

## **Student Advisory Council (SAC)**

1. Committee Description
  - a. As a representative body of the entire Recreational Sports student team, the Student Advisory Council (SAC) provides recommendations and works with the professional staff team on Rec Sports related policies, procedures, and staff concerns.
2. Committee Responsibilities
  - a. Discuss policies and procedures for Rec Sports student employees
  - b. Each committee member serves as a representative of their area, bringing any relevant topics to SAC meetings
  - c. Responsible for staying up to date with Rec Sports information and relaying information to service area members
  - d. Present information to professional staff
  - e. Host open forums for all student staff to attend
  - f. Plan and facilitate the Meet & Greet for new Rec Sports employees during the spring semester
3. Time Commitment & Payment
  - a. Meetings
    - i. SAC meets weekly for one hour
    - ii. Committee meetings are paid
  - b. Outside Work
    - i. Representatives may be expected to complete additional work outside of meeting times
4. Membership
  - a. Size of Committee
    - i. The committee shall be comprised of 8 members
  - b. Representation
    - i. A minimum of one representative from each service area is ideal and encouraged, though not required.
      1. Outdoor Connection
      2. Climbing Wall
      3. EZONE
      4. CSR
      5. BM
      6. Competitive Sports
      7. Fitness Center
      8. Marketing & Events
    - ii. If one area does not have representation, another service staff member could fill the position and represent the service area
    - iii. Activity staff
      1. Include in one open forum per semester
    - iv. If a person switches positions at semester or a vacancy occurs
      1. A new rep would be chosen from the service area that was vacated
      2. If no new person interested, switching person could retain their position if okay with pro staff

- c. Application/Selection Process
  - i. An application will be available at the start of each semester
    - 1. If there are multiple applicants from one service area, the pro staff member for that service area, shall select from the applicants
    - 2. If one area does not have representation, an additional person may join in their place to represent that service area
      - a. Limit to two per area
  - i. Dates
    - 1. Nominate and finalize returners by May 12
    - 2. Applications must be received by the first Wednesday of the fall semester
    - 3. Committee finalized by second week of class
- d. Terms & Limits
  - i. With the exception of the two veteran SAC members, each member serves a one-year term (fall and spring semester of an academic year). After their term, they would need to apply again to be on the committee. Additional appointments are not guaranteed.
  - ii. Two members each year will be veteran SAC members
    - 1. These members will be nominated by previous year SAC members
    - 2. They will help carry on tasks from the previous year
    - 3. Their service area positions are not open on the interest form
    - 4. Someone can only serve as a SAC veteran one time
  - i. There is no limit to the number of terms a member can serve
    - 1. SAC veteran role limited to one year
- e. Advisor
  - i. The advisor can be any member of the Rec Sports professional staff. Ali Hengel, competitive sports coordinator, is the current advisor.
- f. Expectations
  - i. Attend and participate in all meetings. Contact advisor if a meeting will be missed.
  - ii. Represent your area, bring their concerns to weekly meetings and advocate for positive change
  - iii. Be a positive representation of Rec Sports
    - 1. SAC members should be exceptional employees who hold themselves to a high standard and maintain integrity
      - a. If this committee can make policies and procedures, they should be the first staff members to follow these policies and procedures
- g. Removal of Members
  - i. Members may be removed from the committee if they meet any of the following criteria
    - 1. Three absences per semester/repeatedly missing meetings
    - 2. Missing an open forum or program they were leading without reason

3. Failure to represent their area/meet with represented area during the semester
  4. Little to no participation during meetings
- h. Benefits
- i. Practice conversing about difficult topics with peers
  - ii. Improved public speaking skills
  - iii. An opportunity to get involved in the work of the department outside the service area
  - iv. Represent other staff members in departmental decision making
  - v. Serve as unofficial liaison between committee and departmental service areas represented to encourage discussion, dissemination of information, and generation of ideas between groups
  - vi. Get to know and develop relationships with staff members from others service areas
  - vii. Develop Eagle Advantage Career Ready Skills
  - viii. Bolster your resume
  - ix. Develop relationships with departmental professional staff
  - x. Provide service to the department
  - xi. Members will receive a Rec Sports t-shirt at the end of the year if they finish the year in good standing