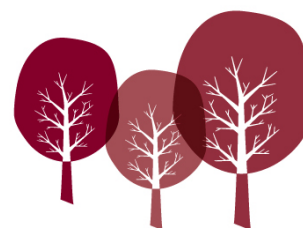




University of Wisconsin-La Crosse

# 2015 Annual Security Report and Annual Fire Report





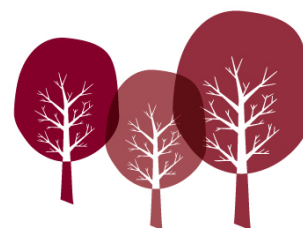
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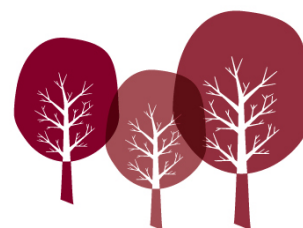
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University of Wisconsin-La Crosse

# 2015 Annual Security Report



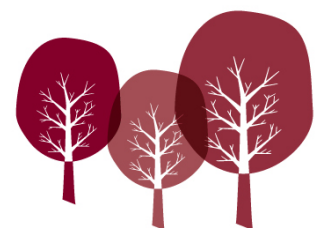


## Clery Act Compliance Statement

The Annual Security Report (ASR) is compiled in compliance with the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act*, which was enacted by the United States Congress and signed into law by President George Bush in 1990. The purpose of this report is to relay pertinent Clery crime data to the campus community and its' constituents. Each fall semester, the Vice Chancellor for Student Affairs and Dean of Students sends the ASR via email to the campus community, including all students and staff. The ASR can be found at the following web address: <https://www.uwlax.edu/Student-Life/Annual-Security-Report/>. You may request a hard copy of the ASR during normal business hours (7:45 a.m. to 4:30 p.m.) by visiting the Student Life Office in 149 Graff Main Hall at 1725 State Street, La Crosse, WI 54601.

Information for this report is gathered by the Student Life Office through cooperation from the University of Wisconsin-La Crosse (UW-L) Police Department (UW-LPD), the City of La Crosse Police Department, the UW-L Office of Residence Life, and the UW-L Student Life Violence Prevention Officer. The Student Life Office compiles data obtained from police reports produced by University Police, incident reports generated from Residence Life and Student Life, and reporting data from the Violence Prevention Officer. In order to provide the most accurate statistics, it is requested that victims of and witnesses to Clery Law crimes and violations report them to personnel of the units/agencies above. All personal information will remain confidential for this report. Clery Law violations are defined as the following:

- Murder & Non-negligent manslaughter
- Negligent Manslaughter
- Forcible Sex Offenses
- Non-forcible Sex Offenses
- Robbery
- Aggravated Assault
- Burglary
- Motor Vehicle Theft
- Arson
- Weapons Law Violations
- Drug Law Violations
- Liquor Law Violations





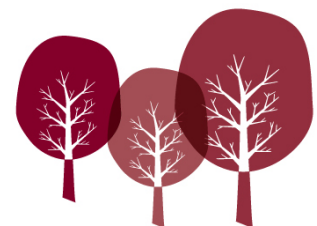
For more information on the Clery Act, please see the U.S. Department of Education's Handbook for Campus Safety and Security Reporting at: <https://www2.ed.gov/admins/lead/safety/handbook.pdf>

## The University's Public Safety Departments

The UW-LPD is responsible for providing police and security services to the UW La-Crosse campus. UW-LPD is a safety and security unit organized with the Police Services Department under the Office of Finance and Administration and the Chief of Police reports directly to the Vice Chancellor of that office. There are more than eleven full time uniformed police personnel, two part time police officers, two uniformed security personnel, and three civilian employees at the UW-LPD. The UW-LPD patrols campus by foot, bicycle, and vehicle. The Department officers enforce state, and local statutes in the form of University Regulations. As noted earlier Police Officers are on duty 24 hours a day, seven days a week, 365 days a year.

### Training

The UW-LPD is staffed 24 hours a day, 365 days a year. Before employment, all police officers must meet the State of Wisconsin's minimum requirements of training to be certified as a police officer. Upon being hired, all officers must complete a field-training program. Once this is completed all officers must complete yearly training that includes a variety of subjects including criminal law, civil law, public relations, race relations, interpersonal communication, crisis intervention, critical incident response, and all facets of protection of persons and property. Training includes guest lecturers, outside instructors, and department instructors. Training is conducted at various times throughout the year as special sessions, during an officer's shift and also conducted during daily roll call sessions. This training usually includes updates on existing problems, new court decisions impacting the University environment, and other timely topics. In addition, all UW-LPD police and security personnel are certified in standard first aid, oxygen, AED and CPR.



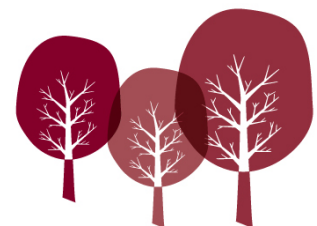


## Working Relationships with Other Law Enforcement Agencies

The UW-L PD maintains a close working relationship with the City of La Crosse Police (LCPD). In addition UW-L PD occasionally works with other law enforcement agencies in the area to include the WI Highway Patrol, State Department of Criminal Investigation, the La Crosse County Sheriff's office, and other police departments in the immediate area. Meetings are held between the leaders of these agencies on both a formal and informal basis. The officers of LCPD and UW-L PD communicate regularly on the scene of incidents that occur in and around the campus area. Police Investigators work closely with the investigative staff at LCPD when incidents arise that require joint investigative efforts, resources, crime related reports and exchanges of information. There is no written Memorandum of Understanding between UW-LPD and LCPD.

## Reporting Procedures

Reports of criminal actions or other emergencies occurring on the campus of UW-La Crosse shall be made to the University Police Department (East Avenue and Farwell Streets, Non-Emergency 789-9000, Emergency 789-9999). Office hours are 8:00 a.m. to 4:30 p.m., Monday through Friday. The central switchboard dispatcher has radio contact with campus police officers that are on duty 24 hours per day, seven days per week. In accordance with §36.11(2), Wisconsin Statutes, UW-La Crosse is staffed by police officers that meet the standards of the Wisconsin Law Enforcement Standards Board. They have the power to arrest and bring before the proper courts those persons who violate the law on university property. The university's police officers cooperate with local police authorities in the exercise of their responsibilities. It is the policy of this university to encourage accurate and prompt reporting of all crimes. The officers respond in accordance with established law enforcement procedures. University Police calls will be published in the campus newspaper and on the University Police website. Incidents that may pose an immediate threat to the campus community will be posted via the University e-mail system and may be considered for timely warning.





## Access to Facilities at UW-La Crosse

General access and use of the facilities of UW-La Crosse is governed by [Chapter UWS 21](#), Wisconsin Administrative Code and Institutional Policies, on file in the office of the Vice Chancellor for Business Services. Security is provided in the maintenance of the university's facilities through a number of mechanisms, which includes limited hours of operation, enforced policies on key allocation, restricted access to those bearing proper identification as university staff or students, adequate lighting, and telephone call boxes for emergency assistance. Specific security procedures may vary with the type of university facilities.

The UW-L campus is open to the public, with the exceptions of specific facilities that are fenced off for site protection or crowd control. All persons entering UW-L property are required to abide by UW Regulations and policies during their stay. Academic and Residence Hall buildings have fluctuating schedules throughout the year. Information on hours can be found posted on many of the buildings or at the UW-L website at [www.uwlax.edu](http://www.uwlax.edu). Residence Halls are restricted to it's residents, approved guests (see their policy at <https://www.uwlax.edu/uploadedFiles/Offices-Services/ResLife/ORL%20PnP%2015-16.pdf>), and other approved members of the campus community.

## Security of and Access to Residence Halls

### Front Desk

Service desks are located in the front lobby of each Residence Hall. They are open 9am-midnight, Sunday through Wednesday and 9am-3am, Thursday through Saturday.

### Vacations

The Residence Halls are closed during Thanksgiving, winter semester, and spring breaks. If you decide to stay in La Crosse during one of the breaks, it is your responsibility to locate a place to stay. Limited on campus accommodations may be available and will involve an additional charge. Residents are asked to inform Residence Life Staff if they will stay over the break periods. Residents must follow all







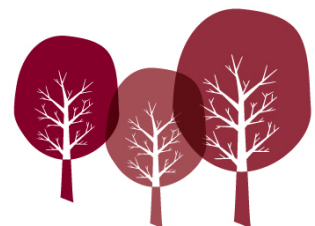
closing directions posted in their Residence Halls. Once the Residence Halls have officially closed, unless prior arrangements have been made with your Hall Director, you will not be allowed to reenter until the Residence Hall has officially reopened. Reuter and Eagle Halls are open for all breaks during the academic year (Thanksgiving, winter, and spring break). Before leaving for vacation, you are to turn off all lights, securely close windows, unplug all appliances, empty all your garbage and recyclables, clean out your refrigerator, and leave the refrigerator door open. Residence Life staff will enter your room after you have departed to assure that the building is secure. Policy violations will be documented. During the break periods, signage is posted on every exterior door indicating that the hall is closed and entry is prohibited.

## Room Entry by Staff

In case of an emergency, University officials reserve the right to enter and inspect Residence Hall rooms at any time. Inspections will occur when necessary to protect and maintain the property of the University, the health and safety of its students, or whenever necessary to aid in the basic responsibility of the University regarding discipline and maintenance of an educational atmosphere. In such cases, effort will be made to notify the resident(s) in advance and to have the resident(s) present at the time of entry. In addition, Reuter Hall completes monthly suite inspections to visually inspect the fire alarm system and fire extinguisher to ensure cleanliness is being maintained. Residents are informed when staff will visit their suite. At least one resident needs to be home when staff visit to complete the inspection, however if a resident would like to be present during their inspection, they can request this. On a publicized and regular schedule, housekeepers clean the bathrooms in Eagle and Reuter Halls.

## Residence Hall Access and Security

Access to the residence halls is via the student's ID card. Front doors are unlocked from 7am-10pm, 7 days a week when classes are in session. For the safety of all students, side and back doors are locked at all times. Card access to back doors is 7 am on weekdays and 9 am on weekends. During all other times, residents have access to their Residence Hall via their University identification card. It is the policy of





UW-La Crosse that students and their visitors carry proper, legal identification at all times. It is very important to contact the TowerCard Office (608-785-8891) immediately if you lose your student Identification card.

Students are responsible for the security of their rooms. It is expected that students lock their rooms when they are sleeping or not present. The University does not assume responsibility for individual student property. Students who experience damage or theft of their personal property should report that damage to Residence Hall staff and University Police. Students are encouraged to check into their parent or guardians' homeowners insurance to see if their belongings are covered. Students may also seek renters insurance to cover any potential damage or theft of property.

## Keys

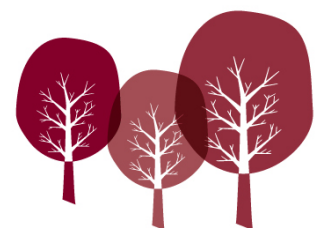
You are responsible for your key and should carry it with you at all times. For security reasons, a lost key should be reported immediately to the Hall Director or Assistant Hall Director. You will be charged for the replacement of a lost key and for recoring of the lock. At no time should your key be given to someone else. Keep your room door locked at all times. If you get locked out of your room, Residence Hall staff will assist you as time permits but may not be immediately available. If you need to be let into your room, you will be assessed a \$1 fee to be paid to the staff member. This money will be donated to charity. Ongoing need for staff key-in assistance may result in disciplinary action.

## Safety Phones

There are outside safety phones on campus at the main entrance of each Residence Hall and other campus locations. Safety phones are identified with blue lights and ring directly to University Police.

## Student Staff Duty

Every evening from 9 p.m. to 7 a.m., a student staff member is on duty. Duty rounds are made periodically throughout the evening with last rounds being completed at the time the hall desk closes. All doors are checked to make sure they are locked and





secured. Student staff duty contact information is posted at the front desk. All staff carry a duty phone.

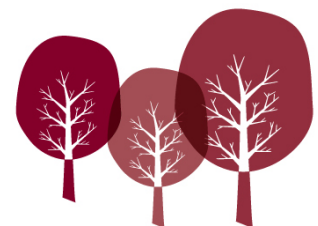
## Visitation and Overnight Guest Policy in Residence Halls

This policy establishes guidelines that protect the right of each resident to choose when a guest is permitted in their room. Residence hall students may have guests in their rooms. A guest is defined as any person who is not assigned by the Office of Residence Life to live in the room even if that person lives on campus. Roommate approval is required before any visitation can occur. At all times residents and their guests are expected to be sensitive to the needs and wishes of their roommate(s) and other members of the floor community. An agreement must be reached which balances the right to privacy for sleep and study and the privilege of having guests/visitors. In cases where roommates cannot agree, the right of the person not to have overnight guests in the room will take precedence over the privilege of hosting an overnight visitor. The hosting of overnight guests and the terms under which this occurs must be mutually agreed upon by all roommates and in accordance with the guidelines established with regard to overnight guests.

Overnight visitation is prohibited until after the first Friday of classes have started in the fall semester. Limited visitation (until 2 AM) is in effect until that date.

Overnight guests will not be permitted until the roommate agreement form has been completed and turned in to the resident assistant. These agreement forms will be kept on file in the hall director's office and may be re-negotiated whenever one roommate deems it necessary.

Residents are responsible for the behavior of their guests and are responsible for informing their visitor/guest(s) of all residence hall policies. Failure of any guest to adhere to our policies will result in disciplinary action including possible immediate removal from the hall. Each room may host a maximum of two overnight guests per night. An overnight guest may stay a maximum of **two nights** in any hall within a seven-day period. All visitors/guests must carry a valid picture I.D.





## Maintenance of Campus Facilities

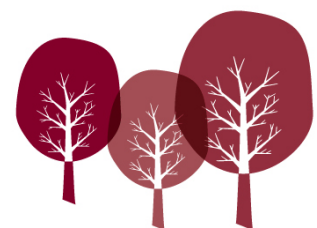
Facilities and landscaping are maintained in a manner that minimizes hazardous conditions. UW-L PD regularly patrols the campus and reports malfunctioning lights and other unsafe physical conditions to Facilities Management for correction. This includes annual assessments of lighting and safety in conjunction with student governance and personnel from facilities and landscaping. Members of the University community are helpful when they report equipment problems to UW-L-PD or Facilities Management.

## Violence Prevention

Since January 2007, the UW-L has had a Violence Prevention Specialist (VPS). This position was initially funded by a grant from the Office on Violence Against Women, but has since been fully funded by the University. The goal of the grant was to change the campus culture regarding violence against women. The VPS offers advocacy and support to students, faculty and staff affected by sexual assault, relationship violence, or stalking. The VPS works closely with other campus and community service providers, including the Office of Student Life, Counseling and Testing, campus and community law enforcement agencies, and campus and community health services, to insure that the needs of each victim are met.

The campus Violence Prevention Specialist gives a presentation to all incoming freshmen each year at Registration in June. The scope of the presentation includes the statutorily required information, as well as warning signs of relationship violence and stalking, and online safety. The award-winning student group “Awareness Through Performance” opens each presentation with a skit that portrays a typical campus sexual assault and its effect on the victim. As mandated by Wisconsin State Law (36.11(22)), the presentation covers the following topics:

1. Incorporate in its orientation program for newly entering students oral and written or electronic information on sexual assault and sexual harassment, as defined in s. [III.32 \(13\)](#), including information on sexual assault by acquaintances of the victims and on all of the following:





- a. The legal definitions of, and penalties for, sexual assault under ss. [940.225](#), [948.02](#) and [948.025](#), sexual exploitation by a therapist under s. [940.22](#) and harassment under s. [947.013](#).
  - b. Generally available national and state statistics, and campus statistics as compiled under par. [\(c\)](#) and as reported under par. [\(d\)](#), on sexual assaults and on sexual assaults by acquaintances of the victims.
  - c. The rights of victims under ch. [950](#) and the services available at the institution or college campus and in the community to assist a student who is the victim of sexual assault or sexual harassment.
  - d. Protective behaviors, including methods of recognizing and avoiding sexual assault and sexual harassment and locations in the community where courses on protective behaviors are provided.
2. Annually supply to all students enrolled in the institution or college campus printed or electronic material that includes all of the information under par. [\(a\)](#).

Attendance at the presentation is mandatory. Students are given a card to turn in at the end of the presentation which tracks attendance and also asks for some brief feedback about the session. There were seven Orientation dates in 2013. A separate orientation presentation is given each semester for new International Students.

