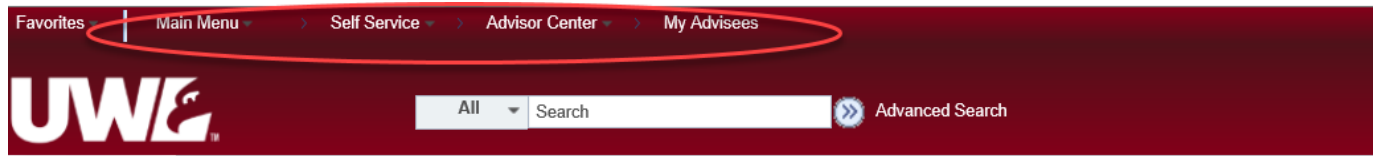


Accessing the Advisement Report through Advisor Center

1. Pull up a student's Advisement Report by navigating to **Main Menu > Self Service > Advisor Center > My Advisees**.



2. From the My Advisees page, click **View Student Details** next to the student whose report you need to view.

My Advisees

Select display option

Link to Photos

Include photos in list

| Notify | Photo | Name | ID | View Student Details | Plans | Level | New Student Admit Type | Remove Hold |
|--------|--------------------------|------|----|--------------------------------------|-----------------------------|-----------|------------------------|-----------------------------|
| 1 | <input type="checkbox"/> | | | View Student Details | BIO.BS, NUT.M, PA.PRE2 | Junior | | |
| 2 | <input type="checkbox"/> | | | View Student Details | BIO.BS, PA.PRE2, PSY.M | Junior | | |
| 3 | <input type="checkbox"/> | | | View Student Details | BIO.BS, NUT.M, PA.PRE2 | Sophomore | | |
| 4 | <input type="checkbox"/> | | | View Student Details | BIO.BS, CHM.M, PA.PRE2 | Sophomore | | Remove Hold |
| 5 | <input type="checkbox"/> | | | View Student Details | BIO.BS, MTH.M, PA.PRE2 ... | Sophomore | | |
| 6 | <input type="checkbox"/> | | | View Student Details | BIO.BS, PA.PRE2, SAHBS.PROP | Senior | | |
| 7 | <input type="checkbox"/> | | | View Student Details | BIO.BS, PA.PRE2, PSY.M | Junior | | |
| 8 | <input type="checkbox"/> | | | View Student Details | BIO.BS, PA.PRE2, PSY.M | Junior | | |

3. On the Student Center tab, select **Advisement Report - AR** from the drop down menu in the Academics section and click the icon to generate the report. When done, click the **Cancel** button at the bottom of the AR. To view a different advisee, select that advisee from the **Change Advisee** list and click the green **Change** button.

Advisee Student Center

*Change Advisee

[Change](#)

Academics

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[Schedule Planner](#)

[Deadlines](#) [URL](#)

This Week's Schedule

| | Class | Schedule |
|--|------------------------|---|
| | BIO 203-21L LAB (4096) | Th 7:45AM - 10:45AM Prairie Springs 3015 |
| | BIO 203-420 LEC (2676) | Internet |
| | CHM 103-32L LAB (4096) | Tu 7:45AM - 10:50AM |

Advisement Report ·