**UW-La Crosse**

**Student Organization**

**Outdoor Display Policy and Contract**

1. There are two designated areas for recognized student organizations to set up outdoor displays. The areas are the field between Wittich and Centennial Hall and the field to the north of Wittich Hall. Specific dates may be limited due to UW-L grounds/maintenance needs.

Reservations are made through University Reservations in 223 Cartwright Center, and an outdoor event registration form will need to be completed.

1. To allow for equal access, there is a two day limit for the display. The field may also be reserved for partial days to allow for setup and teardown.
2. Displays must be set up so they do not harm the grounds, building, or other structures. No stakes may be driven in to the ground. There are gas, power, and data lines that run under the ground that could cause injury or expensive damage. Any fees associated with damage are the responsibility of the sponsoring organization.
3. All display materials (including tape, paper, cardboard, etc.) must be cleaned up by the end of the reservation period. A cleanup fee will be assessed if all materials are not properly disposed of by the end of the reservation time.
4. Some form of visible signage must be posted at the display site indicating the name of the sponsoring student organization.

I have read, understand, and will follow the conditions of the UW-La Crosse Display Policy:

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| --- | --- | --- | --- | --- |
|  | |  | |  |
| Student Name | | Student Signature | | Date |
|  | |  | |  |
|  | Name of Student Organization | |  | |