Additional prevention education and/or Awareness events this year included:

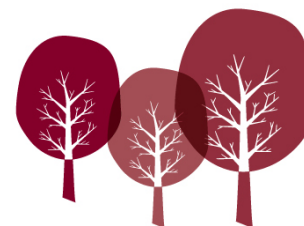
Classroom Presentations: 26

Peer Health Educator Programs: 20

Additional Presentations: 29

(Hall Director and R.A. Trainings; Freshman Registration and International Student Orientations; Campus Climate Brown Bag Lunch Presentation; Residence Hall Programs)

|          |  |  |    |   |
|----------|--|--|----|---|
| October  | Candlelight Vigil for Domestic Violence Awareness Month                      | New Horizons Shelter and Outreach Centers  | 25 |   |
|          | Speaker KaYing Yang, Domestic Violence and Oppression in the Hmong Community | UWL Campus Activities Board, UWL Office of Multicultural Services, and the Hmoob Cultural and Community Agency | 60 |   |
| December | UW-L Residence Life Leadership   | UW-L Campus Climate  | 10 | (Satisfaction averaged 5.8 on a 6 point |



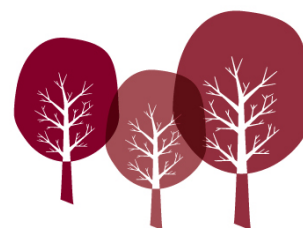


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|          | Conference Presentation: "Recognizing Injustice: Impact and Interventions"               | Office, Women's, Gender and Sexuality Studies Department, and Athletics Department                             |    | scale)<br>"The conversations were real and I think important...this helps with real life moments"<br>"Bring this to staff training!"                |
| January  | One Billion Rising (National V-Day) Event at Valley View Mall                            | New Horizons Shelter and Outreach Centers  |    |   |
| February | UW-L Diversity Dialogues Presentation: "Recognizing Injustice: Impact and Interventions" | UW-L Campus Climate Office and Women's, Gender and Sexuality Studies Department                                | 20 | "...great panelists that facilitated good conversation"<br>"This exceeded my expectations. Great conversations."<br>"Excellent! Practical! Useful!" |
|          | Sex Week Event: "Porn and Pizza"   | UW-L Student Life Wellness and Residence Life  | 60 | (Satisfaction averaged 4+ on a 5 point scale)   |
| March    | Film Showing and Discussion, "The Mask You Live In" (Men and Masculinity)                | UW-L Psychology Department   | 25 | 70% said viewing this film changed their attitudes and beliefs about masculinity<br>"It's a powerful and interesting program/topic..."              |
| April    | The 2- Annual UW-L Ultimate Race for Sexual Assault Awareness (photos below)             | UW-L Rec Sports, with volunteers from Campus Climate, Alpha Phi, and a Communication Studies class (flash mob) | 86 | "We thought that this was an amazing event-so awesome."<br>"It was great! Had a good time".<br>"This was so much fun! Thanks so much!"              |

## Sexual Assault

Wisconsin Statute §36.11(22) requires institutions in the UW-System to disclose the number of sexual assaults that were reported within the calendar year in the following categories: "On Campus," "In Residence Halls," "Public Property," and "Off-Campus." The assaults were reported by students seeking services at various University offices and were not necessarily reported to the police. For a complete description of educational programs to promote the awareness of rape, acquaintance rape, and other sex offenses, as well as disciplinary procedures for those incidents, refer to the [Eagle Eye](#) (Student Life Office publication) webpage.

The Violence Prevention Office (VPO) is a resource that is available to assist with advocacy, information, and support for sexual assault, relationship violence, and stalking, so that individuals can make informed choices about the options available to





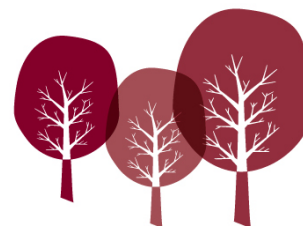
them in these situations. Services are free and confidential. The Violence Prevention Office is located at 149 Graff Main Hall. Contact Ingrid Peterson by calling (609) 785-8062 or (608) 386-1895; or email at [ipeterson@uwlax.edu](mailto:ipeterson@uwlax.edu). For more information visit: <http://www.uwlax.edu/violenceprevention/>.

2014 UW-La Crosse Interpersonal Violence Statistics as reported to UW-System:

- On-Campus Sexual Assaults (residence halls): 5
- On Campus Sexual Assaults (non-residence halls): 0
- Public Property Sexual Assaults: 0
- Off-Campus Sexual Assaults: 19
- Other: 0
- Incidents involving Relationship Violence: 20
- Incidents involving Stalking: 12
- Incidents involving Sexual Harassment or Other: 18

## UNIVERSITY DISCIPLINARY ACTION

If you have been sexually assaulted by another student or group of students and are considering whether to seek disciplinary action against the assailant(s), you are encouraged to discuss the matter with the Student Life Violence Prevention Specialist (608-785-8062); or with The Student Life Assistant Dean of Students (608-785-8062) who will explain the University's disciplinary process relating to sexual assault. This discussion does not obligate you to pursue official action. If you decide to take part in the University disciplinary process, you should contact The Student Life Assistant Dean of Students. All charges are handled in accordance with the procedures relating to violations of the University of Wisconsin System's Code of Student Conduct under UWS 17 & UWS 18. Individuals accused of sexual assault may also be subject to certain interim measures pending the completion of the disciplinary process. Those students found responsible for violating the Code may be suspended or expelled. Pursuant to the University's disciplinary procedures, both the accuser and the accused are entitled to have an advisor or support person present during the hearing. Students who allege sexual assault by another student may request a change in their academic and living situations on campus after the alleged incident takes place if such changes are reasonably available. Finally, in accordance with federal regulations, both the accuser and the accused will be informed of the outcome of any campus disciplinary





proceeding alleging sexual assault. For more details on the campus disciplinary procedure, please refer to Chapters 17 and 18 which are detailed below.

The University will, upon written request, disclose to the alleged victim of a crime of violence (as that term is defined Appendix A to Part 99 Title 34, United States Code of Federal Regulations), or non-forcible sex offense, the final results of a University disciplinary proceeding against a student who is the alleged perpetrator. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim will be treated as the alleged victim for the purpose of this policy.

If you have been sexually assaulted or harassed by a non-student UW-La Crosse employee, this is a violation of the law and University policy. Students should contact Nizam Arain, Director of Affirmative Action and Title IX Coordinator (608-785-8541) to discuss complaints.

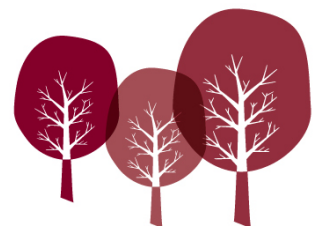
## Chapter UWS 17

### **Non-Academic Misconduct - Chapter UWS 17**

Chapter UWS 17 is an administrative code adopted by the Board of Regents as a set of disciplinary procedures for the University System. These procedures describe the actions which the University may take in response to student misconduct; they define non-academic misconduct which is prohibited; and they outline procedures which are to be used in resolving allegations of misconduct. (Academic misconduct is covered in UWS 14).

#### **UWS 17.01 Policy statement.**

The missions of the University of Wisconsin System and its individual institutions can be realized only if the university's teaching, learning, research and service activities occur in living and learning environments that are safe and free from violence, harassment, fraud, theft, disruption and intimidation. In promoting such environments, the university has a responsibility to address student nonacademic misconduct; this responsibility is separate from and independent of any civil or criminal action resulting from a student's conduct. This chapter defines nonacademic misconduct, provides university procedures for effectively addressing misconduct, and offers educational responses to misconduct. The University of Wisconsin System is committed to respecting students' constitutional rights. Nothing in this chapter is intended to restrict students' constitutional rights, including rights of freedom of speech or to peaceably assemble with others.







## **UWS 17.02 Definitions. In this chapter:**

- (1) “Chief administrative officer” means the chancellor of an institution or dean of a campus or their designees.
- (2) “Clear and convincing evidence” means information that would persuade a reasonable person to have a firm belief that a proposition is more likely true than not true. It is a higher standard of proof than “preponderance of the evidence.”
- (3) “Days” means calendar days.
- (4) “Delivered” means sent by electronic means to the student’s official university email address and, in addition, provided by any of the following methods:
  - (a) Given personally.
  - (b) Placed in the student’s official university mailbox.
  - (c) Mailed by regular first class United States mail to the student’s current address as maintained by the institution.
- (5) “Disciplinary file” means the record maintained by the student affairs officer responsible for student discipline.
- (6) “Disciplinary probation” means a status in which a student may remain enrolled in the university only upon the condition that the student complies with specified standards of conduct or other requirements or restrictions on privileges, for a specified period of time, not to exceed two years.
- (7) “Disciplinary sanction” means any action listed in s. UWS 17.10 (1) taken in response to student nonacademic misconduct.
- (8) “Expulsion” means termination of student status with resultant loss of all student rights and privileges.
- (9) “Hearing examiner” means an individual, other than the investigating officer, appointed by the chief administrative officer in accordance with s. UWS 17.06 (2) for the purpose of conducting a hearing under s. UWS 17.12.
- (10) “Institution” means any university, or an organizational equivalent designated by the board, and the University of Wisconsin colleges.
- (11) “Investigating officer” means an individual, or his or her designee, appointed by the chief administrative officer of each institution, to conduct investigations of nonacademic misconduct under this chapter.
- (12) “Nonacademic misconduct hearing committee” or “committee” means the committee appointed pursuant to s. UWS 17.07 to conduct hearings under s. UWS 17.12.
- (13) “Preponderance of the evidence” means information that would persuade a reasonable person that a proposition is more probably true than not true. It is a lower standard of proof than “clear and convincing evidence” and is the minimum standard for a finding of responsibility under this chapter.





(14) “Student” means any person who is registered for study in an institution for the academic period in which the misconduct occurred, or between academic periods, for continuing students.

(15) “Student affairs officer” means the dean of students or student affairs officer designated by the chief administrative officer to coordinate disciplinary hearings and carry out duties described in this chapter.

(16) “Suspension” means a loss of student status for a specified length of time, not to exceed two years, with resultant loss of all student rights and privileges.

(17) “University lands” means all real property owned by, leased by, or otherwise subject to the control of the board of regents of the University of Wisconsin System.

### **UWS 17.03 Consistent institutional policies.**

Each institution is authorized to adopt policies consistent with this chapter. A copy of such policies shall be filed with the board of regents and the University of Wisconsin System office of academic affairs.

### **UWS 17.04 Notice to students.**

Each institution shall publish ch. UWS 17 on its website and shall make ch. UWS 17 and any institutional policies implementing ch. UWS 17 freely available to students through the website or other means.

### **UWS 17.05 Designation of investigating officer.**

The chief administrative officer of each institution shall designate an investigating officer or officers for allegations of student nonacademic misconduct. The investigating officer shall investigate student nonacademic misconduct and initiate procedures for nonacademic misconduct under s. UWS 17.11.

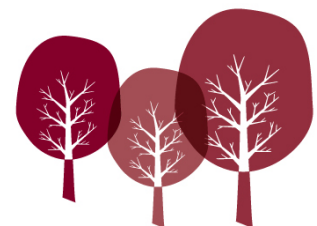
### **UWS 17.06 Nonacademic misconduct hearing examiner.**

(1) The chief administrative officer of each institution, in consultation with faculty, academic staff, and student representatives, shall adopt policies providing for the designation of a student nonacademic misconduct hearing examiner to fulfill the responsibilities of the nonacademic misconduct hearing examiner in this chapter.

(2) A hearing examiner shall be selected by the chief administrative officer from the faculty and staff of the institution, pursuant to the policies adopted under sub. (1).

### **UWS 17.07 Nonacademic misconduct hearing committee.**

(1) The chief administrative officer of each institution, in consultation with faculty, academic staff, and student representatives, shall adopt policies providing for the





establishment of a student nonacademic misconduct hearing committee to fulfill the responsibilities of the nonacademic misconduct hearing committee in this chapter.

(2) A student nonacademic misconduct hearing committee shall consist of at least three persons, including at least one student, except that no such committee shall be constituted with a majority of members who are students. The presiding officer shall be appointed by the chief administrative officer. The presiding officer and at least one other member shall constitute a quorum at any hearing held pursuant to due notice.

### **UWS 17.08 Nonacademic misconduct occurring on or outside of university lands.**

(1) MISCONDUCT ON UNIVERSITY LANDS. Except as provided in s. UWS 17.08 (2), the provisions contained in this chapter shall apply to the student conduct described in s. UWS 17.09 that occurs on university lands or at university-sponsored events.

(2) MISCONDUCT OUTSIDE OF UNIVERSITY LANDS. The provisions contained in this chapter may apply to the student conduct described in s. UWS 17.09 that occurs outside of university lands only when, in the judgment of the investigating officer, the conduct adversely affects a substantial university interest. In determining whether the conduct adversely affects a substantial university interest, the investigating officer shall consider whether the conduct meets one or more of the following conditions:

(a) The conduct constitutes or would constitute a serious criminal offense, regardless of the existence of any criminal proceedings.

(b) The conduct indicates that the student presented or may present a danger or threat to the health or safety of himself, herself or others.

(c) The conduct demonstrates a pattern of behavior that seriously impairs the university's ability to fulfill its teaching, research, or public service missions.

### **UWS 17.09 Conduct subject to disciplinary action.**

In accordance with s. UWS 17.08, the university may discipline a student for engaging in, attempting to engage in, or assisting others to engage in any of the following types of nonacademic misconduct:

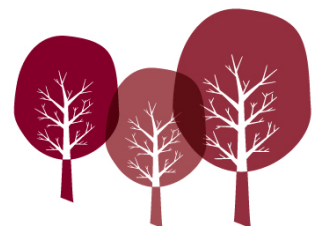
(1) DANGEROUS CONDUCT. Conduct that endangers or threatens the health or safety of oneself or another person.

(2) SEXUAL ASSAULT. Conduct defined in s. 940.225, Stats.

(3) STALKING. Conduct defined in s. 940.32, Stats.

(4) HARASSMENT. Conduct defined in s. 947.013, Stats.

(5) HAZING. Conduct defined in s. 948.51, Stats.





(6) **ILLEGAL USE, POSSESSION, MANUFACTURE, OR DISTRIBUTION OF ALCOHOL OR CONTROLLED SUBSTANCES.** Use, possession, manufacture, or distribution of alcoholic beverages or of marijuana, narcotics, or other controlled substances, except as expressly permitted by law or university policy.

(7) **UNAUTHORIZED USE OF OR DAMAGE TO PROPERTY.** Unauthorized possession of, use of, moving of, tampering with, damage to, or destruction of university property or the property of others.

(8) **DISRUPTION OF UNIVERSITY-AUTHORIZED ACTIVITIES.** Conduct that obstructs or impairs university-run or university-authorized activities, or that interferes with or impedes the ability of a person to participate in university-run or university-authorized activities.

(9) **FORGERY OR FALSIFICATION.** Unauthorized possession of or fraudulent creation, alteration, or misuse of any university or other governmental document, record, key, electronic device, or identification.

(10) **MISUSE OF COMPUTING RESOURCES.** Conduct that involves any of the following:

(a) Failure to comply with laws, license agreements, and contracts governing university computer network, software, and hardware use.

(b) Use of university computing resources for unauthorized commercial purposes or personal gain.

(c) Failure to protect a personal password or university-authorized account.

(d) Breach of computer security, invasion of privacy, or unauthorized access to university computing resources.

(11) **FALSE STATEMENT OR REFUSAL TO COMPLY REGARDING A UNIVERSITY MATTER.** Making a knowingly false oral or written statement to any university employee or agent of the university regarding a university matter, or refusal to comply with a reasonable request on a university matter.

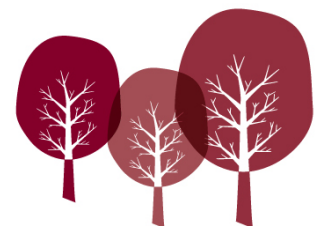
(12) **VIOLATION OF CRIMINAL LAW.** Conduct that constitutes a criminal offense as defined by state or federal law.

(13) **SERIOUS AND REPEATED VIOLATIONS OF MUNICIPAL LAW.** Serious and repeated off-campus violations of municipal law.

(14) **VIOLATION OF CH. UWS 18.** Conduct that violates ch. UWS 18, including, but not limited to, provisions regulating tire safety, theft, and dangerous weapons.

(15) **VIOLATION OF UNIVERSITY RULES.** Conduct that violates any published university rules, regulations, or policies, including provisions contained in university contracts with students.

(16) **NONCOMPLIANCE WITH DISCIPLINARY SANCTIONS.** Conduct that violates a sanction, requirement, or restriction imposed in connection with previous disciplinary action.





### **UWS 17.10 Disciplinary sanctions.**

(1) The disciplinary sanctions that may be imposed for nonacademic misconduct, in accordance with the procedures of ss. UWS 17.11 to 17.13, are any of the following:

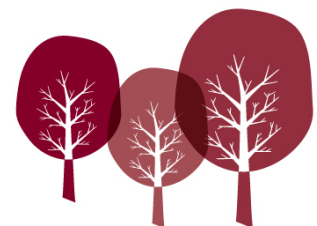
- (a) A written reprimand.
  - (b) Denial of specified university privileges.
  - (c) Payment of restitution.
  - (d) Educational or service sanctions, including community service.
  - (e) Disciplinary probation.
  - (f) Imposition of reasonable terms and conditions on continued student status.
  - (g) Removal from a course in progress.
  - (h) Enrollment restrictions on a course or program.
  - (i) Suspension.
  - (j) Expulsion.
- (2) One or more of the disciplinary sanctions listed in sub. (1) may be imposed for an incident of nonacademic misconduct.
- (3) Disciplinary sanctions shall not include the termination or revocation of student financial aid; however, this shall not be interpreted as precluding the individual operation of rules or standards governing eligibility for student financial aid under which the imposition of a disciplinary sanction could result in disqualification of a student for financial aid.

