

Upward Bound 60 Day Probation Contract

Upward Bound Participant,

You have been conditionally admitted, as all students are, into the Upward Bound Program. The next 60 days will serve as a probationary period, after which we will discuss your progress and whether or not you will continue on with the program. The existence and continuation of the Upward Bound program is based on the performance of the students served. Once you are officially admitted, we will be tracking your progress for up to 10 years and we need to know that you are committed to the goals of the program. Below you will find a list of requirements expected of you during your probationary period.

- **No UNEXCUSED* absences from weekly tutoring sessions at designated site**
- **No UNEXCUSED* absences from Saturday events scheduled**
- **No UNEXCUSED absences from school**
- **Application paperwork is complete**
 - Student application
 - Parent application
 - Release form to you school
 - Income information
 - Essay
 - LASSI - Learning and Study Strategies Inventory
 - COPS - Career Occupation Preference System
- **Meet individual academic goals set by Upward Bound staff (all those checked below)**
 - A C or better in all classes
 - Proof of improvement in performance and effort
 - No missing work
 - Weekly use of a planner
 - Other _____
 - Other _____
- **Meet with or communicate with an Upward Bound Advisor once every two weeks.**
 - _____(date of meeting)
 - _____(date of meeting)
 - _____(date of meeting)
 - _____(date of meeting)
- **Attend an orientation session with a parent or other designated adult**
 - _____(date of orientation)
- **Express a positive and motivated attitude about participating in Upward Bound**

*EXCUSED absences require a minimum of 24 hours' notice, unless illness has caused the student to miss school. School activities, unalterable family commitments, and illness are reasons for excused absence. Work is not cause for excused absences, if you have a job – please request off in advance. Arriving late or leaving early requires the same arrangements as an absence.

By signing below, you signify an understanding of the above expectations and agree to meet or exceed the requirements within the next 60 days.

Participant's signature

Date

Parent/Guardian's signature

Date

Upward Bound Staff signature

Date

Probationary Period Completion Contract

Upward Bound Participant,

You have completed your 60 Day probationary period. Based on your performance during that time, the staff would like to offer you full admittance into the program and access to all services and benefits available. Before moving forward, it is important for you to understand what is expected of you on a constant basis through your high school graduation and college years, and to encourage you to think about the commitment you are making.

In preparation for post-secondary attendance, all Upward Bound students are expected to:

- Maintain a minimum GPA of 2.50
- **Have no UNEXCUSED* absences from weekly tutoring sessions at designated site**
- **Have no UNEXCUSED* absences from Saturday events scheduled**
- **Have no UNEXCUSED absences from school**
- Maintain a planner on a weekly basis
- Test proficient in Math, Reading/ Language Arts on the WKCE test in 10th grade
- Graduate high school having completed a rigorous, college bound curriculum:
 - Four years of Math
 - Four years of English
 - Four years of Science
 - Four years of Social Studies
 - At least two years of foreign language
- Attend three 6 week summer Upward Bound sessions while in high school
- Take the practice ACT on a yearly basis until admitted into college
- Take the ACT by April of your Junior year
- Apply to at least four 4 year institutions by November 1 of your Senior year
- Complete the FAFSA by March 15 of your Senior year
- Enroll in a 2 year or 4 year institution the fall after you graduate high school
- Remain enrolled into your second year of college
- Graduate with an Associates or Bachelor's degree within six years of finishing high school\
- Have high expectations for themselves
- Ask for help
- Communicate regularly with Upward Bound staff regarding their performance, achievements, goals, and possible shortcomings.

The above expectations may become difficult to meet over the next 4-8 years, an open conversation with UB staff is the key to overcoming those challenges. We are invested in your success and are here to help you face challenges.

- We have read through and understand the expectations above and would like to continue our commitment to the Upward Bound program. If at any time an expectation feels too challenging, while in high school or while attending college, we know to ask the Upward Bound staff for help.
- We have read through and understand the expectations above and would like to END our commitment to the Upward Bound program.

Participant's signature

Date

Parent/Guardian's signature

Date

Upward Bound Staff signature

Date