

UNIVERSITY OF WISCONSIN-LA CROSSE  
OFFICE OF RESIDENCE LIFE  
**SUMMER 2023 JOB DESCRIPTIONS**

*\*Note: While every effort will be taken to provide 35 hours of employment per week, the nature of all summer positions is such that this may not always be possible (holidays).*

## **CUSTODIAL ASSISTANT:**

---

The Custodial Assistant works with a specific Custodian to deep clean the residence halls and maintain day to day cleanliness of the halls while summer camps are in session. Position runs from May 15 to August 21. **\*Must be able to repeatedly lift a minimum of 50 lbs.**

### **Specific Responsibilities:**

- Clean and dust everything in unoccupied student rooms and public areas - lights, closet shelves, bookcases, windows, mirrors, refrigerators, furniture, appliances, bed frames, carpets, hard floors, etc.
- Scrub and wax room floors - running floor scrub machine, wet/dry vacuuming, and wet mopping floor
- Extract carpets
- Empty and wash wastebaskets
- Wash walls
- Replace burned-out light bulbs, as needed
- Clean restrooms - if hall is being used for camps, bathrooms may be cleaned daily

\*Note: There is moving and lifting of furniture

### **Remuneration:**

- \$13.00/hour.
- Free on-campus shared room with air conditioning. Custodial Assistants may live on-campus or off-campus.

## **FACILITY ASSISTANT:**

---

The Facility Assistants (FA) have primary responsibilities of moving furnishings, equipment, supplies, and deep cleaning halls. FAs will shift between duties as deemed necessary by their supervisor. Position runs from May 15 to August 21. **\*Must be able to repeatedly lift a minimum of 50 lbs. and work with little to moderate supervision.**

### **Moving Furnishings, Equipment, and Supplies includes:**

- Moving of furnishings/equipment/supplies between halls, within the hall, to/from Facilities Management and unloading trucks.

### **Deep Cleaning duties includes:**

- Cleaning student rooms, public areas, and outside of residence halls
- Cleaning/minor repair of custodial equipment
- Clearing shower drains
- Any other assignments given to the FAs by the Supervisor and/or Office of Residence Life

\*Note: There tends to be more lifting of furniture/equipment/supplies

### **Remuneration:**

- \$13.00/hour.
- Free on-campus shared room with air conditioning. Facility Assistants may live on-campus or off-campus.