### **UWS 17.11 Disciplinary procedure.**

(1) **PROCESS.** The investigating officer may proceed in accordance with this section to impose, subject to hearing and appeal rights, one or more of the disciplinary sanctions listed in s. UWS 17.10 (1).

(2) **CONFERENCE WITH STUDENT.** When the investigating officer concludes that proceedings under this section are warranted, the investigating officer shall promptly contact the student in person, by telephone, or by electronic mail to offer to discuss the matter with the student. The purpose of this discussion is to permit the investigating officer to review with the student the basis for his or her belief that the student engaged in nonacademic misconduct, and to afford the student an opportunity to respond. If the student does not respond to the investigating officer's offer to discuss the matter, the investigating officer may proceed to make a determination on the basis of the available information.

(3) **DETERMINATION BY THE INVESTIGATING OFFICER THAT NO DISCIPLINARY SANCTION IS WARRANTED.** If, as a result of a discussion under sub. (2) or review of available information, the investigating officer determines that nonacademic misconduct did not in fact occur, or that no disciplinary sanction is





warranted under the circumstances, the matter will be considered resolved without the necessity for further action.

**(4) PROCESS FOLLOWING DETERMINATION BY THE INVESTIGATING OFFICER THAT NONACADEMIC MISCONDUCT OCCURRED.**

(a) If, as a result of a discussion under sub. (2) or review of available information, the investigating officer determines that nonacademic misconduct did occur and that one or more of the disciplinary sanctions listed under s. UWS 17.10 (I) should be recommended, the investigating officer shall prepare a written report which shall contain all of the following:

1. A description of the alleged misconduct.
2. A description of all information available to the university regarding the alleged misconduct. Such information shall be available to the student upon request, except as may be precluded by applicable state or federal law.
3. Specification of the sanction sought.
4. Notice of the student's right to a hearing.
5. A copy of this chapter and of the institutional procedures adopted to implement this section.

(b) The written report shall be delivered to the student.

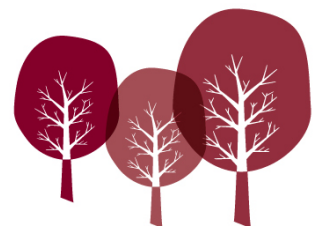
(c) A student who receives a written report under this section has the right to a hearing under s. UWS 17.12 to contest the determination that nonacademic misconduct occurred, the choice of disciplinary sanctions, or both.

1. Where the disciplinary sanction sought is one of those listed in s. UWS 17.10 (I) (a) to (g), and if the student desires a hearing, the student shall file a written request with the student affairs officer within 10 days of the date the written report is delivered to the student. If the student does not request a hearing within this period, the determination of nonacademic misconduct shall be regarded as final, and the disciplinary sanction sought shall be imposed.

2. Where the disciplinary sanction sought is one of those listed in s. UWS 17.10 (I) (h) to (j), the investigating officer shall forward a copy of the written report under par. (b) to the student affairs officer. The student affairs officer shall, upon receipt of the written report, proceed under s. UWS 17.12 to schedule a hearing on the matter. A hearing shall be conducted unless the student waives, in writing, the right to such a hearing.

**UWS 17.12 Hearing.**

(1) A student who requests a hearing, or for whom a hearing is scheduled under s. UWS 17.11 (4)(c) 2., shall have the right to decide whether the matter will be heard by a hearing examiner or a hearing committee.





(2) If a student requests a hearing under s. UWS 17.11 (4)(c) 1., or a hearing is required to be scheduled under s. UWS 17.11 (4) (c) 2., the student affairs officer shall take the necessary steps to convene the hearing and shall schedule it within 15 days of receipt of the request or written report. The hearing shall be conducted within 45 days of receipt of the request or written report, unless a different time period is mutually agreed upon by the student and investigating officer, or is ordered or permitted by the hearing examiner or committee.

(3) No less than 5 days in advance of the hearing, the hearing examiner or committee shall obtain from the investigating officer, in writing, a full explanation of the facts upon which the determination of misconduct was based, and shall provide the student with access to or copies of the investigating officer's explanation, together with any other materials provided to the hearing examiner or committee by the investigating officer, including any additional available information of the type described in s. UWS 17.11 (4)(a) 2.

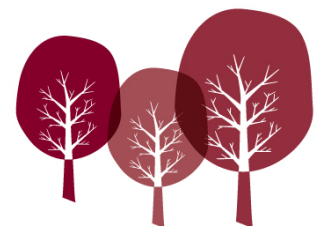
(4) The hearing shall be conducted in accordance with the following guidance and requirements:

(a) The hearing process shall further the educational purposes and reflect the university context of nonacademic misconduct proceedings. The process need not conform to state or federal rules of criminal or civil procedure, except as expressly provided in ch. UWS 17.

(b) The student shall have the right to question adverse witnesses, the right to present information and witnesses, the right to be heard on his or her own behalf, and the right to be accompanied by an advisor of the student's choice. The advisor may be a lawyer. In cases where the recommended disciplinary sanction is identified in s. UWS 17.10 (1) (a) to (h), the advisor may counsel the student, but may not directly question adverse witnesses, present information or witnesses, or speak on behalf of the student except at the discretion of the hearing examiner or committee. In cases where the recommended disciplinary sanction is identified in s. UWS 17.10 (1) (i) or (j), or where the student has been charged with a crime in connection with the same conduct for which the disciplinary sanction is sought, the advisor may question adverse witnesses, present information and witnesses, and speak on behalf of the student. In accordance with the educational purposes of the hearing, the student is expected to respond on his or her own behalf to questions asked of him or her during the hearing.

(c) The hearing examiner or committee:

1. Shall admit information that has reasonable value in proving the facts, but may exclude immaterial, irrelevant, or unduly repetitious testimony.
2. Shall observe recognized legal privileges.
3. May take reasonable steps to maintain order, and to adopt procedures for the questioning of a witness appropriate to the circumstances of that witness's testimony,





provided; however, whatever procedure is adopted, the student is allowed to effectively question the witness.

(d) The hearing examiner or committee shall make a record of the hearing. The record shall include a verbatim record of the testimony, which may be a sound recording, and a file of the exhibits offered at the hearing. The student charged with misconduct may access the record, upon the student's request.

(e) The hearing examiner or committee shall prepare written findings of fact and a written statement of its decision based upon the record of the hearing.

(f) A hearing examiner's or committee's finding of nonacademic misconduct shall be based on one of the following:

1. Clear and convincing evidence, when the sanction to be imposed is one of those listed in s. UWS 17.10 (I) (h) to (j).
2. A preponderance of the evidence, when the sanction to be imposed is one of those listed in s. UWS 17.10 (I) (a) to (g).
3. A preponderance of the evidence, regardless of the sanction to be imposed, in all cases of sexual harassment and sexual assault.

(g) The hearing examiner or committee may impose one or more of the disciplinary sanctions listed in s. UWS 17.10 (I) (a) to (g) that differs from the recommendation of the investigating officer. Sanctions under s. UWS 17.10 (I) (h) to (j) may not be imposed unless previously recommended by the investigating officer.

(h) The hearing shall be conducted by the hearing examiner or committee, and the university's case against the student shall be presented by the investigating officer or his or her designee.

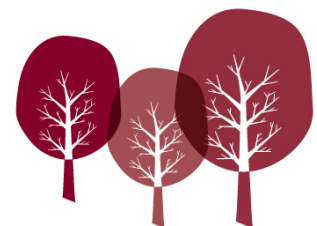
(i) The decision of the hearing examiner or committee shall be prepared within 14 days of the hearing, and delivered to the student. The decision shall become final within 14 days of the date on the written decision, unless an appeal is taken under s. UWS 17.13.

(j) If a party fails to appear at a scheduled hearing and to proceed, the hearing examiner or committee may either dismiss the case or, based upon the information provided, find that the student committed the misconduct alleged.

(k) Disciplinary hearings are subject to the Wisconsin open meetings law and may be closed if the student whose case is being heard requests a closed hearing or if the hearing examiner or committee determines that it is necessary to hold a closed hearing, as permitted under the Wisconsin open meetings law. Deliberations of the committee shall be held in closed session, in accordance with s. 19.85, Stats. As such, proper notice and other applicable rules shall be followed.

### **UWS 17.13 Appeal to the chancellor.**

(1) Where the sanction prescribed by the hearing examiner or committee is one of those listed in s. UWS 17.10 (I) (h) to (j), the student may appeal to the chief







administrative officer within 14 days of the date of the written decision to review the decision of the hearing examiner or committee, based upon the record. In such a case, the chief administrative officer has 30 days from receipt of the student's appeal to respond and shall sustain the decision of the nonacademic misconduct hearing examiner or committee unless the chief administrative officer finds any of the following:

- (a) The information in the record does not support the findings or decision of the hearing examiner or committee.
  - (b) Appropriate procedures were not followed by the nonacademic misconduct hearing examiner or committee and material prejudice to the student resulted.
  - (c) The decision was based on factors proscribed by state or federal law.
- (2) If the chancellor makes a finding under sub. (1), the chancellor may return the matter for consideration by a different hearing examiner or committee, or may invoke an appropriate remedy of his or her own.

#### **UWS 17.14 Discretionary appeal to the board of regents.**

Institutional decisions under ss. UWS 17.11 to 17.13 shall be final, except that the board of regents may, at its discretion, grant a review upon the record.

#### **UWS 17.15 Settlement.**

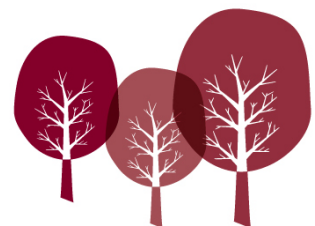
The procedures set forth in this chapter allow the university and a student to enter into a settlement agreement regarding the alleged misconduct, after proper notice has been given. Any such agreement and its terms shall be in writing and signed by the student and the investigating officer or student affairs officer. The case is concluded when a copy of the signed agreement is delivered to the student.

#### **UWS 17.16 Effect of discipline within the institution.**

A student who, at the time of commencement, is subject to a continuing disciplinary sanction under s. UWS 17.10 (1) or unresolved disciplinary charges as a result of a report under s. UWS 17.11, shall not be awarded a degree during the pendency of the sanction or disciplinary proceeding.

#### **UWS 17.17 Effect of suspension or expulsion within the university system.**

(1) Suspension or expulsion shall be systemwide in effect and shall be noted on an individual's transcript, with suspension noted only for the duration of the suspension period.





(2) A student who is suspended from one institution in the University of Wisconsin System may not enroll in another institution in the system until the suspension has expired by its own terms, except as provided in s. UWS 17.18.

(3) A student who is expelled from one institution in the University of Wisconsin System may not enroll in another institution in the system, except as provided in s. UWS 17.18.

(4) A person who is in a state of suspension or expulsion from the university under this chapter, or who leaves or withdraws from the university while under nonacademic misconduct charges under this chapter, may not be present on any campus without the written consent of the chief administrative officer of that campus.

(5) Upon completion of a suspension period, a student who is academically eligible may re-enroll in the institution which suspended him or her, provided all conditions from previous disciplinary sanctions have been met.

### **UWS 17.18 Petition for restoration of rights after suspension or expulsion.**

A student who has been suspended may petition to have his or her student status, rights, and privileges restored before the suspension has expired by its own terms under s. UWS 17.17 (2). A student who has been expelled may petition for the right to apply for readmission. The petition shall be in writing and directed to the chief administrative officer of the institution from which the student was suspended or expelled or of a different University of Wisconsin institution to which the student seeks admission. The chief administrative officer shall make the readmission decision.

### **UWS 17.19 Emergency suspension.**

(1) The chief administrative officer may impose an emergency suspension on a student, pending final institutional action on a report of nonacademic misconduct, in accordance with the procedures of this section.

(2) The chief administrative officer of each institution may impose an emergency suspension on a student when all of the following conditions are met:

(a) The investigating officer has made a reasonable attempt to offer the student the opportunity for discussion, either in person or by telephone.

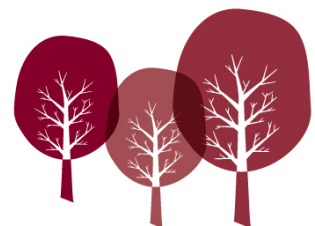
(b) The investigating officer recommends a sanction of suspension or expulsion.

(c) The chief administrative officer concludes, based on the available information, that the misconduct occurred and that the student's continued presence on campus meets one or more of the following conditions:

1. Would constitute a potential for serious harm to the student.

2. Would constitute a potential for serious harm to others.

3. Would pose a threat of serious disruption of university-run or university-authorized activities.





4. Would constitute a potential for serious damage to university facilities or property.
- (3) If the chief administrative officer determines that an emergency suspension is warranted under sub. (2), he or she shall promptly have written notification of the emergency suspension delivered to the student. The chief administrative officer's decision to impose an emergency suspension shall be effective immediately when delivered to the student and is final.
- (4) Where an emergency suspension is imposed, the hearing on the underlying allegations of misconduct shall be held, either on or outside of university lands, within 21 days of the imposition of the emergency suspension, unless the student agrees to a later date.
- (5) An emergency suspension imposed in accordance with this section shall be in effect until the decision in the hearing on the underlying charges pursuant to s. UWS 17.12 is rendered or the chief administrative officer rescinds the emergency suspension. In no case shall an emergency suspension remain in effect for longer than 30 days, unless the student agrees to a longer period.
- (6) If the chief administrative officer determines that none of the conditions specified in sub. (2) (c) are present, but that misconduct may have occurred, the case shall proceed in accordance with s. UWS 17.12.

## Chapter UWS 18

### Conduct on University Land - Chapter UWS 18

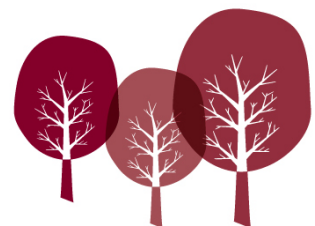
#### **UWS 18.01 Jurisdiction**

These rules shall regulate conduct on all lands subject to the control of the Board of Regents of the University of Wisconsin System.

#### **UWS 18.02 Definitions**

For purposes of this chapter:

- (1) “Board of regents” or “board” means the board of regents of the University of Wisconsin System.
- (2) “Building” means any structure, including stadia, on university lands.
- (3) The “chief administrative officer” means the chancellor of an institution or dean of a campus or their designees.
- (4) “Discharge pollutants into storm sewers” means placing pollutants or water containing pollutants into any storm sewer on or serving university lands.
- (5) “Discharge pollutants to storm water” means placing pollutants onto university lands so that they are carried by storm water to waters of the state.
- (6) “Pollutants” has the meaning described in s. 283.01 (13), Stats.





(7) “University lands” means all real property owned by, leased by, or otherwise subject to the control of the board of regents.

### **UWS 18.03 Law enforcement**

(1) The board may designate peace officers who are authorized to enforce these rules and regulations and to police all lands under the control of the board. These officers shall have all the powers provided in s. 36.11 (2), Stats., except where such powers are specifically limited or modified by the board. These officers may accept concurrent appointments as deputy sheriffs.

(2) Uniformed peace officers shall be identified by an appropriate shield or badge bearing the word “Police” and a number or name plate, which shall be conspicuously worn when enforcing this chapter. Peace officers assigned to non-uniformed duties shall identify themselves with an appropriate badge or police identification card when enforcing this chapter.

(3) Parking attendants are authorized to enforce the parking regulations in s. UWS 18.05.

### **UWS 18.04 Traffic rules**

(1) No person may operate any motor vehicle (self-propelled vehicle) on any roadway under the control of the board without a valid and current operator’s license issued under ch. 343, Stats., except a person exempt under the provisions of s. 343.05, Stats.

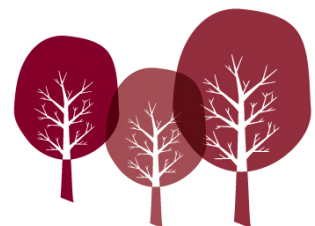
(2) No person may operate any motor vehicle on any roadway under the control of the regents unless the same has been properly registered as provided by ch. 341, Stats., unless exempt under the provisions of s. 341.05, Stats.

(3) All provisions of ch. 346, Stats., entitled “Rules of the Road,” which are applicable to highways as defined in s. 340.01

(22), Stats., and which are not in conflict with any specific provisions of these regulations, are hereby adopted for the regulation of all vehicular traffic, including bicycles, on all roadways, including those off-street areas designated as parking facilities, under the control of the board and are intended to apply with the same force and effect. All traffic shall obey the posted signs approved by the chief administrative officer regulating such traffic.

(4) All provisions of ch. 347, Stats., entitled “Equipment of Vehicles” which are applicable to highways as defined in s. 340.01 (22), Stats., are hereby adopted for the regulation of all vehicular traffic on the roadways under the control of the board and are intended to apply with the same force and effect, except those provisions of ch. 347, Stats., which conflict with specific provisions of these regulations.

