

## Undergraduate Research & Creativity (URC) Grant Cover Sheet

### Section I: Student Information

#### A. Primary Author

<b>Last name:</b>	Click or tap here to enter text.	<b>First name:</b>	Click or tap here to enter text.
UWL email address:	Click or tap here to enter text.	Phone number:	Click or tap here to enter text.
Year in school:	Click or tap here to enter text.	Student ID number (starts with 8 or 9):	Click or tap here to enter text.
Anticipated graduation date:	Click or tap to enter a date.	International students only, Visa status:	Click or tap here to enter text.
Major 1:	Choose an item.	Major 2:	Choose an item.
Minor/Certificate 1:	Choose an item.	Minor/Certificate 2:	Choose an item.

#### B. Co-Author 1

<b>Last name:</b>	Click or tap here to enter text.	<b>First name:</b>	Click or tap here to enter text.
UWL email address:	Click or tap here to enter text.	Phone number:	Click or tap here to enter text.
Year in school:	Click or tap here to enter text.	Student ID number (starts with 8 or 9):	Click or tap here to enter text.
Anticipated graduation date:	Click or tap to enter a date.	International students only, Visa status:	Click or tap here to enter text.
Major 1:	Choose an item.	Major 2:	Choose an item.
Minor/Certificate 1:	Choose an item.	Minor/Certificate 2:	Choose an item.

#### C. Co-Author 2

<b>Last name:</b>	Click or tap here to enter text.	<b>First name:</b>	Click or tap here to enter text.
UWL email address:	Click or tap here to enter text.	Phone number:	Click or tap here to enter text.
Year in school:	Click or tap here to enter text.	Student ID number (starts with 8 or 9):	Click or tap here to enter text.
Anticipated graduation date:	Click or tap to enter a date.	International students only, Visa status:	Click or tap here to enter text.
Major 1:	Choose an item.	Major 2:	Choose an item.
Minor/Certificate 1:	Choose an item.	Minor/Certificate 2:	Choose an item.

#### D. Co-Author 3

<b>Last name:</b>	Click or tap here to enter text.	<b>First name:</b>	Click or tap here to enter text.
UWL email address:	Click or tap here to enter text.	Phone number:	Click or tap here to enter text.
Year in school:	Click or tap here to enter text.	Student ID number (starts with 8 or 9):	Click or tap here to enter text.
Anticipated graduation date:	Click or tap to enter a date.	International students only, Visa status:	Click or tap here to enter text.
Major 1:	Choose an item.	Major 2:	Choose an item.
Minor/Certificate 1:	Choose an item.	Minor/Certificate 2:	Choose an item.

### Section II: Mentor Information

#### A. Primary mentor

Mentor name:	Click or tap here to enter text.	Mentor email:	Click or tap here to enter text.
Department:	Choose an item.		

#### B. Secondary mentor

Mentor name:	Click or tap here to enter text.	Mentor email:	Click or tap here to enter text.
Department:	Choose an item.		

### Section III: Grant Proposal Information

Proposal title: Click or tap here to enter text.		
Approximate number of hours you will need to complete project: Click or tap here to enter text.		
Project's proposed start date: Click or tap to enter a date.	Project's proposed end date: Click or tap to enter a date.	
<b>For Spring applications only:</b> Did you also apply for a DDF grant for this project? <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>If yes</b> , please specify in the grant narrative the work that this grant will cover vs. the work the DDF will cover. There cannot be any overlap in project coverage between the two grants.	
Is this a Domestic <sup>1</sup> or International project? Choose an item.	If International, please list the countries <sup>2</sup> you will visit: Click or tap here to enter text.	

<sup>1</sup> Includes U.S. territories (American Samoa, Guam, Northern Mariana Islands, Puerto Rico, U.S. Minor Outlying Islands, and U.S. Virgin Islands)

<sup>2</sup> Travel to the following locations is currently prohibited: Afghanistan, Belarus, Burkina Faso, Burma (Myanmar), Central African Republic, Gaza, Haiti, Iran, Iraq, Lebanon, Libya, Mali, North Korea (Democratic People's Republic of Korea), Russia, Somalia, South Sudan, Sudan, Syria, Ukraine, Venezuela, and Yemen

### Section IV: Grant Budget

Budget guidelines can be found on our URC Grants page under the [Budget Info tab](#). Budgets that do not follow the guidelines will be automatically adjusted by SRCEL.

<b>Scholarship</b> requested: (max individual: \$1400, max group: \$2100)	Click or tap here to enter text.	<b>Supplies</b> requested: (transferred to dept., remaining supplies are property of dept.)	Click or tap here to enter text.
<b>Travel</b> requested: (include lodging, meals, and transportation costs)	Click or tap here to enter text.	<b>Books</b> requested: (transferred to dept., books are property of dept. or library)	Click or tap here to enter text.
<b>Total request:</b> Click or tap here to enter text.			

