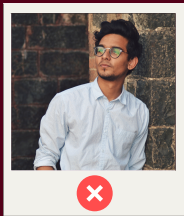
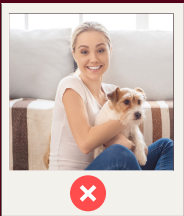
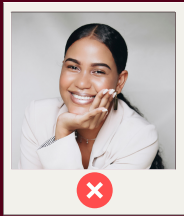
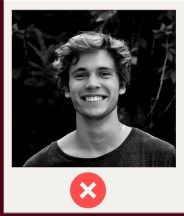
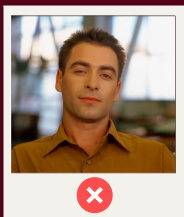
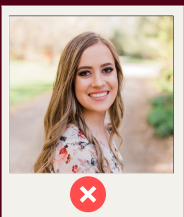
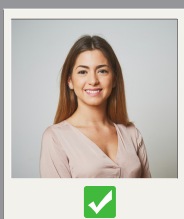
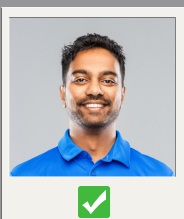




## EAGLE ID PHOTO REQUIREMENTS:

- Photo must be in color.
- Photo must be of just you—no other people, pets, or objects.
- Photo must be centered, upright, and a full-face view with nothing touching your face with your eyes open.
- Photo must be from just above your head to just below your shoulders.
- Photo background must be a solid, light color - no scenery or busy patterns.
- No hats, sunglasses, headphones, or other accessories are allowed in the photo—head coverings are only allowed if they are worn daily for religious purposes.
- No filters, senior portraits or photoshopped photos.



## SAVE TIME! UPLOAD YOUR EAGLE ID PHOTO NOW!

### INSTRUCTIONS

New Students have the option of submitting their Eagle ID Photo ahead of time, this will be a great time saver. An additional bonus is that you get to choose the photo that will be on your Eagle ID.

Students who do not submit an approved photo will have their photo taken in the Eagle ID/Dining Plan Office when they arrive on campus.

## UPLOADING A PHOTO FOR YOUR EAGLE ID

**1** You must set up your NetID and password, as well as your OKTA Multifactor Authentication before you can upload your photo.

**FOLLOW THE INSTRUCTIONS BELOW TO UPLOAD YOUR PHOTO:**

### 2 USING THE GET MOBILE APP

Download the GET Mobile app on your mobile device. Open the app, find University of Wisconsin-La Crosse, and enter your NetID and password. Then set your PIN and proceed to upload your photo.



#### FOR iOS AND ANDROID

- Tap Settings
- Select Upload Photo or Update Photo
- Tap Upload
- Select Take Photo or Choose Existing Photo
- You may have to Allow Camera
- Take your photo following ID photo requirements
- Select Use Photo
- Use the cropping tool if necessary
- Tap Crop when finished cropping
- Select Submit Photo for Review

#### USING A COMPUTER

Take your photo following ID photo requirements and save it on the computer. Once your photo is ready:

- Log into GET at <https://get.cbord.com/uwlax> —using your NetID and password
- Click Upload ID Photo
- Click Choose File and select your saved photo
- Click Upload
- If your photo is sideways or another error occurs, you will need to rotate and/or resize the photo in a photo editing program
- Slide the crop tool and click Crop
- When finished, close your browser

**ALL PHOTOS ALL SUBJECT TO APPROVAL & YOU WILL RECEIVE AN EMAIL IF APPROVED**

### 3 PICKING UP YOUR EAGLE ID

- Your Eagle ID will be available for pickup after your photo has been approved on the first floor of the Student Union when you arrive on campus.
- You will need to show your government issued identification such as a driver's license or a passport to pick up your Eagle ID. A photo of this identification will work.
- Students must pick up their own Eagle ID.
- Eagle ID cards will not be mailed.

Questions? email: [uwlcardoffice@uwlax.edu](mailto:uwlcardoffice@uwlax.edu) call: 608.785.8891  
Eagle ID/Dining Plan Office, 1131 Student Union