(5) The chief administrative officer may require the registration of all student, faculty, or staff motor vehicles or bicycles on university lands under said officer’s jurisdiction and may limit or prohibit their use in designated areas during designated hours. Any





person who violates institutional regulations promulgated under this subsection may be fined up to \$25.

### **UWS 18.05 Parking Rules**

(1) Parking is prohibited at all times on roads, drives and fire lanes traversing university lands, except that the chief administrative officer is authorized to establish parking areas, parking limits, and methods of parking on the lands under said officer's jurisdiction, and may designate parking areas for specific groups at specific times, providing such areas are properly posted as parking areas. Parking in university parking facilities may be restricted or prohibited as required for reasons of maintenance and snow removal.

(2) Except as provided in sub. (3), parking in university parking areas shall be prohibited during posted times to persons other than those specifically assigned to those areas. Motor vehicles so assigned to any parking areas shall be identified by a valid parking permit affixed to the vehicle in a manner prescribed by the chief administrative officer.

(3) (a) In order to provide parking in university parking facilities for patrons of public university events, motor vehicles may be permitted to park in facilities designated for this purpose by the chief administrative officer. Public events parking shall be for a limited time only, not exceeding 12 hours continuously, and appropriate fees may be established. Otherwise valid permits are voidable during this period.

(b) The chief administrative officer may establish visitor parking lots and set appropriate fees for parking in those lots.

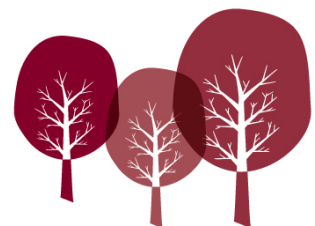
(c) Unrestricted and unassigned parking areas for students, faculty, staff and visitors may be established by the chief administrative officer.

(4) (a) Parking shall be prohibited at all times in areas which must be kept clear for the passage of fire apparatus. These areas shall be designated by standard signs reading "Fire Zone, No Parking at Any Time, Day or Night" or "Fire Lane, No Parking at Any Time, Day or Night."

(b) Parking is prohibited at all times in areas which must be kept clear for vehicles to load and unload. These areas shall be designated by appropriate signs.

(5) Motor vehicles parked in a restricted parking area without a valid permit or motor vehicles parked in a fire zone, fire lane, loading zone, or no parking zone, and unlicensed or partially dismantled motor vehicles may, at the owner's expense, be towed from the restricted parking areas and stored. Towed vehicles, if not claimed after notice to the owner, shall be considered abandoned and shall be disposed of as provided in s. 20.909 (1), Stats.

(6) Any person who violates any of the provisions of this section may be fined up to \$200. Each institution shall establish a schedule of fines, which may include penalties for late payment.





## **UWS 18.06 Protection of resources**

### **(1) PROHIBITED ACTS; LAND**

No person may remove any shrubs, vegetation, wood, timber, rocks, stone, earth, signs, fences, or other materials from university lands, unless authorized by the chief administrative officer.

### **(2) PROHIBITED ACTS; WILDLIFE**

No person may remove, destroy, or molest any bird, animal or fish life within the boundaries of university lands except as authorized by the chief administrative officer or except when this provision conflicts with a special order of the department of natural resources.

### **(3) PROHIBITED DUMPING; PROHIBITED DISCHARGES TO STORM WATER**

(a) No person may dump or deposit any garbage, waste, hazardous material, rubbish, brush, earth or other debris or fill into any university dumpster or garbage receptacle or on any university lands unless authorized by the chief administrative officer.

(b) No person may discharge pollutants to storm water or storm sewers on or serving university lands, except where authorized by the chief administrative officer and in conformance with state law.

Note: Nothing in these rules precludes campus law enforcement officers from pursuing informal educational resolutions in lieu of prosecuting a citation in appropriate circumstances.

## **UWS 18.07 Use of campus facilities**

### **(1) ACCESS TO ROOFS, SERVICE TUNNELS, AND MAINTENANCE FACILITIES PROHIBITED**

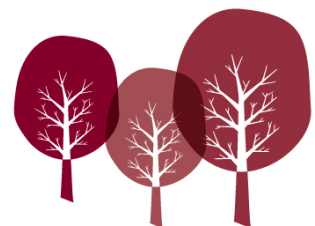
No person may climb into, out of, or onto any university building, service tunnels or maintenance facilities, or walk or climb upon any university building or roof, except when emergency access to a fire escape is necessary, for required maintenance, or when authorized by the chief administrative officer.

### **(2) CLOSING HOURS**

(a) Except as specifically provided in this code, the chief administrative officer may establish closing hours and closed periods for university lands, buildings, or portions thereof. These closing hours and closed periods shall be posted in at least one conspicuous place adjacent to or at the periphery of the area to be closed or, in the case of buildings, on the buildings

(b) No person, unless authorized to be present during closed periods, may enter or remain within the designated university lands, buildings, or portions thereof during a closed period established under this section.

(c) For the purpose of par. (b), “person authorized to be present” means a person





authorized to be present by an order issued pursuant to par. (a) or s. 36.35 (2), Stats.

(d) No person, except those authorized to be present after the posted closing hour, may enter or remain in any university arboretum or picnic area unless traversing those areas or on park roads at the times the roads are open to the public.

### (3) LIMITED ENTRANCE

The chief administrative officer may, by posting appropriate signs, limit or prohibit entrance to university lands, or portions thereof, in order to maintain or preserve an instruction or research area.

### (4) PICNICKING AND CAMPING

No person may picnic or camp on university lands, except in those areas specifically designated as picnic or camping grounds, or as authorized by the chief administrative officer. No person may violate any rules and regulations for picnicking or camping established and posted by the chief administrative officer. For purposes of this subsection, camping shall include the pitching of tents or the overnight use of sleeping bags, blankets, makeshift shelters, motor homes, campers or camp trailers.

### (5) PROHIBITIONS ON BLOCKING ENTRANCES

No person may intentionally physically block or restrict entrance to or exit from any university building or portion thereof with intent to deny to others their right of ingress to, egress from, or use of the building.

### (6) RESTRICTED USE OF STUDENT CENTERS OR UNIONS

No person, except members of the student center or union, university faculty and staff, invited guests, and university-sponsored conference groups, may use student center or union buildings and grounds except on occasions when, and in those areas where, the buildings or grounds are open to the general public.

### (7) STRUCTURES

No person may place or erect any facility or structure upon university lands unless authorized by the chief administrative officer.

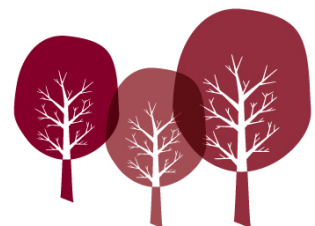
## **UWS 18.08 Personal conduct prohibitions**

### (i) ANIMALS

(a) The presence of dogs, cats, and other pets is prohibited in all university buildings and in arboretums at all times except as authorized by the chief administrative officer. The chief administrative officer may also prohibit the presence of dogs, cats, and other pets on other designated university lands.

(b) The presence of dogs, cats and other pets is prohibited on all university lands not described in par. (a) unless the animal is on a leash which is physically controlled by the individual responsible for the animal, except as authorized by the chief administrative officer.

(c) The chief administrative officer may not grant the exceptions allowed under par. (a) and (b) in any outdoor area where food is being served or where animals are





otherwise prohibited by sign-age.

(d) Any pet waste deposited on university lands shall be removed and properly disposed of by the individual responsible for the animal.

(e) Any individual found in violation of this subsection may have the animal for which they are responsible impounded and be subject to the penalty provisions in s. UWS 18.13.

(f) This section does not apply to police and service animals when those animals are working.

#### (2) ATHLETIC EVENTS

(a) No person may enter onto the playing surface of an officially sanctioned athletic event while the event is in progress without prior authorization from the chief administrative officer. An event is in progress from the time when teams, officials, trainers, support staff, or bands first reach the playing surface until the time when they have left.

(b) As used in this subsection, “playing surface,” means that area on which the event is contested, together with the contiguous area used by teams, officials, trainers, and support staff.

#### (3) BICYCLES

No person may park or store a bicycle in buildings, on sidewalks or driveways, or in motor vehicle parking spaces, except in areas designated for that purpose or in bicycle racks, or as authorized by university housing policies. Bicycles shall be parked so as not to obstruct free passage of vehicles and pedestrians. Bicycle riding is prohibited on university lands when and where the intent is to perform tricks or stunts and those tricks or stunts may result in injury to any person or cause damage to property.

#### (4) DEPOSIT OF HUMAN WASTE PRODUCTS

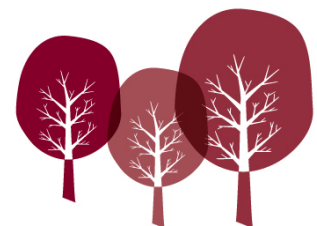
No person may deposit human waste products upon, nor urinate or defecate upon, any university lands or facilities other than into a toilet or other device designed and intended to be used to ultimately deposit such human waste products into a septic or sanitary sewer system.

#### (5) IMPROPER USE OF UNIVERSITY IDENTIFICATION CARDS

(a) No person may falsify, alter or duplicate, or request the unauthorized falsification, alteration or duplication, of a university identification card.

(b) No person may knowingly present a false, altered or duplicate university identification card with the intent that such card be relied upon by university employees, university agents, or state or local officials in connection with obtaining services, privileges or goods.

(c) No person may knowingly use or permit another person to use a university identification card for the purpose of making a false statement with respect to the identity of the user, and with the intent that such statement be relied upon by university employees or agents in connection with obtaining university services,







privileges or goods.

(d) University officials may confiscate false, altered or duplicate university identification cards, or university identification cards used in violation of par. (c).

(6) **PHYSICAL SECURITY COMPLIANCE** (a) No person may ignore, bypass, circumvent, damage, interfere with, or attempt to deceive by fraudulent means, any university authorized security measure or monitoring device, whether temporary or permanent, that is intended to prevent or limit access to, or enhance the security of, university lands, events, facilities or portions thereof.

(b) No person may duplicate, falsify or fraudulently obtain a university key or access control device, or make any unauthorized attempt to accomplish the same.

(c) No person who is authorized to possess a university key or access control device may transfer a university key or access control device to an unauthorized person, nor may any unauthorized person be in possession of a university key or access control device.

(d) Any university key or access control device in the possession of an unauthorized person may be confiscated by any authorized university official.

(7) **LOITERING** (a) No minor person may loiter, idle, wander or play, either on foot or in or on any vehicle of any nature, on university lands between the hours of 11:00 p.m. and 5:00 a.m. on Sunday through Thursday, and the hours of midnight through 5:00 a.m. on Friday and Saturday, unless accompanied by a parent, guardian, or other adult person having care and custody of the minor.

(b) This subsection shall not apply to minors returning home from functions authorized by any school or religious organization and carrying proof of identification on their persons, or to currently enrolled university students.

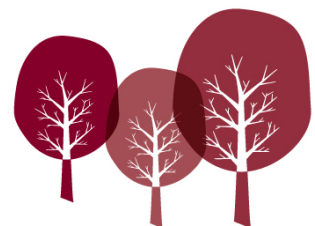
(8) **MISUSE OF PARKING SERVICES.** (a) No person may falsify, alter or duplicate or request the unauthorized falsification, alteration or duplication of any type of university parking permit.

(b) No person may knowingly display on a vehicle, or knowingly allow another person to display on a vehicle, a falsified, altered, duplicated, stolen, lost or found parking permit.

(c) No person may knowingly provide false information to any university employee or agent with the intent to obtain a valid university parking permit.

(9) **POSTINGS AND SIGNAGE.** (a) No person may erect, post or attach any notices, posters, pictures or any item of a similar nature in or on any building or upon other university lands except on regularly established bulletin boards, or as authorized by the provisions of this code or by the chief administrative officer.

(b) No person may fail to comply with a sign that reasonably conveys prohibited behavior and that has been approved and posted on university buildings or lands in compliance with the university's formal process for posting signs. This subsection does not apply to traffic related offenses (ch. 346, Stats.).





(10) RECREATIONAL ACTIVITIES. (a) No person may swim, fish, boat, snowmobile, ride horseback or use any type of all-terrain or off-road vehicle on university lands except in those areas and at times expressly designated by the chief administrative officer and denoted by official signs.

(b) No person may dock, moor, park, or store any boats, boating gear, snowmobiles, or similar equipment on university lands except under conditions specified by the chief administrative officer.

(11) SMOKING. (a) No person may smoke in any residence hall or other university-owned or university-leased student housing or in any location that is 25 feet or less from such residence hall or housing.

(b) No person may smoke in any nonresidential university building except in those areas designated for that purpose.

(12) TICKET SCALPING. (a) Every ticket or other evidence of the right of entry to any amusement, game, contest, exhibition, event, or performance given by or under the auspices of the University of Wisconsin System, or an institution or center of the University of Wisconsin System, shall be considered a revocable license to the person to whom the ticket has been issued and shall be transferable only on the terms and conditions prescribed on the ticket or other evidence of the right of entry.

(b) No person may buy or sell a ticket or other evidence of the right of entry for more than the price printed upon the face of the ticket.

## **UWS 18.09 Alcohol and drug prohibitions**

### **(1) ALCOHOL BEVERAGES**

(a) The use or possession of alcohol beverages is prohibited on all university premises, except in faculty and staff housing and as permitted by the chief administrative officer, subject to statutory age restrictions. The chief administrative officer may generally permit the use or possession of alcohol beverages by promulgating institutional regulations in consultation with appropriate staff and students, or in specific instances by written permission.

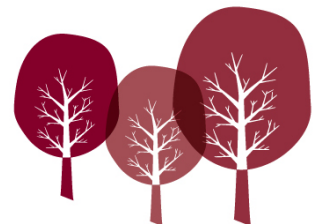
(b) No person may procure, sell, dispense or give away alcohol beverages to any person contrary to the provisions of ch. 125, Stats.

(c) In this subsection, “alcohol beverages” means fermented malt beverages and intoxicating liquors containing 0.5% or more of alcohol by volume.

(d) Notwithstanding s. UWS 18.14, institutional regulations developed pursuant to this subsection shall be reported to the president of the system for review and approval.

### **(2) POSSESSION OF DRUG PARAPHERNALIA**

(a) No person may use, or possess with the primary intent to use, drug paraphernalia to plant, propagate, cultivate, grow, harvest, manufacture, compound, convert, produce, process, prepare, test, analyze, pack, repack, store, contain, conceal,





inject, ingest, inhale or otherwise introduce into the human body a controlled substance or controlled substance analog in violation of ch. 961, Stats.

(b) In this subsection, the term “drug paraphernalia” has the meaning specified in s. 961.571 (1), Stats.; the term “controlled substance” has the meaning specified in s. 961.01 (4), Stats.; and the term “controlled substance analog” has the meaning specified in s. 961.01 (4m), Stats.

(c) In determining whether an object is drug paraphernalia under this subsection, the factors listed in s. 961.572, Stats., and all other legally relevant factors, shall be considered.

### (3) POSSESSION OF MARIJUANA

(a) No person may intentionally use or possess marijuana on university lands, except when such use or possession is authorized under ch. 961, Stats., or is permitted under s. 961.34, Stats.

(b) In this subsection, the term “marijuana” has the meaning specified in s. 961.01 (14), Stats.

## UWS 18.10 Offenses against public safety

### (1) ASSAULTIVE BEHAVIOR

(a) No person may intentionally strike, shove, hit, punch, kick or otherwise subject another person to physical contact or cause bodily harm without the consent of the person.

(b) This subsection shall not be applicable if the individuals involved have a relationship, as defined in s. 968.075 (1) (a), Stats., which requires a law enforcement officer to investigate the matter as a domestic abuse incident.

### (2) CONTAINERS IN SPECTATOR FACILITIES

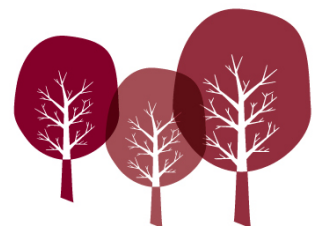
No person may carry or possess any disposable container within the confines of public areas in spectator facilities. As used in this subsection “disposable container” means any bottle, can, or other container designed or used for carrying liquids or solids, but does not include a personally owned container designed for reuse and originally sold or purchased exclusively as a refillable container. The provisions of this section shall not apply to containers used or supplied by authorized concessionaires who are required to dispense beverages to consumers in either paper or plastic containers.

### (3) DANGEROUS WEAPONS

(a) No person may carry, possess or use any dangerous weapon on university lands or in university buildings or facilities, except with the written approval of the chief administrative officer or for law enforcement purposes.

(b) No person may display or portray as real any object that resembles a dangerous weapon on university lands or in university buildings or facilities, except with the written approval of the chief administrative officer.

(c) Dangerous weapons in violation of this subsection may be confiscated and





removed from university lands by police.

(d) In this subsection, the term “dangerous weapon” has the meaning specified in s. 939.22 (10), Stats.

#### (4) FIRE SAFETY

(a) No person may light, build or use, or cause another to light, build or use, any fires, including but not limited to burning candles, burning incense or gas or charcoal cooking appliances, on university lands or in university facilities except in such places as are established for these purposes and designated by the chief administrative officer.

