Academic Misconduct Flowchart

The following flowchart was adapted from UWS Chapter 14. For more details, please refer to UWS Chapter 14.

Alleged Academic Misconduct Occurs

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Instructor offers to discuss allegation(s) with student

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Instructor meets with student and discusses the alleged misconduct

No misconduct determined → **End of Process**

Academic misconduct defined in 14.03 → **Instructor considers appropriate sanction(s)**

Oral reprimand
Written reprimand
Assignment to repeat the work

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Instructor imposes sanction(s). Instructor explains to student the right of appeal.

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Student must request hearing within **10 days** of instructor's imposing sanction.

- No request → Sanction(s) recommended by instructor is imposed → Report summary sent to the Student Life Office and Dean of student's college
- Hearing request → Hearing held → Decision sent to student. Considered final unless appealed within **10 days**.

  For more information about further appeal, refer to UWS Ch. 14

Lower or failing grade on assignment or test
Lower grade in course
Failing grade in course
Removal from course
Written reprimand in file

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Report sent to student, Office of Student Life, and Dean of student's college explaining misconduct, proposed sanction(s), right to hearing, and a copy of procedures.

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Student must request hearing within **10 days** of instructor's imposing sanction.

- No request → Sanction(s) recommended by instructor is imposed → Report summary sent to the Student Life Office and Dean of student's college
- Hearing request → Hearing held → Decision sent to student. Considered final unless appealed within **10 days**.

  For more information about further appeal, refer to UWS Ch. 14

Probation
Suspension or expulsion

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Report sent to student, Office of Student Life, and Dean of student's college explaining misconduct, proposed sanction(s), right to hearing,

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A hearing will automatically be scheduled **unless** the student waives their right

- Hearing waived → Sanction(s) recommended by instructor is imposed → Report summary sent to the Student Life Office and Dean of student's college
- Hearing Held → Decision sent to student. Considered final unless appealed within **10 days**.

  For more information about further appeal, refer to UWS Ch. 14