### Section V: Previous Grant Funding

Please answer the first two questions. You only need to complete the rest of this section if you have received a previous URC grant or other research-related funding from UWL.

Have you previously received funding from a URC grant? <input type="checkbox"/> Yes <input type="checkbox"/> No	Have you previously received other types of research-related funding from UWL? (e.g., Eagle Apprenticeship, Dean's Distinguished Fellowship, CSH Travel and Supply grant, student support from a Faculty Research grant, etc.) <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, when? If you've received multiple grants, please list all the dates here: Click or tap here to enter text.		
Title(s) of proposal(s): Click or tap here to enter text.		
Briefly describe the results/outcomes of your research/creativity project: Click or tap here to enter text.		
Did/will you present your findings at UWL's annual Research & Creativity Symposium (ReCS)? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, what year(s)? Click or tap here to enter text.	
Did/will you present your findings at any other conferences? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, which conference(s) and what year(s)? Click or tap here to enter text.	
Did you submit to UWL's Journal of Undergraduate Research (JUR)? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, what year(s)? Click or tap here to enter text.	
Did/will you publish your findings in any other journals? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, which journals(s)? Click or tap here to enter text.	

## Section VI: Compliance Information

Research that involves humans, animals, environmental hazards, and/or biological materials have specific compliance requirements. If your project involves any of the following, you must follow the instructions in the corresponding boxes. Students and mentors are responsible for ensuring that the research is compliant.

Does this project involve <b>human participants</b> or identifiable data collected from humans? <input type="checkbox"/> Yes <input type="checkbox"/> No	Research involving human participants or identifiable data collected from humans (e.g., information, biospecimens, etc.) must receive approval from the Institutional Review Board (IRB). The student or mentor can submit a protocol for IRB review. More information can be found <a href="#">here</a> .
Does this project involve any interaction with live <b>vertebrae animals</b> ? <input type="checkbox"/> Yes <input type="checkbox"/> No	Research involving live vertebrae animals must receive approval from the Institutional Animal Care and Use Committee (IACUC). The mentor must submit a new protocol, protocol modification, and/or Visiting Animal Form for IACUC review. More information can be found <a href="#">here</a> .
Does this project require the use of <b>chemicals</b> or <b>radiologic materials</b> ? <input type="checkbox"/> Yes <input type="checkbox"/> No	Research involving chemicals or radiologic materials, as well as bloodborne pathogens, must receive approval from the Environmental Health and Safety (EHS) officer. More information can be found <a href="#">here</a> .
Does this project require the use of <b>biological materials</b> ? <input type="checkbox"/> Yes <input type="checkbox"/> No	Research involving biological materials (e.g., recombinant materials; microorganisms and viruses; human or animal tissues, fluids, and cells; plants and soils; and toxins) must receive approval from the Institutional Biosafety Committee (IBC). The mentor must submit either a protocol or revision to the IBC for review. More information can be found <a href="#">here</a> .

## Section VII: International Travel

This section is for proposals involving international travel **ONLY**. You must have your travel plans approved by the International Education and Engagement (IEE) office before the grant deadline. The type of approval needed depends on whether your travel is part of a study abroad or service-learning project organized by IEE.

Will you be enrolled in study abroad or service-learning on this trip? <input type="checkbox"/> Yes – study abroad <input type="checkbox"/> Yes – service-learning <input type="checkbox"/> No – research only	If your international trip is part of a study abroad or service-learning project, you must show your proposal to your trip advisor for approval. <b>Please type your initials as verification.</b>	Click or tap here to enter text.
If you answered <b>yes - study abroad</b> or <b>yes - service-learning</b> , please provide the name of your IEE study abroad or service-learning advisor.  Click or tap here to enter text.	If you answered <b>no - research only</b> , you must request travel plan approval before the grant deadline. All authors on a project must complete their own <a href="#">form</a> for IEE. Please type the date(s) that you submitted the <a href="#">form</a> .	Click or tap here to enter text.

## Section VIII: AI Statement

Did you use AI to develop any part of this grant application? <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>If yes</b> , what type(s)? Check all that apply. <input type="checkbox"/> Reference managers <input type="checkbox"/> Spelling/grammar checks <input type="checkbox"/> Image generators <input type="checkbox"/> Other*
<b>*If other</b> , please explain how AI was used and why. Failure to disclose the use of AI may affect your grant scoring.	

## Section X: Electronic Verification

Please verify that you have shown this proposal to your faculty mentor, and that they have approved it by typing your initials below:

Primary Author's Initials: Click or tap here to enter text.	Co-Author 1 Initials: Click or tap here to enter text.
Co-Author 2 Initials: Click or tap here to enter text.	Co-Author 3 Initials: Click or tap here to enter text.