(b) No person may handle burning material in a highly negligent manner. In this subsection, burning material is handled in a highly negligent manner if it is handled under circumstances in which the person should realize that a substantial and unreasonable risk of serious damage to another’s property is created.

(c) No person may throw away any cigarette, cigar, pipe ash or other burning material without first extinguishing it.

(d) No person may interfere with, tamper with or remove, without authorization, any smoke detector, fire extinguisher, fire hose, fire hydrant or other firefighting equipment.

(e) No person may intentionally give a false fire alarm, whether by means of a fire alarm system or otherwise.

(f) No person may deface, remove, tamper with or obstruct from view any sign which has been posted to provide directions for fire or emergency exits from university facilities.

(g) No person may remain in any university facility or on university lands when an audible or visual fire alarm has been activated or upon being notified by fire fighting, law enforcement or security personnel to evacuate.

#### (5) OPERATION OF A MOTOR VEHICLE OFF ROADWAYS

No person shall operate an unauthorized motor vehicle or motorized device, including motorcycles, mopeds, motor scooters and self-balancing transportation devices, off designated roadways, paved or unpaved, or on service roads or pedestrian paths, regardless of the surface, on university lands. This subsection does not apply to motorized wheelchairs or other mobility devices which have the primary design function of assisting the physically challenged.

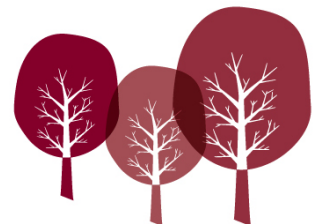
#### (6) POSSESSION OF FIREWORKS

(a) No person may possess or use fireworks on university lands without authorization from the chief administrative officer.

(b) In this subsection, the term “fireworks” has the meaning specified in s. 167.10 (1), Stats.

#### (7) RESISTING OR OBSTRUCTING POLICE OFFICERS

(a) No person may knowingly resist or obstruct a university police officer while that





officer is doing any act in an official capacity and with lawful authority.

(b) In this subsection, “obstruct” includes without limitation knowingly giving false information or knowingly placing physical evidence with the intent to mislead a university police officer in the performance of his or her duty.

#### (8) PLAY VEHICLES

No person may use a skateboard, roller skates, roller blades, in-line skates, or any similar wheeled

devices, a toboggan, or a sled anywhere on university lands, except as designated by the chief administrative officer.

#### (9) THROWING HARD OBJECTS

No person may, in a manner likely to cause physical harm or property damage, throw, drop, kick, hit or otherwise project any hard object, bottle, can, container, snowball or other item of a similar nature on university lands or within or from within university buildings or facilities.

### **UWS 18.11 Offenses against public peace and order**

#### (i) COMPUTER USE

(a) No person may, with intent to harass, annoy or offend another person, send a message to the person on an electronic mail or other computerized communication system and in that message use any obscene, lewd or profane language or suggest any lewd or lascivious act.

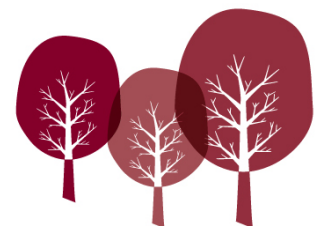
(b) No person may, with intent to harass, annoy or offend another person, send a message on an electronic mail or other computerized communication system with the reasonable expectation that the person will receive the message and in that message use any obscene, lewd or profane language or suggest any lewd or lascivious act.

(c) No person may, with intent solely to harass another person, send repeated messages to the person on an electronic mail or other computerized communication system.

(d) No person may, with intent solely to harass another person, send repeated messages on an electronic mail or other computerized communication system with the reasonable expectation that the person will receive the messages.

(e) No person may, with intent to harass or annoy another person, send a message to the person on an electronic mail or other computerized communication system while intentionally preventing or attempting to prevent the disclosure of his or her own identity.

(f) No person may, while intentionally preventing or attempting to prevent the disclosure of his or her identity and with intent to harass or annoy another person, send a message on an electronic mail or other computerized communication system with the reasonable expectation





that the person will receive the message.

(g) No person may knowingly permit or direct another person to send a message prohibited by this subsection from any computer terminal or other device that is used to send messages on an electronic mail or other computerized communication system and that is under his or her control.

(2) **DISORDERLY CONDUCT** No person may engage in violent, abusive, indecent, profane, boisterous, unreasonably loud or otherwise disorderly conduct under circumstances in which the conduct tends to cause or provoke a disturbance, in university buildings or on university lands.

### (3) **IMPROPER USE OF TELEPHONES**

(a) No person may make or cause the telephone of another repeatedly to ring with intent to harass any person at the called number.

(b) No person may make repeated telephone calls, whether or not conversation ensues, with intent to harass any person at the called number.

(c) No person may intentionally use an emergency telephone in a university building or on university lands when the person knows or reasonably should know that no emergency exists.

(d) No person, with the intent to harass or offend, may telephone another and use any obscene, lewd or profane language or suggest any lewd or lascivious act.

(e) No person, with the intent to harass any person at the called number, may make a telephone call, whether or not conversation ensues, without disclosing his or her identity.

(f) No person may knowingly permit any telephone under his or her control to be used for any purpose prohibited by this subsection.

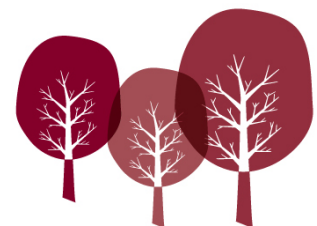
### (4) **PICKETING, RALLIES, PARADES, DEMONSTRATIONS AND OTHER ASSEMBLIES**

(a) In order to preserve the order which is necessary for the enjoyment of freedom by members of the university community, and in order to prevent activities which physically obstruct access to university lands or buildings and prevent the university from carrying on its instructional, research, public service, or administrative functions, any picketing, rally, parade, demonstration, other assembly, or congregation of spectators to such activity may be declared unlawful if its participants:

1. Intentionally gather or intentionally remain assembled outside any university building in such numbers, in such proximity to each other or in such fashion as to physically hinder entrance to, exit from, or normal use of the building.

2. Intentionally congregate or assemble within any university building in such fashion as to obstruct or seriously impair university-sponsored or university-authorized activities, or in such fashion as to violate any of the following conditions:

a. No group may be admitted into the private office of any faculty member or





other university employee unless invited by the authorized occupant of that office, and then not in excess of the number designated or invited by that person.

b. No group may obstruct or seriously impair passage through corridors, stairways, doorways, building entrances, fire exits, and reception areas leading to offices.

c. No group, not authorized to do so by the person in immediate charge of the room, or by a person designated by the chief administrative officer to approve requests for the use of rooms for meetings, may enter or occupy any university building or part thereof.

d. No group may assemble immediately outside rooms at times when they are normally in use for classes, study, or research.

e. No signs supported by standards or sticks shall be permitted in any assembly in a university building.

3. Intentionally create a volume of noise that unreasonably interferes with university-sponsored or university-authorized activities.

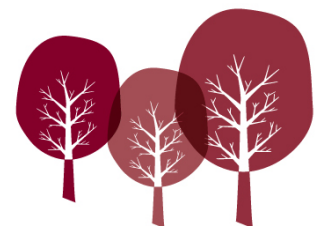
4. Intentionally employ force or violence, or intentionally constitute an immediate threat of force or violence, against members of the university community or university property.

(b) For the purpose of par. (a), “intentionally” means that the participant or spectator knew or reasonably should have known that his/her conduct by itself or in conjunction with the conduct of others would have the prohibited effect.

(c) The chief administrative officer may designate a university official or officials who shall have primary authority to implement par. (a). He/she may prescribe limitations for any picketing, rally, parade, demonstration or other assembly in order that it will meet the requirements of par. (a). When informed of any picketing, rally, parade, demonstration, or other assembly which may not comply with par. (a), the chief administrative officer or the designee may proceed immediately to the site and determine if there is compliance with par. (a). If he/she finds a violation of par. (a), he/she may declare the assembly unlawful or he/she may prescribe those limitations on numbers, location or spacing of participants in the demonstration which are reasonably necessary to ensure compliance with par. (a). If he/she prescribes limitations, and if his/her limitations are not observed by the assembly, he/she may then declare the assembly unlawful. Any declaration of illegality or prescription of limitations shall be effective and binding upon the participants in the assembly unless and until modified or reversed.

(d) Any participant or spectator within the group constituting an unlawful assembly who intentionally fails or refuses to withdraw from the assembly after it has been declared unlawful under this section shall be subject to immediate arrest and liable to the penalties of s. UWS 18.13.

(5) SOUND-AMPLIFYING EQUIPMENT





(a) In order to permit the use of sound-amplifying equipment on university lands, if needed for the dissemination of ideas to large audiences, but to prevent its use from interfering with university functions which inherently require quiet, the following provisions shall apply:

1. No person may use sound-amplifying equipment on any lands without the permission of the chief administrative officer, except as provided in par. (b).

2. In granting or denying permission, the following principles shall govern:

a. Except in extraordinary circumstances, permission may be granted to use the equipment only during the following hours, 12 noon to 1:30 p.m. and 5:00 p.m. to 7:00 p.m. every day, and only when the equipment is more than 50 feet from and directed away from any classroom building, residence hall, library or building being used as a study hall.

b. An applicant for permission shall have the burden of establishing the need for amplification to communicate with the anticipated audience. In particular, the applicant must show that the audience can reasonably be anticipated to include at least 250 people.

c. An applicant for permission shall have the burden of establishing that the volume and direction of the sound from the equipment will minimize interference with other activities.

3. Any request for the permission required by this section must be submitted in writing to the chief administrative officer at least 24 hours prior to the intended use of the sound-amplifying equipment and must be signed by a student or employee of the institution where the equipment is to be used. The request shall contain:

a. The proposed hours, date and location where the equipment is to be used.

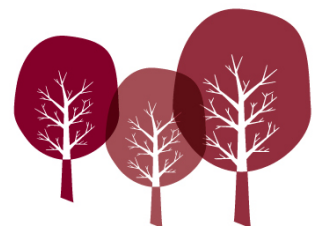
b. The size of the anticipated audience and the reasons why the equipment is needed.

c. A description of the proposed equipment which includes the manufacturer, model number, and wattage.

d. The names of the owner of the equipment and of any person or persons, in addition to the person signing the application, who will be responsible for seeing that the equipment is operated in compliance with the terms of the permit and the provisions of this rule. The chief administrative officer may require the presence of additional persons if said officer believes this is necessary to ensure compliance.

(b) Permits issued by the chief administrative officer shall not be required for the use of university sound-amplifying equipment used with the permission of the university employee having control of the equipment for authorized university classes, research, or meetings in university buildings, or for university sponsored academic, recreational or athletic activities, or for crowd control by authorized university officials.

(c) For the purpose of this section, “sound-amplifying equipment” means any device







or machine which is capable of amplifying sound and capable of delivering an electrical input of one or more watts to the loudspeaker.

#### (6) PERSONS PROHIBITED FROM ENTERING UNIVERSITY BUILDINGS

(a) University buildings and the university-authorized activities that occur therein are primarily dedicated to the support of the university mission of teaching, research and service. No person may be present in any university building if his or her presence or behavior interferes with this purpose or with the university's administrative operations, is in violation of a university policy, rule, regulation or any other provision of this chapter, or is without the consent of an authorized university official or faculty member.

(b) Persons present in any class, lecture, laboratory, orientation, examination, or other instructional session shall be enrolled and in good standing or shall have the consent of an authorized university official or faculty member to be considered legally present.

#### (7) PERSONS PROHIBITED FROM ENTERING UNIVERSITY LANDS

(a) No person, who is in a state of suspension or expulsion from the university under ch. UWS 17, or who takes leave or resigns under charges after being charged by the university under ch. UWS 17, may enter the university lands of any institution without the written consent of the chief administrative officer.

(b) No person who is convicted of any crime involving danger to property or persons as a result of conduct by him or her on university lands may enter any university lands within 2 years of the effective date of his or her conviction without the written consent of the chief administrative officer.

(c) In granting or denying consent to enter a campus under s. 36.35 (3), Stats., or par. (a) or (b), the following shall be considered:

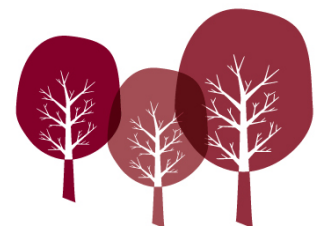
1. The probability that the offensive conduct will be continued or repeated by the applicant.

2. The need for the applicant to enter university lands, for example, to attend a university disciplinary hearing in which the applicant is being tried or is to be a witness, or to receive treatment in university hospitals.

(d) No person who has been determined to have committed serious or repeated violations of ss. UWS 18.06 to 18.12 and to whom the chief administrative officer has issued a written order prohibiting entry on university lands may enter the university lands of that institution.

(e) The provisions of this section in no way limit the chief administrative officer from issuing a written order barring any person from entering the university lands of that institution in accordance with the chief administrative officer's responsibility for the health, safety, and welfare of the university.

(f) For the purposes of s. 36.35 (3), Stats., and par. (b), "crime involving danger to property or persons" shall mean any crime defined in ch. 940, Stats. (crimes against





life and bodily security); s. 941.12, Stats. (interfering with fire fighting); s. 941.13, Stats. (false alarms); s. 941.20, Stats. (endangering safety by use of dangerous weapon); s. 941.21, Stats. (disarming a peace officer); s. 941.23, Stats. (carrying concealed weapon); s. 941.235, Stats. (carrying firearm in public building); s. 941.24, Stats. (possession of switchblade knife); s. 941.26, Stats. (machine guns and other weapons); s. 941.28, Stats. (possession of short-barreled shotgun or short-barreled rifle); s. 941.29, Stats. (possession of firearm); s. 941.295, Stats. (possession of electric weapon); s. 941.30, Stats. (recklessly endangering safety); s. 941.32, Stats. (administering dangerous or stupefying drug); s. 941.37, Stats. (obstructing emergency or rescue personnel); s. 943.01, Stats. (criminal damage to property); s. 943.02, Stats. (arson of buildings; damage of property by explosives); s. 943.03, Stats. (arson of property other than building); s. 943.05, Stats. (placing of combustible materials an attempt); s. 943.06, Stats. (Molotov cocktails); s. 943.10, Stats. (burglary); s. 943.11, Stats. (entry into locked vehicle); s. 943.14, Stats. (criminal trespass to dwellings); s. 943.32, Stats. (robbery); s. 944.20, Stats. (lewd and lascivious behavior); s. 946.41, Stats. (resisting or obstructing officer); s. 947.015, Stats. (bomb scares); s. 167.10, Stats. (fireworks regulated); or attempts to commit any of the above crimes as defined in s. 939.32, Stats.

#### (8) SELLING, PEDDLING AND SOLICITING

No person may sell, peddle or solicit for the sale of goods, services, or contributions on any university lands except in the case of:

(a) Specific permission in advance from a specific university office or the occupant of a university house, apartment, or residence hall for a person engaged in that activity to come to that particular office, house, apartment, or residence hall for that purpose.

(b) Sales by an individual of personal property owned or acquired by the seller primarily for his/her own use pursuant to an allocation of space for that purpose by an authorized university official.

(c) Sales of newspapers and similar printed matter outside university buildings.

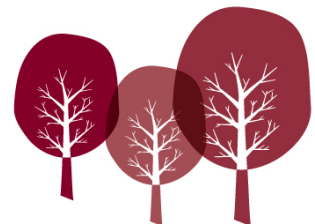
(d) Subscription, membership, ticket sales solicitation, fund-raising, selling, and soliciting activities by or under the sponsorship of a university or registered student organization pursuant to a contract with the university for the allocation or rental of space for that purpose.

(e) Admission events in a university building pursuant to contract with the university, and food, beverage or other concessions conducted pursuant to a contract with the university.

(f) Solicitation of political contributions under ch. 11, Stats., and institutional regulations governing time, place and manner.

#### (9) CAMPAIGNING IN STATE-OWNED RESIDENCE HALLS

(a) The residence halls students of each institution, subject to the approval of the chief administrative officer, shall establish policies and procedures assuring that political literature may be distributed and political campaigning may be conducted in





state-owned residence halls consistent with the rights of residence halls students, and prescribing the time, place and manner in which these activities may be conducted.

(b) Where appropriate and consistent with the rights of residence halls students, the policies and procedures developed under this subsection shall apply to all residence halls at an institution. Matters to be addressed in institutional policies and procedures shall include at least the following:

1. The hours of the day and the time of year, if any, to which particular activities shall be limited.

2. The locations in residence halls, if any, to which particular activities shall be limited.

3. Any requirement for registering or obtaining permission to enter a residence hall before engaging in a particular activity.

(c) Notwithstanding s. UWS 18.14, institutional policies and procedures developed pursuant to this subsection shall be reported to the board of regents for approval.

(d) Institutional policies and procedures developed pursuant to this subsection shall be available at each residence hall, at the office of each chief administrative officer of an institution, and at the office of the secretary to the board of regents.

