

Undergraduate Research & Creativity Grant Proposal

Fill in the blue-shaded boxes

Student Information

Only fill these columns if there are additional authors and/or mentors beyond the primary. You must have a **primary author** and a **primary mentor**.

	Primary Author	Co-Author 1	Co-Author 2	Co-Author 3
Last name				
First name				
Year in school				
Student ID number				
Anticipated date of graduation (MM/YYYY)				
International students, please indicate your Visa status				
Phone number				
UWL email address				
Student's Major 1				
Student's Major 2				
Student's Minor/Certificate 1				
Student's Minor/Certificate 2				
Mentor's name (first, last)				
Mentor's UWL email address				
Primary mentor's department (supply funds will be transferred here)				

Grant Proposal Information

Proposal title				
Project's proposed start date (MM/YYYY)				
Project's proposed end date (MM/YYYY)				
Approximate number of hours you will need to complete project				
Is this a International (I) or Domestic (D) project?	Domestic			
If international, please list the countries you will visit and complete the International section below.				

Previous Funding

Have you received previous funding for undergraduate research from the URC grant program? If "yes" the Previously Funded Research section (section 4) of the proposal narrative must be filled out.				
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Budget

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Scholarship Requested (max. \$1000 for one student; \$1500 for multiple students)	\$0.00	<u>Budget Instructions</u>	
Travel Requested (include lodging and transportation costs)	\$0.00		
Supplies Requested (these will be transferred to the primary mentor's department)	\$0.00		
Books Requested (these will be transferred to the primary mentor's department)	\$0.00		
Total Requested (max. \$2000, one student domestic; \$2500 multiple students, domestic; \$3500, one student international; \$4000 multiple students international)	\$0.00	CAUTION: If COVID or other country-specific restrictions prevent you from traveling, your grant may be rescinded.	

Compliance Information


If the proposal is funded, compliance documentation MUST be completed if answer is "yes" for any question below. Documentation is available at each link.		Compliance documents:	
Does this proposal require review for human subjects?		<u>Human Subjects Information</u>	
Does this proposal require review for animal care?		<u>Animal Care Information</u>	
Does this proposal require review for hazardous materials?		<u>Hazardous Materials Information</u>	
RCR training is required for all authors of successful proposals.		<u>Responsible Conduct of Research (RCR)-Required for all funded grants</u>	

Skip to line 57 if your project is domestic.

INTERNATIONAL TRAVEL ONLY: you must have your travel plans approved by the International Education and Engagement (IEE) office before grant deadline. The approval needed depends on whether your travel is part of a study abroad or service learning project organized by IEE.

Only fill these columns if there are multiple authors.

	Primary Author	Co-Author 1	Co-Author 2	Co-Author 3
Will you be enrolled in study abroad or service learning on this trip?				
If your international trip is part of a study abroad or service learning project , you must show your proposal to your trip advisor for approval. Please type your initials as verification.				

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If you answered yes-study abroad or yes-service learning , please provide the name of your IEE study abroad or service learning advisor.			If applicable, also provide the name of the UWL faculty or staff leading the trip.	
If you answered no-research only , you must request travel plan approval before the grant deadline. All authors on a project must complete their own Qualtrics form for IEE. You can access the Qualtrics form by clicking on the underlined linked text to the right. Please type the date(s) that you submitted the Qualtrics form.		Qualtrics form for travel plan approval:	https://uwlax.ca1.qualtrics.com/jfe/form/SV_a8zSW8z2PprHyO9	
The URC Office will send an e-mail to the parties above to confirm your responses.				
Electronic Verification			Only fill these columns if there are multiple authors.	
ALL PROPOSALS:	Primary Author	Co-Author 1	Co-Author 2	Co-Author 3
I have shown this proposal to my faculty mentor, and they have approved it. Please type your initials as verification:				