsibilities
 - a. Student staff outings and community building activities
 - b. End of semester recognition events
 - c. RECOgnition program
 - d. Student staff apparel order
 - e. Customer service initiatives
 - f. Serve as liaison between committee and departmental service areas represented, encouraging discussion, dissemination of information, and generation of ideas between groups
 - g. Other responsibilities as assigned/deemed appropriate based on departmental need or interest of committee members
3. Time Commitment & Payment
 - a. Meetings
 - i. Meetings are twice a month for 30 minutes to one hour
 - ii. Committee meetings are paid
 - b. Outside Work
 - i. Attend and facilitate committee programming
 - ii. Outside of programming, committee members should expect to volunteer for 1-2 hours per month outside of committee meetings
4. Membership
 - a. Size of Committee
 - i. The committee shall comprise of 4-7 members
 - b. Representation
 - i. One representative from each program area is ideal, though not required.
 1. Outdoor Connection
 2. Climbing Wall
 3. EZONE
 4. CSR
 5. BM
 6. Competitive Sports
 7. Fitness Center
 - c. Application/Selection Process
 - i. An application will be available at the start of each semester
 1. Spring applications will only be accepted if there are vacancies on the committee
 - ii. Applications must be received by the first Wednesday of each semester
 - iii. The committee advisor will select members in consultation with the Rec Sports pro staff
 - d. Terms & Limits
 - i. Each member serves a one-year term. After their term, they would need to apply again to be on the committee

- ii. Members may serve up to two years, however this may be extended if there are limited applications
- e. Advisor
 - i. The Director of Rec Sports will serve as the committee advisor
- f. Leadership
 - i. Roles
 - 1. The committee shall have a committee chair
 - ii. Criteria
 - 1. No criteria
 - iii. Selection
 - 1. Committee members will vote at their second meeting of the semester
 - iv. Duties
 - 1. Lead meetings in the absence of the committee advisor
- g. Expectations
 - i. Attend and participate in all meetings. Email the advisor or chair of the committee by the day prior to the meeting to obtain an excused absence.
 - ii. Volunteer for work outside of committee meetings
 - iii. Attend committee events
- h. Removal of Members
 - i. Members will be removed from the committee at semester break if they meet one of the following criteria
 - 1. More than three excused meeting absences per semester
 - 2. More than two unexcused meeting absences per semester
 - 3. Miss a program in which they are helping facilitate without reason
 - 4. Don't participate or volunteer for duties outside of meetings
- i. Benefits
 - i. Help create a positive workplace culture
 - ii. An opportunity to get involved in the work of the department outside the service area
 - iii. Represent other staff members in departmental decision making
 - iv. Serve as unofficial liaison between committee and departmental service areas represented to encourage discussion, dissemination of information, and generation of ideas between groups
 - v. Get to know and develop relationships with staff members from others service areas
 - vi. Develop Eagle Advantage Career Ready Skills
 - vii. Bolster your resume
 - viii. Develop relationships with departmental professional staff
 - ix. Provide service to the department
 - x. Members will receive a Rec Sports t-shirt at the end of the year if they finish the year in good standing