### **UWS 18.12 Property offenses**

#### **(1) COMPUTER DATA, PROGRAMS, EQUIPMENT OR SUPPLIES**

No person may willfully, knowingly and without authorization do or attempt to do any of the following:

(a) Modify, destroy, access, take possession of or copy data, computer programs or supporting documentation;

(b) Disclose restricted access codes or other restricted access information to a person not authorized to possess such codes or information;

(c) Modify, destroy, use, take or damage a computer, computer system or computer network;

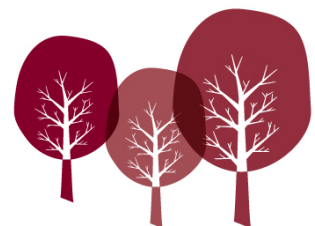
(d) Modify, destroy, use, take or damage any equipment or supplies used, or intended to be used, in a computer, computer system or computer network.

(e) Cause an interruption in service by submitting a message or multiple messages to a computer, computer program, computer system, or computer network that exceeds the processing capacity of the computer, computer program, computer system, or computer network.

#### **(2) FRAUD IN UNIVERSITY ACCOMMODATIONS OR EATING PLACES**

(a) No person may, after having received any food, lodging or other service or accommodation at any university housing facility or eating place, intentionally abscond without paying for it.

(b) No person may, while in any university housing or lodging facility or eating place, intentionally defraud the university or its employees or agents in charge of the





facility or eating place, in any transaction arising out of the relationship as a user of the housing or lodging facility or eating place.

(c) In this subsection, prima facie evidence that the person intentionally absconded without paying for the food, lodging or other service or intentionally defrauded the university or its employees or agents has the meaning and includes the items of proof set forth in s. 943.21 (2), Stats.

### (3) ISSUE OF WORTHLESS CHECK

(a) No person may issue any check or other order for the payment of money in an amount not more than \$2,500 which, at the time of issuance, he or she intends shall not be paid.

(b) In this subsection, prima facie evidence that the person, at the time he or she issued the check or other order for the payment of money, intended it should not be paid, has the meaning and includes the items of proof set forth in s. 943.24, Stats.

(c) This subsection does not apply to a postdated check or to a check given for past consideration, except a payroll check.

### (4) LIBRARY MATERIALS

(a) No person may intentionally take, carry away, transfer, conceal or retain possession of any library material without the consent of a library official, agent or employee and with the intent to deprive the library of possession of the material.

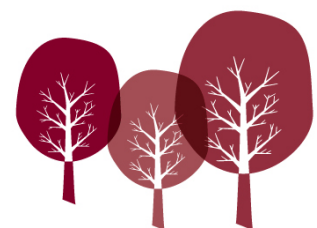
(b) The concealment of library material beyond the last station for borrowing library material in a library is evidence of intent to deprive the library of possession of the material. The discovery of library material which has not been borrowed in accordance with the library's procedures or taken with consent of a library official, agent or employee and which is concealed upon the person or among the belongings of the person or concealed by a person upon the person or among the belongings of another is evidence of intentional concealment on the part of the person so concealing the material.

### (5) RETAIL THEFT

(a) No person may intentionally alter indicia of price or value of merchandise or take and carry away, transfer, conceal or retain possession of merchandise held for resale by a merchant, or property of the merchant, without his or her consent and with intent to deprive the merchant permanently of possession, or the full purchase price of the merchandise.

(b) No person may intentionally remove a theft detection device from merchandise, or use a theft detection shielding device, without the merchant's consent and with intent to deprive the merchant permanently of possession, or the full purchase price of the merchandise.

(c) In this subsection, "merchant" includes any "merchant" as defined in s. 402.104 (3), Stats., and any vendor or bookstore authorized to sell in university buildings or on university lands.





(d) In this subsection, “theft detection device” means any tag or other device that is used to prevent or detect theft and that is attached to merchandise held for resale by a merchant or to property of a merchant, and “theft detection shielding device” means any laminated or coated bag or device designed to shield such merchandise from detection by an electronic or magnetic theft alarm sensor.

**(6) THEFT**

(a) No person may intentionally take and carry away, use, transfer, conceal, or retain possession of movable property of another with a value of under \$100, without consent and with the intent to deprive the owner permanently of such property.

(b) No person may intentionally take and carry away, use, transfer, conceal, or retain possession of movable property of another with a value of at least \$100 but not more than \$1,000, without consent and with the intent to deprive the owner permanently of such property.

**(7) USE OF CHEATING TOKENS**

No person may obtain the property or services of another by depositing anything which he or she knows is not lawful money or is an unauthorized token in any receptacle used for the deposit of coins or tokens.

**(8) VANDALISM**

No person may break, tear up, mar, destroy or deface any notice, tree, vine, shrub, flower or other vegetation, or dislocate any stones, or disfigure natural conditions, or deface, alter, destroy or damage in any way any other property, real or personal, within the boundaries of any university lands unless authorized by the chief administrative officer.

**UWS 18.13 Penalties**

Unless otherwise specified, the penalty for violating any of the rules in ss. UWS 18.06 to 18.12 shall be a forfeiture of not more than \$500, as provided in s. 36.11 (1) (c), Stats. Note: Violations of the rules in ss. UWS 18.06 to 18.12 will be processed in accordance with the citation procedure established in s. 778.25, Stats.

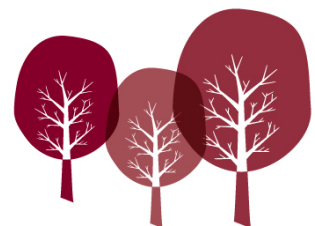
**UWS 18.14 Institutional regulations**

Institutional regulations promulgated under ss. UWS 18.04 to 18.12 shall take effect when filed with the secretary of the board.

**UWS 18.15 Additional statutory penalty provisions regulating conduct on university lands**

**(1) CONTROLLED SUBSTANCES**

The use or possession of controlled substances as defined in s. 961.01 (4), Stats., is prohibited on all university property with the specific exemptions set forth in ch. 961,





Stats., and as permitted under s. 961.34, Stats. The penalty provisions of ch. 961, Stats., and chs. UWS 17 and 18 may apply to violations occurring on university lands.

#### (2) STUDENT CONVICTED OF DANGEROUS AND OBSTRUCTIVE CRIME

Section 36.35 (3), Stats., provides: “Any person who is convicted of any crime involving danger to property or persons as a result of conduct by him which obstructs or seriously impairs activities run or authorized by an institution and who, as a result of such conduct, is in a state of suspension or expulsion from the institution, and who enters property of that institution without permission of the chancellor of the institution or the chancellor’s designee within 2 years, may for each such offense be fined not more than \$500 or imprisoned not more than 6 months, or both.”

## Sex Offender Registry

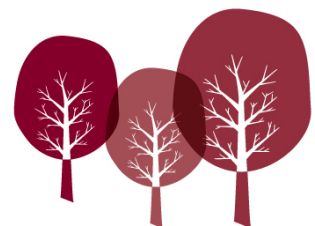
The [Campus Sex Crimes Prevention Act](#) is a federal law enacted on October 28, 2000 that provides for the tracking of convicted, registered sex offenders enrolled as students at institutions of higher education, or working or volunteering on campus. It also amends the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act to require institutions of higher education to issue a statement, in addition to other disclosures required under that Act, advising the campus community where law enforcement agency information provided by a State concerning registered sex offenders may be obtained. To check registered sex offenders in Wisconsin go to: <http://offender.doc.state.wi.us/public/home.jsp>. The following zip codes may be helpful in your search of the Department of Correction's website:

54601 - UW-La Crosse  
54601, 54602, or 54603 - City of La Crosse  
54636 - Holmen  
54650 - Onalaska  
54669 - West Salem

Students who are enrolled in UW-L courses which do not take place on the UW-L campus, i.e., Learning Communities, you may wish to search using the appropriate zip code for that area.

## Violence Against Women Act

The Violence Against Women Act (VAWA) amendments to the Clery Act expand the rights provided to victims and survivors of sexual assault, domestic violence, dating





violence, and stalking. In addition to providing a host of resources for victims and survivors (including but not limited to Violence Prevention Officer, Counseling Center, Access Center, Student Health Center), provisions are made for adjudicating incidents of sexual assault, domestic violence, dating violence, and stalking in Chapter UWS 17 (i.e. Student Code of Conduct). Below is a detailed description of the disciplinary procedure, hearing process, and appeals process taken directly from Chapter 17.

### **UWS 17.11 Disciplinary procedure.**

(1) **PROCESS.** The investigating officer may proceed in accordance with this section to impose, subject to hearing and appeal rights, one or more of the disciplinary sanctions listed in s. UWS 17.10 (1).

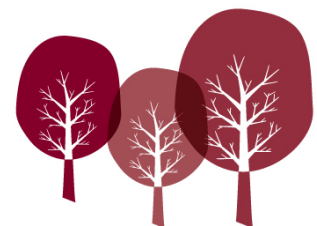
(2) **CONFERENCE WITH STUDENT.** When the investigating officer concludes that proceedings under this section are warranted, the investigating officer shall promptly contact the student in person, by telephone, or by electronic mail to offer to discuss the matter with the student. The purpose of this discussion is to permit the investigating officer to review with the student the basis for his or her belief that the student engaged in nonacademic misconduct, and to afford the student an opportunity to respond. If the student does not respond to the investigating officer's offer to discuss the matter, the investigating officer may proceed to make a determination on the basis of the available information.

(3) **DETERMINATION BY THE INVESTIGATING OFFICER THAT NO DISCIPLINARY SANCTION IS WARRANTED.** If, as a result of a discussion under sub. (2) or review of available information, the investigating officer determines that nonacademic misconduct did not in fact occur, or that no disciplinary sanction is warranted under the circumstances, the matter will be considered resolved without the necessity for further action.

(4) **PROCESS FOLLOWING DETERMINATION BY THE INVESTIGATING OFFICER THAT NONACADEMIC MISCONDUCT OCCURRED.**

(a) If, as a result of a discussion under sub. (2) or review of available information, the investigating officer determines that nonacademic misconduct did occur and that one or more of the disciplinary sanctions listed under s. UWS 17.10 (1) should be recommended, the investigating officer shall prepare a written report which shall contain all of the following:

1. A description of the alleged misconduct.
2. A description of all information available to the university regarding the alleged misconduct. Such information shall be available to the student upon request, except as may be precluded by applicable state or federal law.
3. Specification of the sanction sought.

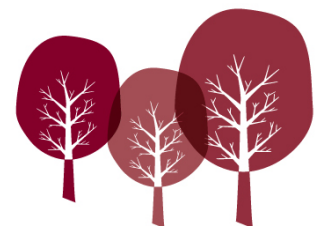




4. Notice of the student's right to a hearing.
5. A copy of this chapter and of the institutional procedures adopted to implement this section.
  - (b) The written report shall be delivered to the student.
  - (c) A student who receives a written report under this section has the right to a hearing under s. UWS 17.12 to contest the determination that nonacademic misconduct occurred, the choice of disciplinary sanctions, or both.
    1. Where the disciplinary sanction sought is one of those listed in s. UWS 17.10 (I) (a) to (g), and if the student desires a hearing, the student shall file a written request with the student affairs officer within 10 days of the date the written report is delivered to the student. If the student does not request a hearing within this period, the determination of nonacademic misconduct shall be regarded as final, and the disciplinary sanction sought shall be imposed.
    2. Where the disciplinary sanction sought is one of those listed in s. UWS 17.10 (I) (h) to (j), the investigating officer shall forward a copy of the written report under par. (b) to the student affairs officer. The student affairs officer shall, upon receipt of the written report, proceed under s. UWS 17.12 to schedule a hearing on the matter. A hearing shall be conducted unless the student waives, in writing, the right to such a hearing.

### **UWS 17.12 Hearing.**

- (1) A student who requests a hearing, or for whom a hearing is scheduled under s. UWS 17.11 (4)(c) 2., shall have the right to decide whether the matter will be heard by a hearing examiner or a hearing committee.
- (2) If a student requests a hearing under s. UWS 17.11 (4)(c) 1., or a hearing is required to be scheduled under s. UWS 17.11 (4) (c) 2., the student affairs officer shall take the necessary steps to convene the hearing and shall schedule it within 15 days of receipt of the request or written report. The hearing shall be conducted within 45 days of receipt of the request or written report, unless a different time period is mutually agreed upon by the student and investigating officer, or is ordered or permitted by the hearing examiner or committee.
- (3) No less than 5 days in advance of the hearing, the hearing examiner or committee shall obtain from the investigating officer, in writing, a full explanation of the facts upon which the determination of misconduct was based, and shall provide the student with access to or copies of the investigating officer's explanation, together with any other materials provided to the hearing examiner or committee by the investigating officer, including any additional available information of the type described in s. UWS 17.11 (4)(a) 2.







(4) The hearing shall be conducted in accordance with the following guidance and requirements:

(a) The hearing process shall further the educational purposes and reflect the university context of nonacademic misconduct proceedings. The process need not conform to state or federal rules of criminal or civil procedure, except as expressly provided in ch. UWS 17.

(b) The student shall have the right to question adverse witnesses, the right to present information and witnesses, the right to be heard on his or her own behalf, and the right to be accompanied by an advisor of the student's choice. The advisor may be a lawyer. In cases where the recommended disciplinary sanction is identified in s. UWS 17.10 (1) (a) to (h), the advisor may counsel the student, but may not directly question adverse witnesses, present information or witnesses, or speak on behalf of the student except at the discretion of the hearing examiner or committee. In cases where the recommended disciplinary sanction is identified in s. UWS 17.10 (1) (i) or (j), or where the student has been charged with a crime in connection with the same conduct for which the disciplinary sanction is sought, the advisor may question adverse witnesses, present information and witnesses, and speak on behalf of the student. In accordance with the educational purposes of the hearing, the student is expected to respond on his or her own behalf to questions asked of him or her during the hearing.

(c) The hearing examiner or committee:

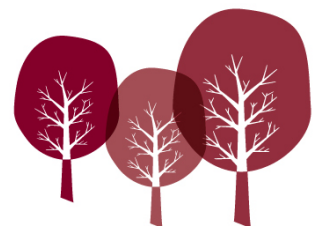
1. Shall admit information that has reasonable value in proving the facts, but may exclude immaterial, irrelevant, or unduly repetitious testimony.
2. Shall observe recognized legal privileges.
3. May take reasonable steps to maintain order, and to adopt procedures for the questioning of a witness appropriate to the circumstances of that witness's testimony, provided; however, whatever procedure is adopted, the student is allowed to effectively question the witness.

(d) The hearing examiner or committee shall make a record of the hearing. The record shall include a verbatim record of the testimony, which may be a sound recording, and a file of the exhibits offered at the hearing. The student charged with misconduct may access the record, upon the student's request.

(e) The hearing examiner or committee shall prepare written findings of fact and a written statement of its decision based upon the record of the hearing.

(f) A hearing examiner's or committee's finding of nonacademic misconduct shall be based on one of the following:

1. Clear and convincing evidence, when the sanction to be imposed is one of those listed in s. UWS 17.10 (1) (h) to (j).
2. A preponderance of the evidence, when the sanction to be imposed is one of those listed in s. UWS 17.10 (1) (a) to (g).





3. A preponderance of the evidence, regardless of the sanction to be imposed, in all cases of sexual harassment and sexual assault.

(g) The hearing examiner or committee may impose one or more of the disciplinary sanctions listed in s. UWS 17.10 (I) (a) to (g) that differs from the recommendation of the investigating officer. Sanctions under s. UWS 17.10 (I) (h) to (j) may not be imposed unless previously recommended by the investigating officer.

(h) The hearing shall be conducted by the hearing examiner or committee, and the university's case against the student shall be presented by the investigating officer or his or her designee.

(i) The decision of the hearing examiner or committee shall be prepared within 14 days of the hearing, and delivered to the student. The decision shall become final within 14 days of the date on the written decision, unless an appeal is taken under s. UWS 17.13.

(j) If a party fails to appear at a scheduled hearing and to proceed, the hearing examiner or committee may either dismiss the case or, based upon the information provided, find that the student committed the misconduct alleged.

(k) Disciplinary hearings are subject to the Wisconsin open meetings law and may be closed if the student whose case is being heard requests a closed hearing or if the hearing examiner or committee determines that it is necessary to hold a closed hearing, as permitted under the Wisconsin open meetings law. Deliberations of the committee shall be held in closed session, in accordance with s. 19.85, Stats. As such, proper notice and other applicable rules shall be followed.

### **UWS 17.13 Appeal to the chancellor.**

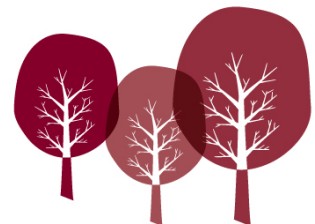
(1) Where the sanction prescribed by the hearing examiner or committee is one of those listed in s. UWS 17.10 (I) (h) to (j), the student may appeal to the chief administrative officer within 14 days of the date of the written decision to review the decision of the hearing examiner or committee, based upon the record. In such a case, the chief administrative officer has 30 days from receipt of the student's appeal to respond and shall sustain the decision of the nonacademic misconduct hearing examiner or committee unless the chief administrative officer finds any of the following:

(a) The information in the record does not support the findings or decision of the hearing examiner or committee.

(b) Appropriate procedures were not followed by the nonacademic misconduct hearing examiner or committee and material prejudice to the student resulted.

