



Office of Residence Life
Summer Custodial Assistant
Summer 2025

Position Summary

The Summer Custodial Assistant works with the Custodial Team over the summer to deep clean the residence halls in preparation for the academic year and maintain day-to-day cleanliness of the residence halls while camps and conferences are in session. Typical scheduled hours will be between 6:00 AM and 3:30 PM Monday through Friday. Responsibilities require the ability to repeatedly lift a minimum of 50 lbs. and work with little to moderate supervision.

Specific Duties

- Cleaning resident rooms, public areas including restrooms, and outside of residence halls - includes dusting, mopping, washing walls, waxing floors, wiping down furniture, etc.
- Moving of furnishings/equipment/supplies between halls, within the hall, to/from Facilities Management and unloading vehicles
- Operating equipment: carpet extractors, floor scrub machine, wet/dry vacuum
- Upkeep and minor repair of custodial equipment
- Performing minor maintenance including replacement of burned-out light bulbs, unclogging drains
- Trash removal
- Cleaning appliances, including refrigerators
- Complete daily work assignments and any other duties given by the Supervisor and/or Office of Residence Life
- Participate in training and work during the week following the end of the academic spring semester.

General Qualifications and Eligibility

To be eligible for consideration, Summer Custodial Assistant candidates must meet the following criteria:

- Be available to work from May 19, 2025 through August 18, 2025.
 - Fall 2025 residence hall staff will be released early for training.
- Be able to repeatedly lift a minimum of 50 lbs
- Be an enrolled student at a UW System school
- Be in good conduct standing at UWL
- Have a minimum cumulative GPA of 2.5
- Exhibit a solid work ethic
- Be able to work well with other people
- Demonstrate ability to work independently of a supervisor
- Have general knowledge of Residence Life
- Possess good leadership, communication, organizational, and time management skills
- Preference will be given to applicants with some Residence Life position experience (Desk Assistant, Resident Assistant, Senior Staff, Custodial Assistant, Eagle Mail Assistant)

Pay rate

Base compensation for work performed is \$15 per hour.

Housing

Summer Custodial Assistants may live on-campus or off-campus. Free on-campus shared room with air conditioning is offered to all summer staff; Performance and attendance conditions must be met.

Contract period

The dates of employment are May 19, 2025 through August 18, 2025.

Additional Notes

- While every effort will be taken to provide 35-40 hours of employment per week, the nature of all summer positions is such that this may not always be possible (holidays). Hours are not guaranteed.
- Summer Custodial Assistants must be able to work through the entire contract period.
- You may have other employment outside of UWL, if approved by your supervisor. Hours scheduled for the Summer Custodial Assistant position have priority over outside employment.