(c) The decision was based on factors proscribed by state or federal law.

(2) If the chancellor makes a finding under sub. (1), the chancellor may return the matter for consideration by a different hearing examiner or committee, or may invoke an appropriate remedy of his or her own.



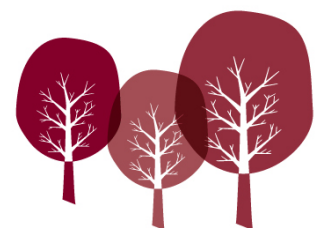


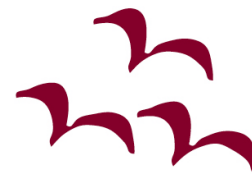
### **UWS 17.14 Discretionary appeal to the board of regents.**

Institutional decisions under ss. UWS 17.11 to 17.13 shall be final, except that the board of regents may, at its discretion, grant a review upon the record.

### **UWS 17.15 Settlement.**

The procedures set forth in this chapter allow the university and a student to enter into a settlement agreement regarding the alleged misconduct, after proper notice has been given. Any such agreement and its terms shall be in writing and signed by the student and the investigating officer or student affairs officer. The case is concluded when a copy of the signed agreement is delivered to the student.





## Crime Statistics

The following crimes on the UW-La Crosse campus were reported to the University Police during the years indicated.

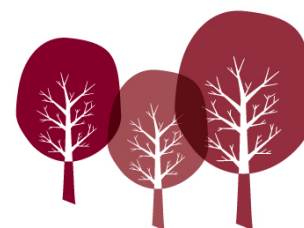
| CRIME                               | UW-L Res Halls |      |      | UW-L campus (not Res Halls) |      |      | Totals |      |      |
|-------------------------------------|----------------|------|------|-----------------------------|------|------|--------|------|------|
|                                     | 2014           | 2013 | 2012 | 2014                        | 2013 | 2012 | 2014   | 2013 | 2012 |
| Murder & Non-negligent Manslaughter | 0              | 0    | 0    | 0                           | 0    | 0    | 0      | 0    | 0    |
| Negligent Manslaughter              | 0              | 0    | 0    | 0                           | 0    | 0    | 0      | 0    | 0    |
| Forcible Sex Offenses               | 3              | 0    | 0    | 0                           | 1    | 0    | 3      | 1    | 0    |
| Non-forcible Sex Offenses           | 0              | 0    | 0    | 0                           | 0    | 0    | 0      | 0    | 0    |
| Robbery                             | 0              | 0    | 0    | 0                           | 0    | 0    | 0      | 0    | 0    |
| Aggravated Assault                  | 1              | 0    | 0    | 0                           | 1    | 0    | 1      | 0    | 1    |
| Burglary                            | 0              | 0    | 0    | 0                           | 0    | 0    | 0      | 0    | 0    |
| Motor Vehicle Theft                 | 0              | 0    | 0    | 0                           | 1    | 0    | 0      | 0    | 1    |
| Arson                               | 0              | 0    | 0    | 0                           | 0    | 0    | 0      | 0    | 0    |

The following violations on the UW-La Crosse campus were reported to the University Police during the years indicated.

| VIOLATION       | UW-L Residence Halls |      |      | UW-L Campus (not Residence Halls) |      |       | Totals |      |       |
|-----------------|----------------------|------|------|-----------------------------------|------|-------|--------|------|-------|
|                 | 2014                 | 2013 | 2012 | 2014                              | 2013 | 2012* | 2014   | 2013 | 2012* |
| Liquor Law      | 0                    | 0    | 37   | 0                                 | 0    | 431   | 0      | 0    | 468   |
| Drug Law        | 3                    | 0    | 17   | 0                                 | 0    | 65    | 3      | 0    | 82    |
| Illegal Weapons | 0                    | 0    | 1    | 0                                 | 1    | 0     | 0      | 1    | 1     |

*Please note: due to a change in reporting how alcohol and drug violations are counted, actions taken by University Police are now considered referrals. Under Wisconsin law, underage drinking and drug violations are civil violations.*

\*\*\*Total number of unfounded crimes as reported by University Police: 0.





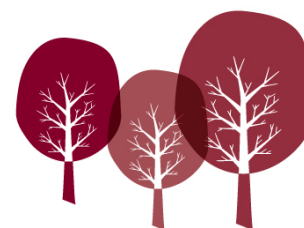
The following are incidents that occurred in the residence halls, on campus, and off campus where the person(s) involved were referred for campus disciplinary action. These numbers are not included in the above statistics.

| VIOLATION       | UW-L Residence Halls |      |      | UW-L Campus (not Residence Halls) |      |      | Off Campus |      |      |
|-----------------|----------------------|------|------|-----------------------------------|------|------|------------|------|------|
|                 | 2014                 | 2013 | 2012 | 2014                              | 2013 | 2012 | 2014       | 2013 | 2012 |
| Liquor Law      | 667                  | 690  | 506  | 103                               | 4    | NA   | 103        | 189  | NA   |
| Drug Law        | 121                  | 77   | 14   | 8                                 | 0    | NA   | 8          | 4    | NA   |
| Illegal Weapons | 3                    | 0    | 0    | 0                                 | 0    | NA   | 0          | 0    | NA   |

*\*Please note: Previous year number of liquor, drug, and illegal weapons law violations are reflected in violations reported to University Police from 2011 and 2012.*

The following offenses were reported by non-police officials, including student organization advisors, faculty, hall directors, etc.

| CRIME                               | 2014 | 2013 | 2012 |
|-------------------------------------|------|------|------|
| Murder & Non-negligent Manslaughter | 0    | 0    | 0    |
| Negligent Manslaughter              | 0    | 0    | 0    |
| Forcible Sex Offenses               | 24   | 19   | 15   |
| Non-forcible Sex Offenses           | 0    | 0    | 0    |
| Robbery                             | 0    | 0    | 0    |
| Aggravated Assault                  | 0    | 0    | 0    |
| Burglary                            | 0    | 0    | 0    |
| Motor Vehicle Theft                 | 0    | 0    | 0    |
| Arson                               | 0    | 0    | 0    |





The following offenses occurred in the City of La Crosse during the years indicated as reported to the University by the La Crosse Police Department.

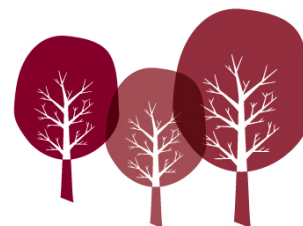
| CRIME  | 2014 | 2013 | 2012 |
|--|------|------|------|
| <b>Murder &amp; Non-negligent Manslaughter</b> | NA   | 0    | 0    |
| <b>Negligent Manslaughter</b>                  | NA   | 0    | 0    |
| <b>Forcible Sex Offenses</b>                   | NA   | 23   | 24   |
| <b>Non-forcible Sex Offenses</b>               | NA   | NA   | NA   |
| <b>Robbery</b>                                 | NA   | 7    | 21   |
| <b>Aggravated Assault</b>                      | NA   | 39   | 59   |
| <b>Burglary</b>                                | NA   | 338  | 357  |
| <b>Motor Vehicle Theft</b>                     | NA   | 60   | 53   |
| <b>Arson</b>                                   | NA   | 3    | 1    |

## Timely Warning Notice Protocol

The Clery Act requires institutions to alert the campus community to certain crimes in a manner that is timely and will aid in the prevention of similar crimes. This includes crimes where the circumstances indicate that there may be a serious or continuing threat to students or employees. The decision to issue a timely warning must be decided on a case-by-case basis in light of all the facts surrounding a crime, including such factors as:

- The nature of the crime
- The continuing danger to the campus community
- The possible risk of compromising law enforcement efforts

A timely warning will be issued at UW-La Crosse when a threat level is determined and as soon as pertinent information is available. UW-La Crosse Police Services will distribute timely warning notices in consultation with the Student Life Office, University Communications, and the Chancellor’s Office as appropriate. Notifications are generally written by the Chief of Police or a designee. Notifications may be done through email, fliers, and/or postings as appropriate to the situation.





## Emergency Evacuation Procedures and Policies

### Emergency Response

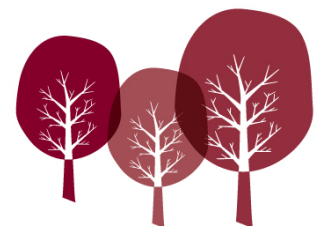
University departments are responsible for developing contingency plans and continuity of operations plans for their staff and areas of responsibility. The University conducts emergency response exercises, such as tabletop exercises, field exercises, and tests of the emergency notification systems on campus. These include coordinating tests with the surrounding communities, county and state organizations. These tests are designed to assess and evaluate the emergency plans and capabilities of the institution. UW-L Police Officers and supervisors have received training in Incident Command and Responding to Critical Incidents on Campus. The Incident Command System (ICS) is utilized when responding to incidents with other UW-L departments, as well as local public safety agencies to manage, mitigate, and recover from critical incidents. General information about the emergency response and evacuation procedures for UW-L are publicized each year as part of the University's Clery Act compliance efforts, and is available on the UW-L Police websites, <http://www.uwlax.edu/police/emerg.htm> and [http://www.uwlax.edu/grants/compliance/IACUC\\_Emergency\\_Preparedness\\_and\\_Contingency\\_Plan.pdf](http://www.uwlax.edu/grants/compliance/IACUC_Emergency_Preparedness_and_Contingency_Plan.pdf).

### Notification to the Campus Community about an Imminent Threat

When the UW-L Police confirms that there is an emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the campus community, University leadership will collaborate to determine the content of the message and will use some or all of the available systems to communicate the threat to the campus community or to the appropriate segment of the community, if the threat is limited to a particular building or segment of the population.

UW-L Police and if possible in cooperation with University leadership will, without delay and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the judgment of the first responders, compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

In the event of a serious incident that poses an immediate threat, the University has various systems in place for communicating information quickly. Some or all of these methods of communication may be activated in the event of an immediate threat. These methods of communication include City Watch, a system that provides email,





voice mail and text message alerts to members of the UW-L community. Only UW-L students, faculty, and staff can register for City Watch, but students can sign up parents, other family members, or friends by designating more than one mobile device to their account.

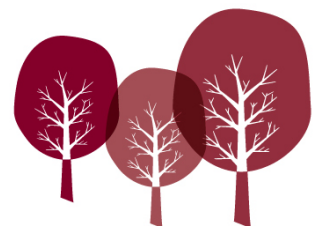
UW-L community members are encouraged to notify UW-L Police of any situation or incident on campus that involves a significant emergency or dangerous situation that may involve an immediate or ongoing threat to the health and safety of students, faculty, staff, or visitors on campus. UW-L Police has the responsibility of responding to, and summoning the necessary resources, to mitigate, investigate, and document any situation that may cause a significant emergency or dangerous situation. In addition, UW-L Police has a responsibility to respond to such incidents to determine if the situation does in fact, pose a threat to the community. If so, federal law requires that the institution notify the campus community or the appropriate segments of the community that may be affected by the situation.

## Shelter-in-Place Procedures – What it Means to “Shelter-in-Place”

If an incident occurs and the buildings or areas around you become unstable, or if the air outdoors becomes dangerous due to toxic or irritating substances, it is usually safer to stay indoors, because leaving the area may expose you to that danger. Thus, to “shelter-in-place” means to make a shelter of the building that you are in, and with a few adjustments this location can be made even safer and more comfortable until it is safe to go outside.

### Basic “Shelter-in-Place” Guidance

If an incident occurs and the building you are in is not damaged, stay inside the building in an interior room until you are told it is safe to come out. If your building is damaged, take your personal belongings (purse, wallet, ID card, etc.) and follow the evacuation procedures for your building (close your door, proceed to the nearest exit, and use the stairs instead of the elevators). Once you have evacuated, rapidly seek shelter at the nearest University building. If police or fire department personnel are on the scene, follow their directions.







## How You Will Know to “Shelter-in-Place”

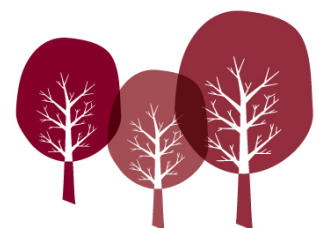
A shelter-in-place notification may come from several sources, including UW-L-PD, Residence Hall Staff members, other University employees, LCPD/LCFD, or other authorities utilizing the University’s emergency communications tools.

## How to “Shelter-in-Place”

No matter where you are, the basic steps of shelter-in-place will generally remain the same. Should the need ever arise, follow these steps, unless instructed otherwise by local emergency personnel:

The UW-L Campus website, [www.UW-Lax.edu](http://www.UW-Lax.edu) provides additional information and tips for individual emergency preparedness and the Emergency Response Procedures can be downloaded from the website. These procedures provide information on how to prepare for and respond to the most likely emergency situations that may arise on campus.

1. If you are inside, stay where you are. Collect any emergency shelter-in-place supplies and a telephone to be used in case of emergency. If you are outdoors, proceed into the closest building quickly or follow instructions from emergency personnel on the scene.
2. Locate a room to shelter inside. It should be an interior room, above ground level, and without windows or with the least number of windows. If there is a large group of people inside a particular building, several rooms may be necessary.
3. Shut and lock all windows (tighter seal) and close exterior doors.
4. Turn off air conditioners, heaters, and fans.
5. Close vents to ventilation systems as you are able. (University staff will turn off the ventilation as quickly as possible.)
6. Make a list of the people with you and ask someone (House Staff, faculty, or other staff) to call the list in to UW-L-PD so they know where you are sheltering. If only students are present, designate one student to call in the list.
7. Turn on a radio or TV and listen for further instructions.
8. Make yourself comfortable.





## Missing Student Notification Policy

In accordance with the Higher Education Opportunity Act, the University of Wisconsin-La Crosse has developed the following missing student notification policy for students who reside in on-campus housing.

**POLICY:** If any member of the University community has reason to believe that a student who resides in on-campus housing is missing, especially if suspicious or life-threatening circumstances are present, the University Police should be notified.

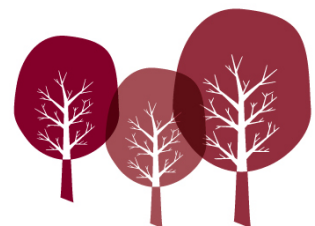
**PROTOCOL:** If a student is missing it should be reported to University Police so they can start an investigation into the status of the missing student. Once it is determined that the student is missing the custodial parent/legal guardian and/or designated confidential emergency contact will be contacted. This contact information is gathered through the housing application process in which students have been asked to designate an emergency contact. A student's contact information may be accessed only by authorized campus officials and law enforcement as appropriate.

## Alcohol Policies

The legal drinking age is 21 years or older and applies to everyone. Consumption of alcohol is restricted to individuals who are 21 years of age or older. Students who are 21 can have alcohol in their room or the room of another person who is 21 years old. Only one open container with alcohol is allowed to be open per individual who is 21 or older. Residence hall disciplinary action and/or state legal action will result when violations of alcohol policies/laws occur.

Possession of alcohol and/or containers meant to hold alcohol by students under 21 is not permitted. Barrels of beer, party balls, and wappituli parties are not allowed in residence halls and failure to comply with these policies is likely to result in removal from on-campus housing. University Police or the La Crosse City Police may be contacted in situations involving underage drinking or disruptive behavior.

There are resources on campus for alcohol and drug abuse at the Counseling and Testing Center as well as a Wellness Coordinator.



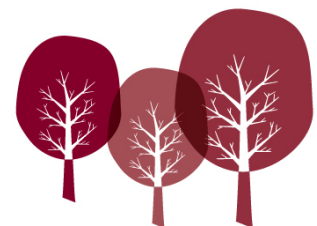


The Counseling and Testing Center provides the following services to students:

- Alcohol and other drug consultations
- Alcohol education and prevention
- Awake and Alive GET SMART
- Outreach to campus and community
- AODA assessments
- Individual counseling
- Referral services

The Wellness Resource Center provides the following services to students:

- Coordination of Brief Alcohol Screening and Intervention for College Students (BASICS)
- Freshman registration, classroom presentations, and general campus programming
- Strategic planning for AODA prevention efforts
- Brief Screening Intervention and Motivational Interviewing
- SBIRT (Screening, Brief Intervention, Referral to Treatment)

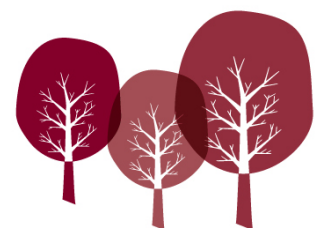




Common Campus Violations (other than Underage Drinking) and Subsequent Fines per state statutes:

|  |          |                           |          |
|--|----------|---------------------------|----------|
| False Identification                   | \$525.50 | Disorderly Conduct        | \$305.00 |
| Purchasing Intoxicants (17-20 yrs)*    | 385.00   | Vandalism                 | 273.50   |
| 2nd offense                            | 448.00   | False Fire Alarm          | 399.50   |
| 3rd offense                            | 511.00   | Tampering with Detector   | 336.50   |
| Underage Alcohol Violation*            | 273.50   | Littering                 | 210.50   |
| 2nd offense                            | 399.50   | Petty Theft under \$100   | 305.00   |
| 3rd offense                            | 525.50   | Improper Use of UW-L I.D. | 210.50   |
| 4th offense                            | 777.50   | Weapon Possession         | 525.50   |
| Driving under the Influence*           | 827.50   |                           |          |
| Failure to obey a Police Officer       | 462.50   |                           |          |
| Giving False Information to an Officer | 462.50   |                           |          |
| Obstructing Police Officer             | 462.50   |                           |          |

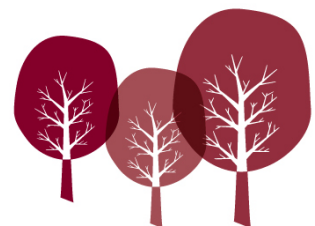
Possession Drug Paraphernalia and 1st Offense Marijuana are mandatory court appearance\*





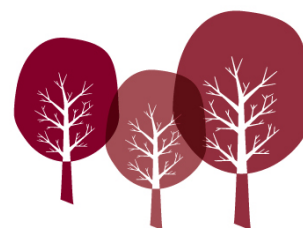
In addition, students who are cited for the following violations by the La Crosse Police Department **off-campus** are subject to city ordinance fines:

|  |          |
|--|----------|
| • Underage Alcohol Violation               | \$250.00 |
| ○ 2 <sup>nd</sup> Offense                  | \$407.50 |
| ○ 3 <sup>rd</sup> Offense                  | \$565.00 |
| ○ 4 <sup>th</sup> Offense                  | 691.00   |
| ○ 5 <sup>th</sup> Offense +                | 817.00   |
| • Furnishing to Minors (per offense)       | 313.00   |
| • Selling Alcohol Without a License        | 1,636.00 |
| • Keg Registration Violation               | 1,321.00 |
| • Possession of Marijuana/Paraphernalia/K2 | 338.20   |
| • Excessive Noise (residence)              | 124.00   |
| ○ 2 <sup>nd</sup> Offense                  | 187.00   |
| ○ 3 <sup>rd</sup> Offense                  | 439.00   |
| • Disorderly Conduct                       | 187.00   |
| • Public Consumption of Alcohol            | 124.00   |
| • Public Intoxication                      | 250.00   |





University of Wisconsin-La Crosse  
**2015 Fire Safety Report**





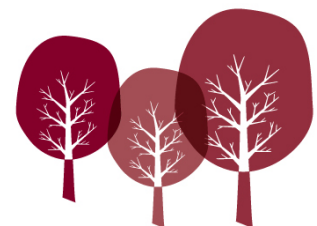
## Annual Fire Safety Report

If a fire occurs in a UW-L building, community members should immediately notify UW-L-PD at (608) 789-9000. UW-L-PD will initiate a response, as the department has a direct link to the La Crosse County Emergency Communications Center and can summon the La Crosse Fire Department quickly through this communication link. If a member of the UW-L community finds evidence of a fire that has been extinguished, and the person is not sure whether UW-L-PD has already responded, the community member should immediately notify UW-L-PD to investigate and document the incident.

For example, if a housekeeper finds evidence of a fire in a trashcan in the hallway of a residence hall, he/she should not touch the trashcan and should report the incident to UW-L-PD immediately and wait for an officer's response. The officer will document the incident prior to removing the trashcan. Fire alarms alert community members of potential hazards and community members are required to heed their warning and evacuate buildings immediately upon hearing a fire alarm in a facility. Use the nearest stairwell and/or exit to leave the building immediately. Do not use the elevator. Community members should familiarize themselves with the exits in each building.

The Fire Marshal or UW-L-PD officers can levy fines and penalties to individuals who fail to evacuate a building promptly – but a more important reason for evacuating is for safety reasons! When a fire alarm is activated, the elevators in many buildings will stop automatically. Occupants should use the stairs to evacuate the building. If you are caught in the elevator, push the emergency phone button. The emergency phones in elevators on campus have a direct link to the UW-L-PD dispatcher. UW-L-PD publishes this fire safety report as part of its annual Clery Act Compliance document, via this brochure, which contains information with respect to the fire safety practices and standards for UW-L. This report includes statistics concerning the number of fires, the cause of each fire, the number of injuries and deaths related to a fire, and the value of the property damage caused by a fire (see attached charts).

For more information the compliance document is available for review 24 hours a day on the UW-L-PD website at [www.UW-Lax.edu/police/annualreport.htm](http://www.UW-Lax.edu/police/annualreport.htm) and a physical copy may be obtained by making a request to the UW-L-PD (608) 789-9000.





## Fire Protection Equipment/Systems

All University buildings are equipped with automatic fire detection and alarm systems that are constantly monitored by staff at UW-L-PD. Refer to the attached charts to review the Fire Safety Amenities in the UW-L Residential Facilities Chart for information about fire detection, notification, and suppression systems in each residential facility.

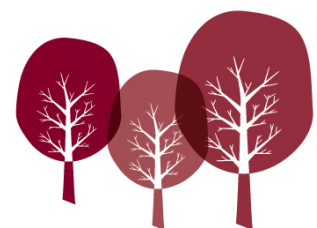
## Plans for Future Improvements in Fire Safety

The University continues to maintain, assess and upgrade fire safety equipment as an ongoing process to ensure that all equipment meets safety standards. Future improvements will be made as needed as part of the ongoing assessment process.

## Health and Safety Inspections

The Office Residence Life, the La Crosse Fire Department, and Office of Environmental Health and Safety are responsible for inspections. The inspections are primarily designed to find and eliminate safety violations. Students are required to read and comply with the safety procedures in the Residence Life Handbook. The inspections include, but are not limited to, a visual examination of electrical cords, sprinkler heads, smoke detectors, fire extinguishers and other life safety systems. In addition, rooms will be examined for the presence of prohibited items (e.g., sources of open flames, such as candles; non-surge protected extension cords; portable cooking appliances in non-kitchen areas; etc.) or prohibited activity (e.g., smoking in the room; tampering with life safety equipment; possession of pets; etc.).

- Candles
- Non-surge protected extension cords
- Halogen lamps (including all Halogen desk and floor lamps)
- Incense
- Lanterns/Oil lamps
- Flammable liquids
- Burners and other objects with an open flame in non-kitchen areas
- Hot plates, rice cookers, crock pots, waffle irons, and popcorn poppers in non-kitchen areas



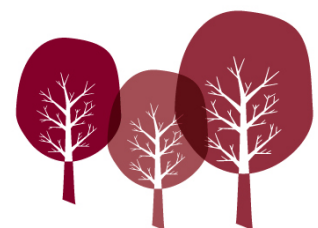




- Toasters/Toaster ovens in non-kitchen areas
- Sandwich makers/grills in non-kitchen areas
- Space heaters
- Live holiday decorations (holiday trees, garlands, etc.)
- Fireworks and explosives

## Fire Safety Tips

Buildings are equipped with a variety of features that are designed to detect, stop and/or suppress the spread of a fire. A door can be the first line of defense against the spread of smoke or fire from one area to another. Some doors, such as fire doors in corridors or stairwells of residence halls, are designed to stand up to fire longer than those of an individual room. It is important that these doors are CLOSED for them to work. Additionally, if a door has a device that automatically closes the door, it should NOT be propped open. Sprinklers are 98% effective in preventing the spread of fire when operating properly. DO NOT obstruct the sprinkler heads with materials like clothing hanging from the piping. Smoke detectors cannot do their job if they are disabled or covered by the occupant, which is a violation of University Policy. Almost three-fourths of all fires that are caused by smoking material are the result of a cigarette being abandoned or disposed of carelessly. Smoking is NOT PERMITTED in any UW-L building. A daily fire log is available for review 24 hours a day on the UW-L-PD website at [www.UW-Lax.edu/police/firelog.htm](http://www.UW-Lax.edu/police/firelog.htm) or at the UW-L Police Department Office from 8 a.m. 5 p.m. Monday through Friday, excluding holidays. The information in the fire log typically includes information about fires that occur in residential facilities, including the date, time, general location, and the nature of the fire.





## Procedures for Students and Employees in the Event of a Fire

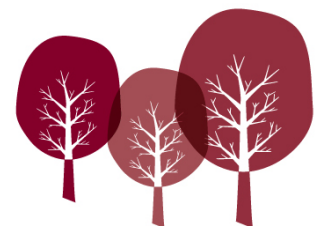
In the event of a fire emergency, find nearest pull station, and sound the central alarm. Move to a safe distance, contact UW-L-PD directly at (608) 789-9999, remain on scene until responding units arrive. Shut all doors and windows in the vicinity of the fire. If the fire is small, use fire extinguishers to put it out. Exit by nearest safe stairway. Do not use the elevators. Do not run.

- If there is smoke in the room, keep low to the floor.
- Try to exit the room. Feel the doorknob. If it is hot, do not open the door.
- If the doorknob is not hot, brace yourself against the door and crack it open. If there is heat or heavy smoke, close the door and stay in your room.
- Don't panic.
- Seal up the cracks under the door with sheets, or towels. If there is smoke in the room, crack the windows at the bottom and at the top, if possible to allow for ventilation. Hang a sheet or towel from the window to announce that you are in your room. Call the UW-L Police Department at (608) 789-9999. Be sure to give your room number and your location.
- If you can exit the room, put on shoes (and if necessary a coat). If smoke is evident, get a wet towel to cover your face.
- Close all doors.
- If while exiting the building you are blocked by fire, go to the safest fire free area, or stairwell. If a phone is available call UW-L-PD, or find a window and signal that you are still in the building.

## Residence Hall Fire Safety

### Fire Safety

Whenever a fire alarm is activated, **in all cases the building should be evacuated.** Residents are required to evacuate in accordance to UW system Chapter 18. Fire evacuation procedures should be posted on the interior of each student room door. RAs should inform residents of these evacuation procedures during their first floor meeting and refer residents to these guidelines in the Living On Handbook. When a fire alarm is activated, hall staff will call University Police (UP) and notify them of the





status of the situation (alarm test; system activated as a result of burnt popcorn; there is a fire; etc.).

While state guidelines are vague, UW-L residence halls will continue to conduct fire system tests each month. The hall director will coordinate the system test and the following will be conducted during each test:

- A. Call University Police and inform them that you will be conducting a fire alarm test
- B. After the alarm is activated (HD pulls the alarm), walk the building to make sure the strobes are working, the magnetic doors are functioning properly (closed), check fire extinguishers to assure that they are charge, etc.
- C. Reset the system
- D. Call UP and indicate the test is complete
- E. Complete the fire log sheet in your hall

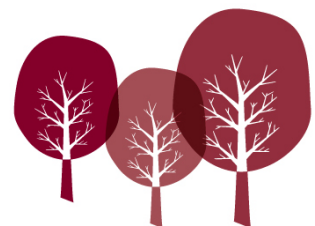
Whenever possible, these tests should occur when the hall is not occupied (during break periods) or during the mid afternoon when the halls are occupied.

One system test should occur in the evening (6-9 pm) each semester, generally in October and February. The hall director will coordinate with the University Police as to the date/time of these tests. The purpose of these evening tests is for hall staff and University Police to assess evacuation in accordance with our procedures.

## Fire Safety Policy Statement

All Residence Halls are equipped with fire detection and notification devices in student rooms and common areas. To ensure the safety of the community, please immediately report all malfunctioning fire equipment to Residence Hall Staff.

- A. Tampering with fire safety equipment: Smoke detectors are provided in each room. No person may tamper with, remove or unplug a smoke detector or obstruct the front of a smoke detector. No person may remove or tamper with fire safety equipment or emergency exits signs.
- B. Initiating a false fire alarm: No person may intentionally give a false fire alarm, whether by means of a fire alarm system or otherwise.
- C. Candles and other prohibited heat-generating appliances: Open flames are strictly prohibited. Candles without burnt wicks may be used for decorative





- purposes only. Burning incense and potpourri is also prohibited. Candle warmers are allowed only if the student is present when it is being used.
- D. Failure to evacuate Residence Hall: All residents must immediately evacuate the building when a fire alarm sounds.
  - E. Possession or use of fireworks and/or firecrackers in the Residence Halls is prohibited
  - F. Use of flammable decorations: Live holiday trees and greens are prohibited in the Residence Halls.
  - G. Hallway obstruction: Personal items such as door mats, shoes, and shower caddies are not permitted in the hallway. These items create a fire hazard, cause damage to carpet, and inconvenience housekeeping efforts.

## Fire Evacuation Directions

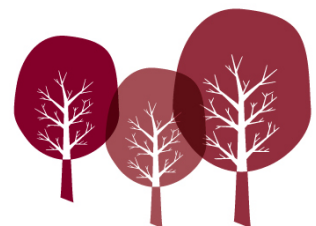
Residents are informed of the evacuation directions at either the first floor meeting or all hall meeting of the fall semester. Instructions are also noted in the UW-L Campus planner; each resident is given a copy of this planner.

## Fire Safety Information

Know and follow fire evacuation and safety information posted on the back of your room door and in designated locations throughout the Residence Halls. Note the location of fire extinguishers in your Residence Hall.

## In Case of Fire & Fire Evacuation

- a. If your door is hot or if the hallway is full of smoke
  - 1. Remain in your room
  - 2. Put towels at the base of your door and seal all cracks
  - 3. Hang a sheet or towel from your window
  - 4. Signal for help
  - 5. Call University Police 608-789-9999 or Emergency Dispatch 911
- b. If it is safe to leave
  - 1. Close the door as you leave
  - 2. Follow evacuation information posted on the back of your room door
  - 3. Stand away from the building main entrance and wait for the signal to re-enter





c. If evacuation for an extended time is required, going to the basement of another building becomes necessary. The following evacuation plan will be used:

Angell Hall to Hutchison Hall  
Coate Hall to Eagle Hall  
Drake Hall to Wentz Hall  
Eagle Hall to Coate Hall  
Hutchison Hall to Angell Hall  
Laux Hall to Sanford Hall  
Reuter Hall to White Hall  
Sanford Hall to Laux Hall  
Wentz Hall to Drake Hall  
White Hall to Reuter Hall

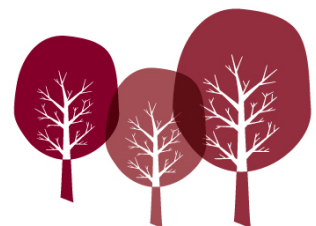
## Fire Test Log Sheets

A fire test log is kept in every residence hall. A log of all fires is kept by the University Police.

## Policies on Smoking, Portable Electrical Appliances, and Open Flames

The following items are not allowed in residence hall rooms:

- Hot plates
- Toasters/Open coil appliances
- Air conditioners
- Burning candles
- Non-fused multi-plug outlets
- Incense
- Halogen Lamps
- George Foreman type grills
- Gooseneck lamps with plastic shades -lamps with 3-5 lights
- Pizza ovens





In addition, all residence halls are smoke free. A 25-foot perimeter from the building is a smoke free zone. Smoking is strictly prohibited in these areas. Proper disposal of cigarette butts and tobacco chew is expected. Disposal in Residence Hall plumbing is not allowed.

## Fire Safety Training

All student staff and housing professional staff are trained each fall regarding the evacuation procedures and what to do in case of a fire. This training is conducted by the University police and the City of La Crosse Fire department. Additional follow up is administered in each hall. We conduct a “smoke house” training and each staff member watches the Drake Hall fire video. Student staff are also asked to show this to the residents on the floor.

All eleven residence halls have the following:

- Fire alarm monitoring devices which are monitored in the hall and by University police.
- Smoke detection devices in each room.
- Fire extinguishers on each floor.
- Evacuation plans/placards.
- A log dating each evacuation fire drills and system tests.

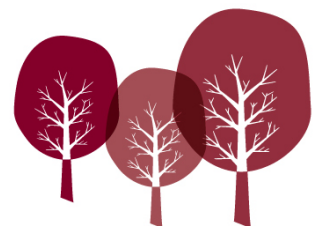
The following 3 halls have a full sprinkler system:

- Eagle Gray
- Eagle Maroon
- Reuter Hall

As renovations are completed on the remaining eight traditional residence halls, a full sprinkler system will be installed in each facility.

## Responsibilities of the University Community

Members of the University community must assume responsibility for their own personal safety and the security of their personal property. The following precautions provide guidance.





- Report all suspicious activity to the UW-L-PD immediately.
- Never take personal safety for granted.
- Try to avoid walking alone at night. Coordinate with friends, hallmates, and classmates to ensure safe travel.
- Limit your alcohol consumption, and leave social functions that get too loud, too crowded, or that have too many people drinking excessively. Remember to call UW-L-PD or LCPD for help at the first sign of trouble.
- Carry only small amounts of cash.
- Never leave valuables (wallets, purses, laptops, iPads, books, phones, etc.) unattended.
- Carry your keys at all times and do not lend them to anyone.
- Lock up bicycles and motorcycles. Lock car doors and close windows when leaving your car.
- Always lock the door to your residence hall room, whether or not you are there. Be certain that your door is locked when you go to sleep, and keep windows closed and locked when you are not at home.
- Do not leave valuables in your car, especially if they can be easily noticed.
- Engrave serial numbers or owner's recognized numbers, such as a driver's license number, on items of value.
- Inventory your personal property and insure it appropriately with personal insurance coverage.

